

PUBLIC FINANCIAL MANAGEMENT SYSTEM Direct Beneficiary Transfer (DBT)

Revision History & Change Record

Version	Revision Date	Changes/Description	Prepared By
2.0	1-May-2020	PFMS-DBT User Manual	Mr. Abhishek Gupta

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Document Properties

Item	Details
Document Title	PFMS - DBT User Manual
Author	Mr. Abhishek Gupta
Creation Date	01-Mar-20
Last Updated	27-May-20

TABLE OF CONTENTS

1	ABBREVIATIONS.....	5
2	INTRODUCTION.....	7
2.1	WHAT IS PFMS?.....	7
2.2	WHAT IS DIRECT BENEFIT TRANSFER (DBT)?	7
2.3	WHY DBT (DIRECT BENEFIT TRANSFER)?	8
2.4	ADVANTAGE OF DBT	8
2.5	DBT FRAMEWORK	8
2.6	IMPACT OF DBT MISSION	9
2.7	DIFFERENT CATEGORIES OF GOVERNMENT SCHEMES	9
2.8	ACTUAL IMPLEMENTATION OF DBT	9
2.9	DBT PAYMENTS	10
3	SCOPE	10
4	PREPARATORY STEPS FOR DBT	11
4.1	PFMS HO / PFMS STATE DIRECTORATES.....	11
4.2	MINISTRY / SPMU	11
4.3	AT AGENCY LEVEL.....	11
4.4	AT BENEFICIARY LEVEL.....	12
4.5	AT TREASURY LEVEL	12
5	DBT PAYMENTS THROUGH MINISTRY	13
5.1	USER REGISTRATION (ALL SANCTION USERS)	13
5.2	REGISTRATION FORM DOWNLOAD	14
5.3	MINISTRY USERS APPROVAL	17
5.4	PAO DEALING HAND USER REGISTRATION	24
5.5	AAO USER REGISTRATION.....	25
5.6	PD MAKER REGISTRATION & APPROVAL	26
5.7	USER MAPPING BY PD.....	29
5.8	PD MAKER: UPLOAD BENEFICIARY DATA	29
5.9	PD MAKER: SANCTION CREATION.....	31
5.10	PD CHECKER: APPROVE SANCTION	32
5.11	DDO – RECEIVE SANCTION & GENERATE BILL	33
5.12	PAO DEALING HAND – RECEIVE BILL & PASS TO AAO	35
5.13	AAO USER – PASS TO PAO	36
5.14	PAO - PAO PASS & DIGITALLY SIGN SANCTION	37
5.15	PAO PAYMENT RECONCILIATION.....	38
6	DBT PAYMENTS THROUGH TREASURY	40
6.1	PREREQUISITES.....	40
6.2	ROLES & RESPONSIBILITIES OF AUTHORITIES	40
6.3	USER CREATION.....	40
6.4	PAYMENT PROCESS	52
6.5	ATO/TO DIGITALLY SIGNING PAYMENT FILES	57
6.6	PREREQUISITE TO ATO SIGNING PAYMENT FILE	57
6.7	ATO LEVEL – SIGN PAYMENT FILE	57
6.8	TREASURY ACCOUNT OFFICER – SIGN PAYMENT FILE	57
6.9	TAO LEVEL – SIGN PAYMENT FILE	58
7	DBT PAYMENTS BY IMPELMENTATION AGENCY	59
7.1	CREATION OF AGENCY MAKER.....	59
7.2	CREATION OF AGENCY CHECKER	60
7.3	BENEFICIARY MANAGEMENT.....	61
7.4	EDIT BENEFICIARY	65
7.5	BENEFICIARY APPROVAL BY CHECKER	68
7.6	MANAGE PAYMENT STATUS DUE.....	69

7.7	INITIATE PAYMENT	71
7.8	DOWNLOAD PAYMENT INFORMATION FILE	76
7.9	INITIATE PAYMENT – EXCEL UPLOAD	77
7.10	INITIATE PAYMENT – USING HIGHER / UPPER LEVEL AGENCY ACCOUNT.....	80
7.11	ACCOUNT ACTIVATION E-PAYMENT	84
7.12	APPROVE PAYMENT	86
8	DBT PAYMENTS THROUGH EXTERNAL SYSTEM	92
8.1	BENEFICIARY REGISTRATION IN EXTERNAL SYSTEM.....	92
8.2	PAYMENT FILE GENERATION BY EXTERNAL SYSTEM.....	92
8.3	PAYMENT PROCESS FLOW DIAGRAM FOR EXTERNAL SYSTEM (PD PAYMENTS).....	94
8.4	PAYMENT PROCESS FLOW DIAGRAM FOR EXTERNAL SYSTEM (AGENCY PAYMENTS).....	95
9	DBT REPORTS.....	96
9.1	DBT01 - BENEFICIARY REGISTRATION STATUS.....	96
9.2	DBT04 - DISTRICT WISE DBT TRANSACTION SUMMARY.....	96
9.3	DBT05 - SCHEME WISE DBT TRANSACTION SUMMARY	96
9.4	DBT07 - STATE WISE DBT TRANSACTION SUMMARY	96
9.5	DBT09 - SCHEME WISE PERFORMANCE REPORT FOR DBT TRANSACTIONS.....	96
9.6	DBT16 - PAO-DBT PAYMENT STATUS	96
10	DIGITAL SIGNATURE CERTIFICATE (DSC) ENROLLMENT	97
10.1	PREREQUISITE TO ENROLL DIGITAL SIGNATURE:.....	97
10.2	DSC APPROVAL PROCESS:.....	102
11	SIGNATORY CONFIGURATION	104
11.1	PREREQUISITE FOR SIGNATORY CONFIGURATION	104
11.2	SIGN ACCOUNT ENROLMENT FILE	108
12	FORGET PASSWORD.....	109
12.1	RETRIEVE PASSWORD USING LOGIN ID	109
12.2	RETRIEVE PASSWORD USING EMAIL	111
13	GET PASSWORD BY UNIQUE AGENCY CODE.....	114
14	FREQUENTLY ASKED QUESTION (FAQ)	117
14.1	FAQ: ABOUT DBT & PFMS	117
14.2	FAQ: DBT PAYMENTS THROUGH AGENCY	126
15	ANNEXURE A: SCHEMES/SERVICES UNDER DBT	132

1 Abbreviations

GLOSSARY OF IMPORTANT TERMS unless there is something averse in the subject or context, the terms defined in this section are used in this Manual in the sense hereunder explained:

•	AAO	Assistant Accounts Officer
•	AABY	Aam Aadmi Bima Yojana
•	APBS	Aadhaar Payments Bridge System
•	ASHA	Accredited Social Health Activist
•	ASNO	Assistant State Nodal Officer
•	ATO	Assistant Treasury Officer
•	AWH	Association for Welfare of Handicapped
•	AWW	Anganwadi Worker
•	BPA	Bill Processing Accountant
•	CA	Controller of Accounts
•	CAPTCHA	Completely Automated Public Turing test to tell Computers and Humans Apart
•	CASP	Central Assistance to State Plan
•	CBS	Core Banking Scheme
•	CCA	Chief Controller of Accounts
•	CCT	Conditional Card Transfer
•	CDDO	Cheque Drawing & Disbursing Officer
•	Checker	Signify Approving Authority
•	CGA	Controller General of Accounts
•	CHC	Community Health Center
•	CINB	Corporate Internet Banking
•	CLSS	Credit Linked Capital Subsidy Scheme
•	CPMU	The Central Project Management Unit
•	CSS	Centrally Sponsored Schemes
•	CS	Central Sector
•	DBT	Direct Beneficiary Transfer
•	DDO	Drawing and Disbursing Officer
•	DH	Dealing Hand
•	DPR	Detailed Project Report
•	DPMU	District Project Management Unit
•	DSS	Decision Support System
•	DTO	Directory of Treasury
•	DRDA	District Rural Development Authority
•	DSC	Digital Signatory Certificate
•	DSIA	Digital Signature Issuing Authority
•	EAT	Expenditure, Advance and Transfer
•	E-Payment	Electronic Payment
•	FY	Financial Year
•	GOI	Government of India
•	GDP	Gross Domestic Products
•	GePG	Government e-payment Gateway
•	GIFMIS	Government Integrated Financial Management Information System
•	HRD	Human Resource Development
•	HOD	Head of Department
•	HOO	Head of Office
•	HWCWS	Handloom Weavers Comprehensive Welfare Scheme
•	ICT	Information & Communication Technology
•	ICDS	Integrated Child Development Services
•	IFD	Integrated Finance Division

- IGA Inter Government Advice
- JSY Janani Suraksha Yojana
- Maker Denotes data entry operator/Dealing Hand
- MGNREGA Mahatma Gandhi National Rural Employment Guarantee Act
- MHA The Ministry of Home Affairs
- MIS Management Information System
- NABARD National Bank for Agriculture & Rural Development
- NCDDO Non-Cheque Drawings & Disbursing officer
- NERTPS North Eastern Region Textile Promotion Scheme
- NGO Non-Governmental Organization
- NHM National Health Mission
- NPCI The National Payments Corporation of India
- NSAP National Social Assistance Programme
- OTP One Time Password
- PAHAL Pratyaksh Hanstantrit Labh
- PAO Pay & Accounts Officer
- PAO DH Pay and Accounts Officer Dealing Hand
- Pr. A.O Principal Accounts Officer
- Pr. CCA Principal Chief Controller of Accounts
- PD Programme Division (Administrative Division)
- PDF Portable Document Format
- PFMS Public Financial Management System
- PHC Primary Health Center
- PIN Personal Identification Number
- PPA Print Payment Advice
- RBI Reserve Bank of India
- S.O Section Officer
- SHC Sub-Health Center
- SPCU State Project Management Unit
- STS State Scheme
- STFS State Fund Schemes
- TO Treasury Officer
- TAO Treasury Accounts Officer
- U.S Under Secretary
- UID Unique Identity Number
- UIDAI Unique Identification Authority of India
- ULB Urban Local Bodies
- Vendor Denotes payee (To whom payment is to be made)
- VHSC Village Health & Sanitation Committee
- WDS Wool Development Scheme
- XML Extensible markup language

2 Introduction

2.1 What is PFMS?

Public Financial Management System (PFMS) is a real time online integrated financial management system as a comprehensive payment, receipt and accounting system of Controller General of Account, Government of India. PFMS is also able to generate the UC's, provided the implementing agencies recognize / file their financial transactions on it System is also configured to make E-Payment, including Direct Benefit Transfer (DBT) to all kind of recipients like Beneficiaries, parallel or down-the-line implementing agencies, executing agencies, controllers, supplier, vendors and personnel.

PFMS can be used for Sanction Preparation, Bill Processing, Payment Receipt Management, Direct Benefit Transfer, Fund Flow Management and Financial Reporting. Use of PFMS has been made mandatory for payment, accounting and reporting under Direct Benefit Transfer, with effect from 1st April 2015.

PFMS plays a vital role for making the DBT / E-payments to beneficiaries under various active programs running across the India. Below are describing the major roles actionable by PFMS:

1. PFMS serves as a common central portal for registering, implementing agencies and beneficiaries.
2. PFMS validates the Bank / Post Office Account details as well as E-payment procedure.
3. PFMS has an active interface with most of the banks (Including Public Sector Banks, Private Banks, Co-Operative Banks, Gramin Banks), India Post, NPCI and RBI.
4. By performing the validation process, PFMS ensures that money is transferred to a validated account thereby reducing the risk of misdirected payments.
5. Implementing agency verifies the name provided by the beneficiary with the validated information supplied by Bank/Post Office.
6. Thereafter the implementing agencies can make E-payments to beneficiaries validated bank accounts directly from the same PFMS portal where beneficiary details have already been captured.
7. PFMS provides real-time reporting for update on transferring of funds in to the beneficiary account.

2.2 What is Direct Benefit Transfer (DBT)?

DBT (Direct Benefit Transfer) is a scheme launched by Government of India on 1st January, 2013. Aim of this program is to transfer the benefits and subsidies of various social welfare schemes directly in the bank account of the beneficiary on time by bringing efficiency, effectiveness, transparency and also to eliminate the existing intervening layers.

➤ **DBT History**

First phase of DBT was initiated in 43 districts and later on 78 more districts were added in 27 schemes pertaining to scholarships, women, child and labour welfare. DBT was further expanded across the country on 12-Dec-2014. Seven new scholarship schemes and Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) was brought under DBT in 300 identified districts with higher Aadhaar enrolment.

➤ **DBT intends to achieve**

1. Electronic transfer of benefits directly to bank accounts of beneficiary, minimising levels involved in benefit flow.
2. Reduced delay in payments.
3. Accurate targeting of the beneficiary.
4. Curbing pilferage and duplication.

2.3 Why DBT (Direct Benefit Transfer)?

Concept of DBT programme is to cut out the Middleman & putting more into hands of beneficiaries directly. The Central and the State government transfer subsidies in India at few percentage of India's Gross Domestic Product (GDP). Currently, these transfers happen through multiple channels. In the process, the payment gets delayed and its intangible value to the beneficiary reduces before it reaches him or her. Schemes introduced in the past have often struggled to achieve their goals due to ill-targeting, leakages and ineffective service delivery. These kinds of delays and other hurdles leave a huge leakage gap of few percentage of GDP every year. DBT is the high priority and focus area of the Government.

2.4 Advantage of DBT

The main advantages of DBT are mentioned below:

- DBT's main advantage is preventing any frauds. Therefore, the beneficiary receives the funds directly from the government. The beneficiary's bank account will directly receive the money.
- With the help of the Aadhaar number, the identification of the beneficiary can be done better. The government will be able to identify the beneficiary with the help of their Aadhaar details since it is a universal ID.

2.5 DBT Framework

Government provides Subsidies / Funds to be transferred directly into account of the beneficiaries.

- Re-engineering the existing heavy delivery processes using Information & Communication Technology (ICT)
- Remove the presence of Middleman.
- Electronic transferring in bank accounts directly.
- Reduce delay in payments.
- Avoid chances of Duplication.
- Real time reporting on process once the funds is credited.

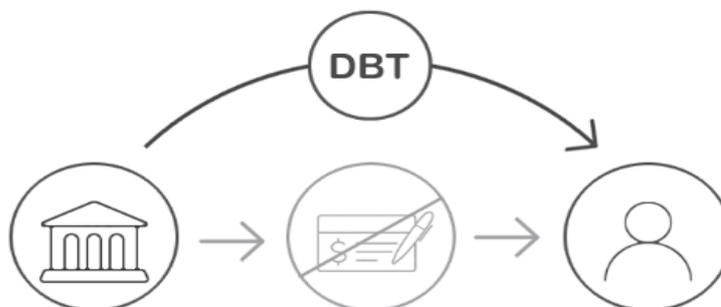


Fig: DBT Framework

2.6 Impact of DBT Mission

Direct Benefit Transfer (DBT) schemes have been a huge success where millions of poor, student, marginalised farmers and old age citizens are getting the benefits directly in their bank account within the stipulated period without any human intervention. PFMS has virtually succeeded in plugging the leakage and eliminating ghost beneficiaries. PM Kisan and MGNREGA are the best example of the PFMS success story.

2.7 Different Categories of Government Schemes

The below matrix represents different categories of schemes which can be grouped on the basis of the type of benefits and the type of beneficiaries and used through PFMS portal:

2.7.1 Cash Transfer to Individual Beneficiary

This category includes schemes or components of schemes wherein cash benefits are transferred by Government to individual beneficiaries. Example: PAHAL, MGNREGA (Rural Employment), NSAP (Includes Old Age Pension, Widow Pension & Disability Pension) etc. This transfer of Cash benefits from Ministry/Department to beneficiaries happens through different routes, as given below:

- a) From Ministry/Department directly to beneficiary's bank/ postal accounts.
- b) Through state treasury account to beneficiaries.
- c) Through any implementing Agency as appointed by Centre/State Governments to beneficiaries.

2.7.2 Other Transfers

(Payments from Government to service providers for running its schemes)

Apart from these two categories of schemes, there is another category of transfers from the government to different non-government functionaries who help in facilitation of various government schemes till the last mile. This category includes transfers made to the various enablers of government schemes like community workers, NGOs, in the form of honorarium, incentives, etc. for successful implementation of the schemes.

Example: ASHA workers under NHM, Aanganwadi workers under ICDS, teachers in aided schools, sanitation staff in ULBs, etc. are not beneficiaries themselves but they are given wages, training, and incentives for their service to the beneficiaries/community. Therefore, apart from the schemes classified above, different government departments should focus on automating these kinds of transfers to the Aadhaar linked bank/postal accounts of beneficiaries as well.

2.8 Actual Implementation of DBT

The way DBT is actually implemented is as follows:

- Agency Administrator Role

The Programme Division create the first level agency and approves it by applying Digital Signature. The Agency ADMIN user credentials are sent to the agency's email id and the Mobile Number given at the time of registration of the agency. These user credentials are provided to the Administrator of the agency who is normally the HOD of the agency concerned.

The Agency admin has defined the role as follows:

- a) Creation of Users (Maker & Checker)
- b) Editing the Users Created
- c) Change Location of Agency
- d) Disable User
- e) Reset Password
- f) Edit User Profile & Agency Profile
- g) Registering New Scheme /Bank Account
- h) Manage Other Agencies
- i) De-Activating Scheme / Bank Account
- j) Account activation E-Payments
- k) Identify DSC Signatories and carryout Signatory Configuration
- l) Assign schemes to users

- User Mapping

The user mapping consists of Grant, Scheme, Agency Mapping, Vendor Mapping etc. The user mapping is done by Program Division.

2.9 DBT Payments

This module describes that DBT payments can be done in three ways as under:

1. PAO Payments
2. Agency Payments
3. Treasury Payments

3 Scope

The scope of this document is to present step wise guide for “How to make DBT Payments”. The DBT Payments can be done by a PAO or Treasury users or by Agency through PFMS portal. This document would describe above DBT Payment processes along with DBT Payments through External System.

4 Preparatory steps for DBT

Before making any DBT payment user needs to ensure and follow points have been completed at various levels:

4.1 PFMS HO / PFMS State Directorates

1. Central Scheme Creation and configuration in PFMS by Root user at PFMS HQ and State Schemes by SPCU users at State Directorate.
2. Scheme Hierarchy is defined by the Pr.AO of the concerned Ministry at Central level. State Scheme's Hierarchy is defined by SPCU user of State Directorate.
3. Component Code format is created by Project Cell user at PFMS HQ and SPCU users at State Level.
4. Project Cell users of PFMS HQ to enter the GBE for the Schemes.

4.2 Ministry / SPMU

1. PAO to carry out DDO wise Allocation of Funds.
2. Pr.AO to create Scheme Hierarchy at Central Level and SPCU users at State Level.
3. PD / SPCU to Create Scheme Components.
4. Project Cell User to do DBT Configuration of the Scheme at Central Level and SPCU users at State Level.
 - Create Beneficiary Types and Payment Frequency.
 - Create purpose/activities for the Beneficiary Type.
 - Map purposes of payment with Beneficiary Type.
 - Mapping of purpose of payment with Scheme Component.
 - Mapping of PFMS Scheme with DBT mission code.
 - Set Payment Parameters.
 - Centre share to be paid by: IA/PD/Treasury
 - Account validation to be performed: Yes/No
 - Whether Scheme is active: Yes/No
 - Bank Account rules to be applied: Yes/No
 - Approve all beneficiaries allowed: Yes/No
 - Beneficiary Excel Upload is allowed: Yes/No
5. Program division / State Scheme Manager to create the Apex/ first level Agencies of the Scheme.
6. PD / State Scheme Manager to Map the Apex/ First Level Agencies to the Scheme.
7. PD to Map the Scheme for which Sanction is to be created.
8. PD to Create Sanction and Transfer funds to Apex Agency as per Scheme payment Mode. i.e., Implementing Agency, Ministry/ Treasury.

4.3 At Agency Level

1. Agency ADMIN user to Creation of "Maker" and "Checker" type users.
2. Agency ADMIN to completed Bank Account to component mapping for the Scheme.
3. Agency ADMIN to Activate the Mode of payment for the Scheme i.e. PPA/DSC or CINB.
4. In Case Mode of payment is Digital Signature i.e. DSC.
 - a. Agency Checker user to procure Class 2 /3 DSC from Authorized vendor.
 - b. Agency ADMIN to carry out Signatory Configuration for the Scheme and mention the Limits Against each signatory for the scheme.
 - c. Agency Checker to Sign the Sample file before Approving Any Payment using DSC in PFMS.
5. Agency ADMIN to either receive funds from Central Government, Other Agency or Add Opening balance in the Scheme as the case may be.
6. Agency Maker to Download the Beneficiary Creation Template for the Scheme Managing from Upload Beneficiary Page

7. Agency Maker user to Prepare the Beneficiary Creation Template for the Scheme. I.e. updating the Beneficiary Account / Aadhaar No along with the Payment Amount.
8. Standard Beneficiary Data Upload template is available on beneficiary bulk upload section for uploading the beneficiary details; users may download this template from portal and upload the correct valid details for further processing.

4.4 At Beneficiary Level

1. Beneficiary to Open Account in any Bank / Post Office.
2. Beneficiary to Enrol for Aadhaar and get the Aadhaar No from UIDAI.
3. Beneficiary to ensure seeding of account number with Aadhaar Number for getting the benefits where Aadhaar Number is mandatory.

4.5 At Treasury Level

1. Identification of officials who are going to perform the role of Bill Processing Accountant (BPA), Assistant Treasury Officer (ATO) and Treasury Officer (TO) and Directory of Treasury (DTO) roles in PFMS.
2. Sharing Details of Bank Account of Treasury which will be used for disbursing payments to Beneficiaries with PFMS officials.
3. Finalization of officials who are going to perform the role of Signatories for Digitally Signing the payment file.
4. Acquiring Digital Signature for Treasury Officer (TO) and for Assistant Treasury Officer (ATO) from NIC or any other Digital Signature Issuing Authority.
5. Enrolment of DSC signatory configuration and also send sample file to bank.

5 DBT Payments through Ministry

5.1 User Registration (All Sanction Users)

Following user types need to be registered and approved in PFMS for mapping (linkage) the flow of sanction under a specific scheme. In other words, sanctions created by PD in PFMS will be visible to the DDO associated to the PD for creating bills. The bills generated by the DDO will be transmitted to the associated PAO for making payment.

- Pr.AO- Principal Accounts Officer [Director of Accounts/Budget of UT]
- PAO- Pay and Accounts Officer
- PAO DH- Pay and Accounts Officer Dealing Hand
- AAO-Assistant Accounts Officer
- PD- Programme Division [the Department implementing a scheme]
 - PD Checker- Programme Division Checker
 - PD Maker- Programme Division Maker
- DDO- Drawing & Disbursement Officer

Principal Account Office User:

PrAO (Director of Budget/Accounts) user is the top hierarchy user for a Controller. For DBT Payments, PrAO user is authorized to approve PAO user, approve DSC enrolled by PAO, DDO user, approve agencies for a Grant under a Controller and enter budget (detailed demands for Grants).

At PFMS portal, 'PrAO' creation is done by CCA User in PFMS by entering the details as filled by PrAO user registration form manually. The CCA User then Approves the PrAO user (First level), and then the second level Approval is done by the "root" user at PFMS Headquarter.

The New User Registration form can be downloaded from PFMS login page. On clicking "New User Registration Form" hyperlink, the PDF file of user registration form is downloaded. User then enters the details in hard copy of the form and submits to respective authorized user.

PAO User:

PAO user, for DBT payments, is authorized to perform following actions:

- Create AAO type user
- Approve DDO type user
- Pass the payment file received from AAO user
- Digitally sign the received payment file

DDO User:

DDO user, for DBT payments, performs following actions:

- Receive Sanction approved by PD Checker
- Generate Bill for concerned received Sanction

PD User:

For DBT Payments, PD User is authorized to pass the payment file submitted by Agency Checker.

PD Checker User:

PD Checker user shall perform following actions at PFMS portal for DBT Payments:

- Register PD Maker user
- Approve beneficiary data uploaded by PD Maker
- Approve sanction created by PD Maker

5.2 Registration Form Download

The New User Registration form can be downloaded from PFMS login page. On clicking “**New User Registration Form**” hyperlink, the PDF file of user registration form is downloaded. User then enters the details in hard copy of the form and submits to respective authorized user.

Public Financial Management System - PFMS
O/o Controller General of Accounts, Ministry of Finance

Login

- Forgot Password?
- Register Agency
- **New User Registration Form**
- Register MIS Reports Users
- Get Password By Unique Agency Code
- Register State Govt. DDO
- Register DBT Beneficiary Mgmt Checker
- Register Treasury Users

Log In

2020-2021

Username

Password

Log In

At registration form, enter all the mandatory details (fields with * are mandatory) and New User registration will only be accepted for email domain xx@gov.in and xxx@nic.in.



**Office of Controller General of Accounts
Public Financial Management System**

PFMS Sanction ID User creation Application Form

(IN CAPITAL LETTERS ONLY)

Sl. No.	Particulars			
1.	Name*		First Name	Last Name
2.	Designation*			
3.	Department			
4.	Type of User*			
5.	Controller Code*			
6.	PAO Code (if any)			
7.	DDO Code (if any)			
8.	Gazetted/ Non-Gazetted			
9.	Preferred Login ID*	1.	2.	3.
10.	Date of joining in Govt. Service (DD/MM/YYYY)			
11.	Date of Superannuation (DD/MM/YYYY)			
12.	Govt. E-mail ID(Gov/NIC)*			
13.	MHA/Office ID Card No.			
14.	ID Card Validity			
15.	Residential Address			
16.	Permanent Address			
17.	Office Address			
18.	Telephone number(Office)			
19.	Mobile number*			
20.	Counter Signed by			
20(a)	Name			
20(b)	Designation			
20(c)	e-mail id			
20(d)	Phone			

Document enclosed:

- Attested copy of MHA/Office ID card.

Signature of Officer/Official

Date: _____

Place: _____

No: _____

Date: _____

Certified that the above particulars have been verified from the service records of the official. It is verified that the mandatory fields in the form have been filled.

Forwarded by:

(Signature with Official Seal) _____

Name of Officer(Block letter) _____

Designation _____

Phone No _____

Mobile No. _____

E-mail ID _____

Figure: User's Registration Form

Instruction for filling the form

1. Form should be filled in Capital Letters only.
2. It must be ensured that all mandatory fields marked with asterisk (*) have not been left blank and are duly filled in.
3. New account request will be accepted from authorized Govt. officials only.
4. E-mail and mobile number filled in the form should be correct to get the activation link and OTP sent by PFMS.
5. New User registration will only be accepted for email domain xx@gov.in and xxx@nic.in.
6. Every request for new login id creation will be verified by two-way authentication.
7. As per existing restriction e-mail and mobile number can be used for creation of maximum three user ids for new user Id creations keeping in view of multiple charges handled by users in field offices.
8. User should take action on the activation link send by PFMS on email of applicant for editing/verifying his/her profile before expiring of prescribed time limit.
9. The approved user ID will be activated after 24 hours of its approval.
10. The initiation of the enabling process of this disabled user ID, if required will be done by 1st level approving authority & its approval is to be done by 2nd level approving authority.
11. Please obtain NIC-VPN certificate. PFMS operation will soon be restricted to NICNET/Intra-CGA VPN/NIC-VPN only.
12. Don't share user login credentials.
13. Don't share user digital certificate if any.
14. User are advised to disable their login credential in PFMS upon their transfer/retirement etc.
15. Please check all their e-mails/SMS being sent from PFMS & report suspicious activity if any.
16. For any support etc. PFMS may be contacted at the numbers available at <http://cga.nic.in/Page/Contact-Us-.aspx> link at cga.nic.in

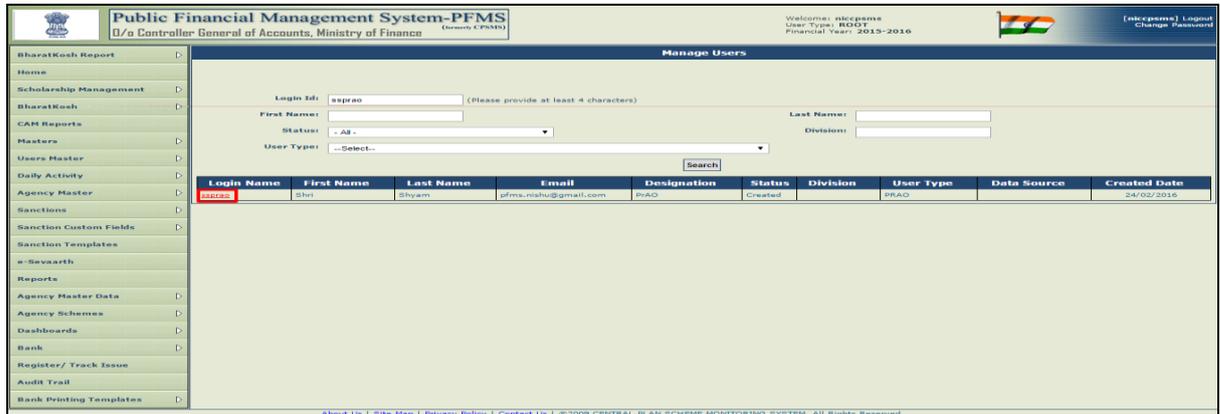


Figure: Manage Users-Search Results

At user details page, click on hyperlink available under 'Login Name' to view user details and proceed with user approval procedure.

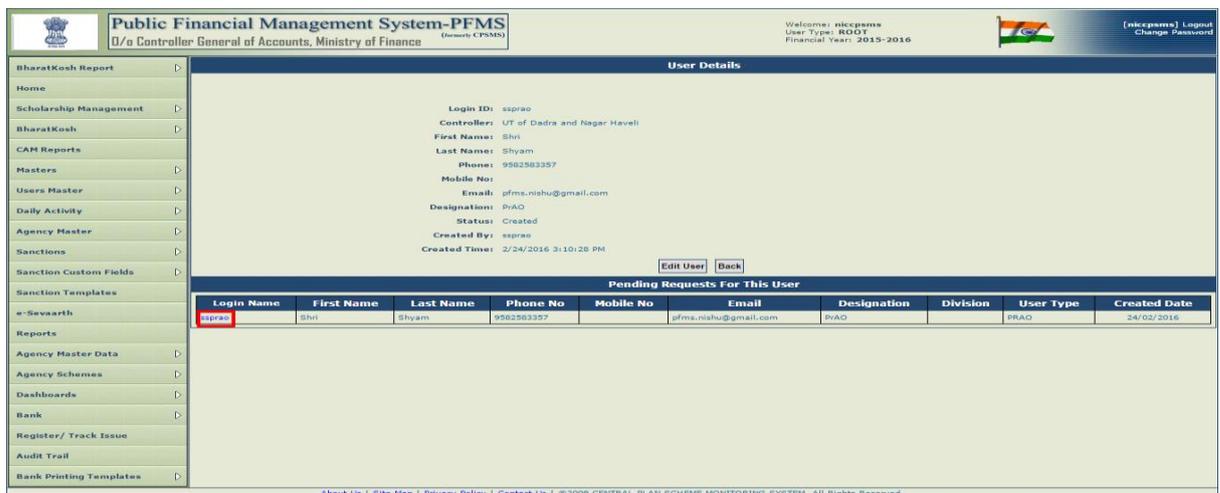


Figure: User Details

At the screen that screen that screen that follows, click 'Approve' to approve concerned PrAO user.

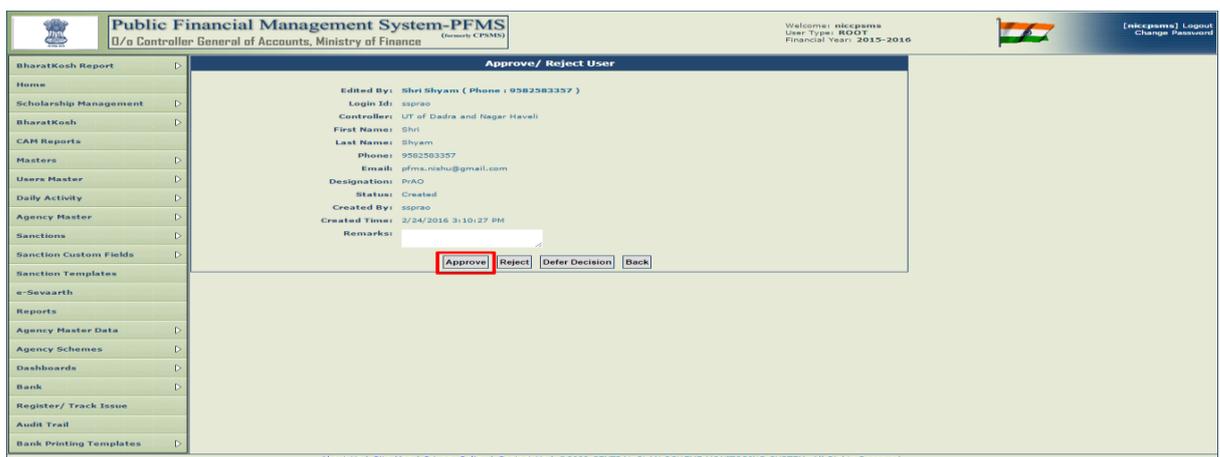


Figure: Approve User

5.3.2 PAO User Approval

After filling up the PDF form, the concerned PAO needs to be created and approved by PrAO User and then approved at second level by CCA.

Now, concerned registered PAO needs to be approved by associated PrAO type user. After successful login by PrAO type user in PFMS portal, PrAO type user shall select 'Manage Users' under 'Users Master' menu item on left side of the screen.

Figure: PrAO User-Manage Users

On the screen that follows, search for the concerned PAO user, who needs approval, using at least one of the search criteria available on the screen. User shall select 'Search' button to view desired results.

For concerned PAO user, PrAO user shall click on hyperlink available under 'Login Name' to view user details and proceed with user approval.

Figure: Manage User-Search Results

At user details page, click on hyperlink available under 'Login Name' to view user details and proceed with user approval procedure.

Figure: PAO User Details

At the screen that screen that follows, click 'Approve' to approve concerned PAO user.



Figure: Approve PAO User

5.3.3 DDO User Approval

After filling up the PDF form, the concerned DDO needs to be created and approved by PAO User and then approved at second level by PrAO.

Now, concerned registered DDO needs to be approved by associated PAO type user. After successful login by PAO type user in PFMS portal, PAO type user shall select 'Manage Users' under 'Users Master' menu item on left side of the screen.

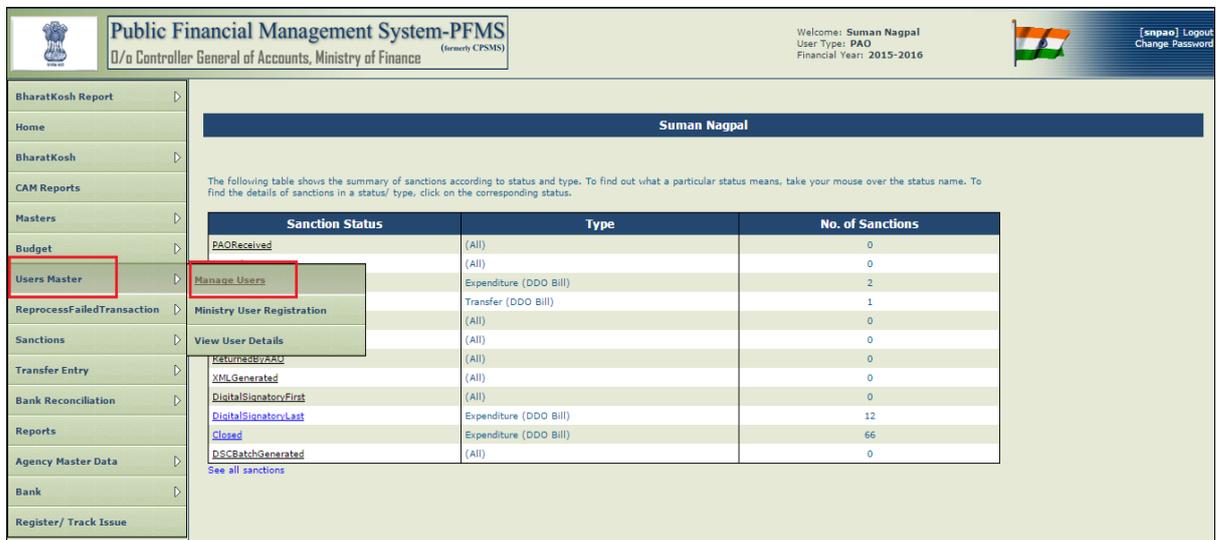


Figure: PAO User-Manage Users

On the screen that follows, search for the concerned DDO user, who needs approval, using at least one of the search criteria available on the screen. User shall select 'Search' button to view desired results.

For concerned DDO user, PAO user shall click on hyperlink available under 'Login Name' to view user details and proceed with user approval.

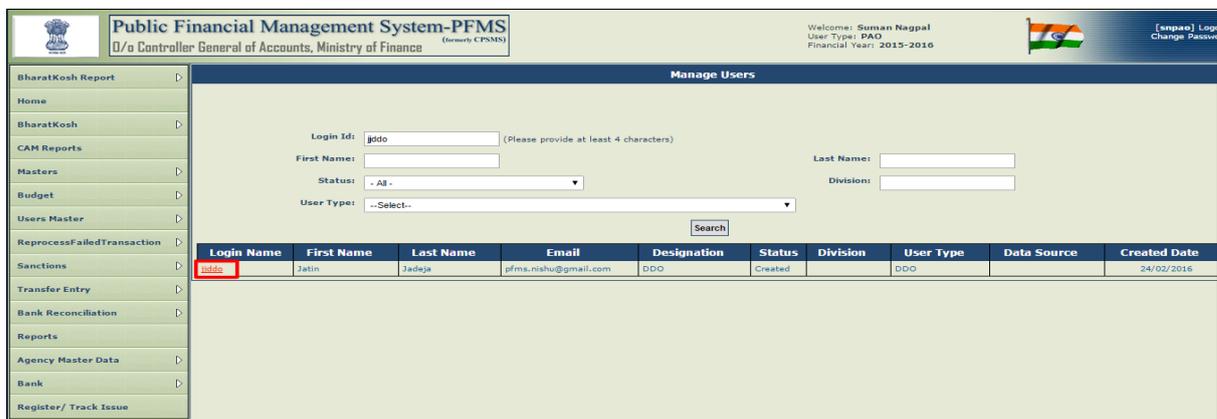


Figure: Manage User-Search Results

At user details page, click on hyperlink available under 'Login Name' to view user details and proceed with user approval procedure.

Login Name	First Name	Last Name	Phone No	Mobile No	Email	Designation	Division	User Type	Created Date
jddo	Jatin	Jadeja	9582587639		pfmts.nishu@gmail.com	DDO		DDO	24/02/2016

Figure: DDO User Details

At the screen that screen that follows, click 'Approve' to approve concerned DDO user.

Figure: Approve DDO User

5.3.4 PD User Approval

After filling up the PDF form, the concerned PD needs to be created and approved by DDO User and then approved at second level by PAO.

Now, registered PD User needs to be approved by associated DDO user. After successful login by DDO type user in PFMS portal, DDO type user shall select 'Manage Users' under 'Users Master' menu item on left side of the screen.

User Name	User Status	Type	No. of Sanctions
Ministry User	(All)		0
DDO	(All)		0
PAO	(All)		0
DDO/PAO	(All)		0
DDO/PAO/PAO	(All)		0

Figure: PrAO User-Manage Users

On the screen that follows, search for the concerned PD user, who needs approval, using at least one of the search criteria available on the screen. User shall select 'Search' button to view desired results.

For concerned PD user, DDO user shall click on hyperlink available under 'Login Name' to view user details and proceed with user approval.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: Jatin Jadeja
User Type: DDO
Financial Year: 2015-2016

Manage Users

Login ID: (Please provide at least 4 characters)

First Name:

Status:

User Type:

Login Name	First Name	Last Name	Email	Designation	Status	Division	User Type	Data Source	Created Date
ttdpd	Tanvir	Taiyab	pfms.nishu@gmail.com	PD	Created	PD	PD		24/02/2016

Figure: Manage Users-Search Results

At user details page, click on hyperlink available under 'Login Name' to view user details and proceed with user approval procedure.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: Jatin Jadeja
User Type: DDO
Financial Year: 2015-2016

User Details

Login ID: ttdpd
Controller: UT of Dadra and Nagar Haveli
First Name: Tanvir
Last Name: Taiyab
Phone: 9582587412
Mobile No:
Email: pfms.nishu@gmail.com
Department:
Bureau:
Division:
Designation: PD
Status: Created
Created By: ttdpd
Created Time: 2/24/2016 4:50:38 PM

Pending Requests For This User

Login Name	First Name	Last Name	Phone No	Mobile No	Email	Designation	Division	User Type	Created Date
ttdpd	Tanvir	Taiyab	9582587412		pfms.nishu@gmail.com	PD	PD	PD	24/02/2016

Figure: PD-User Details

At the screen that screen that follows, click 'Approve' to approve concerned PAO user.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: Jatin Jadeja
User Type: DDO
Financial Year: 2015-2016

Approve/Reject User

Edited By: Tanvir Taiyab (Phone : 9582587412)

Login Id: ttdpd
Controller: UT of Dadra and Nagar Haveli
First Name: Tanvir
Last Name: Taiyab
Phone: 9582587412
Email: pfms.nishu@gmail.com
Department:
Bureau:
Division:
Designation: PD
Status: Created
Created By: ttdpd
Created Time: 2/24/2016 4:50:37 PM
Remarks:

Figure1: Approve PD User

5.3.5 PD Checker User Approval

After filling up the PDF form, the concerned PD Checker needs to be created and approved by DDO User and then approved at second level by PAO.

Now, concerned registered PD Checker needs to be approved by associated DDO type user. After successful login by DDO type user in PFMS portal, DDO type user shall select 'Manage Users' under 'Users Master' menu item on left side of the screen.

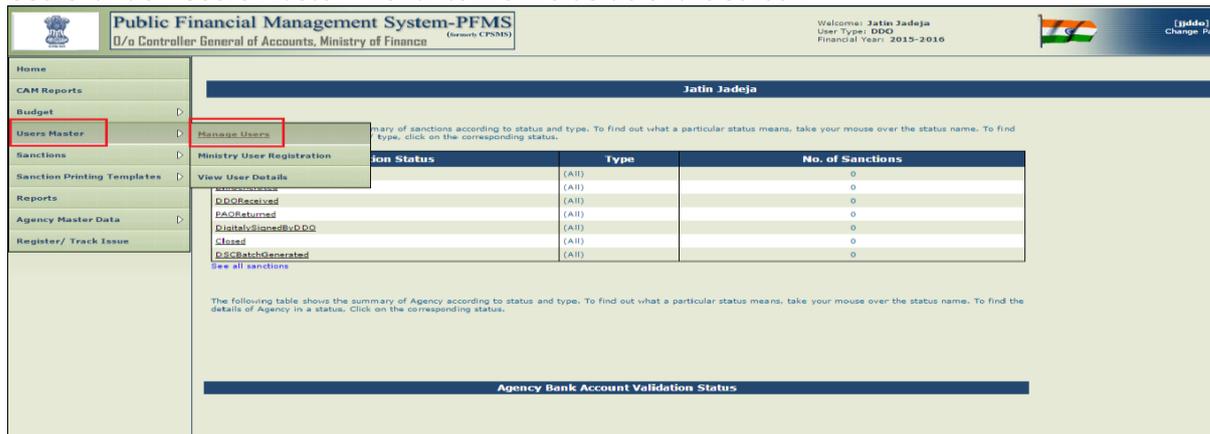


Figure: DDO User-Manage User

On the screen that follows, search for the concerned PD Checker, who needs approval, using at least one of the search criteria available on the screen. User shall select 'Search' button to view desired results.

For concerned PD Checker, DDO user shall click on hyperlink available under 'Login Name' to view user details and proceed with user approval.

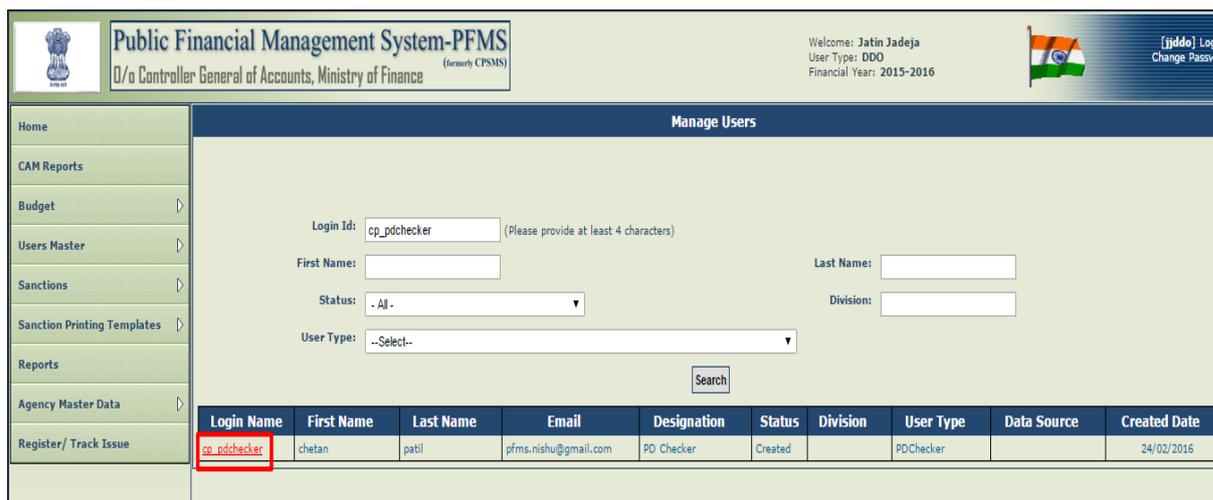


Figure: Manage Users-Search Results

At user details page, click on hyperlink available under 'Login Name' to view user details and proceed with user approval procedure

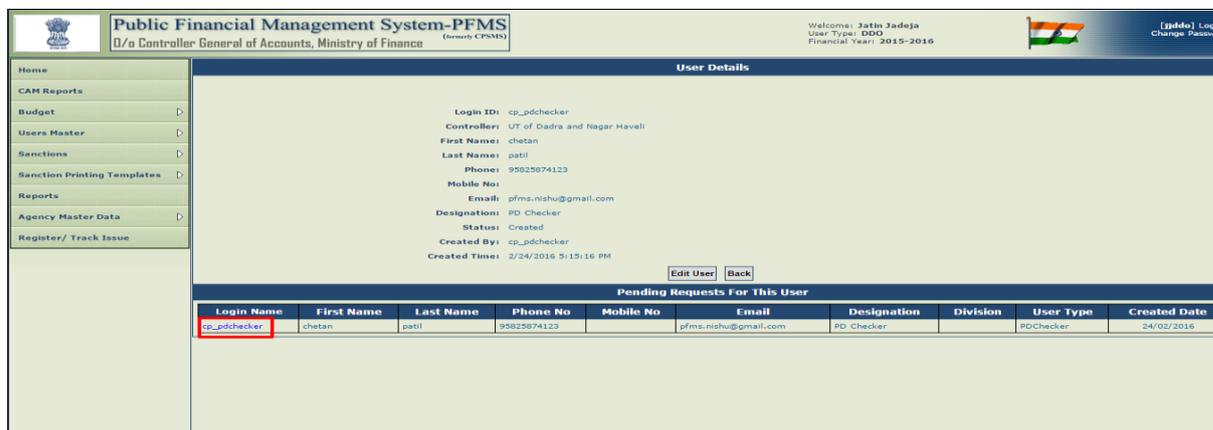


Figure: PD Checker User Details

At the screen that follows, click 'Approve' to approve concerned PD Checker.

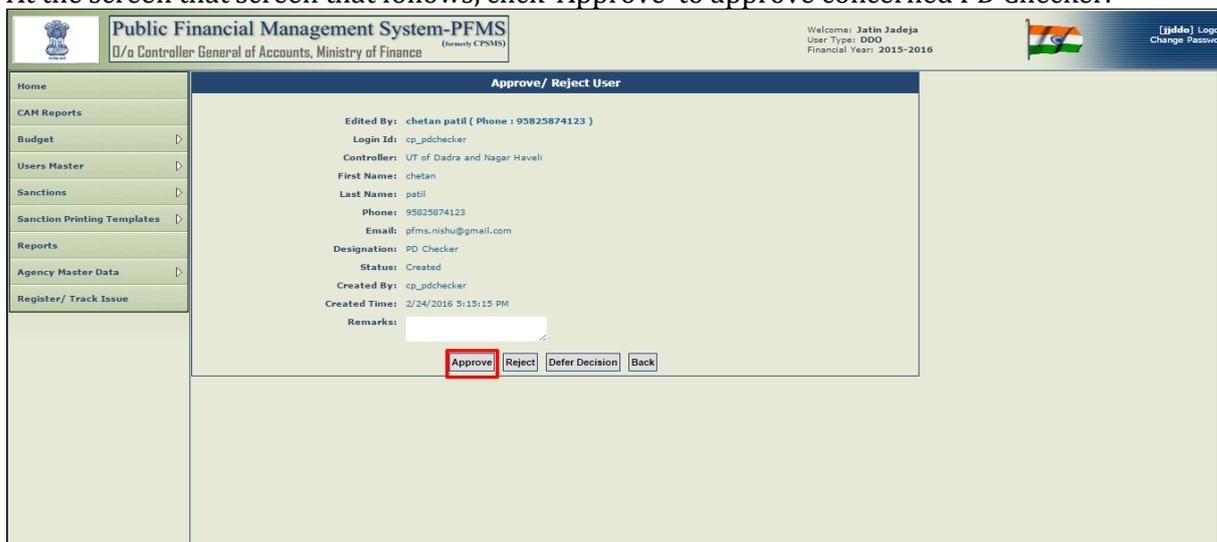


Figure: Approve PD Checker

5.4 PAO Dealing Hand User Registration

5.4.1 PAO Dealing Hand User Registration

After filling up the PDF form, the concerned PAO Dealing Hand needs to be created and approved by PAO User and then approved at second level by PrAO.

PAO Dealing Hand user shall perform following actions at PFMS portal for DBT Payments:

- Receive DBT Bill generated by DDO
- Pass the received bill to AAO

To register PAO Dealing Hand user, PAO user shall login with valid login credentials at PFMS portal to proceed.

PAO user shall select 'Ministry User Registration' under 'Users Masters' menu item to navigate to PAO Dealing Hand User registration page.

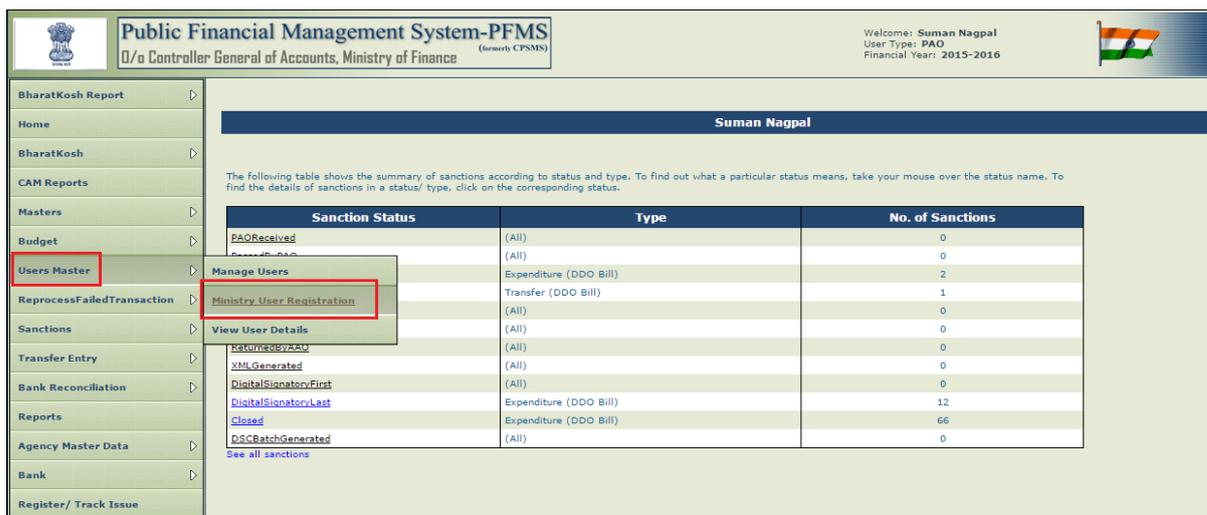


Figure: PAO User Login

At registration page, select 'Type of User' as 'Dealing Hand (DH)' & enter all the mandatory details and click 'Submit' at the bottom to register concerned PAO Dealing Hand user.

Figure: PAO DH-Registration Page

Success message is displayed on the screen, once the concerned PAO DH user is registered successfully.

Figure: PAO DH User Registered Successfully

5.5 AAO User Registration

5.5.1 AAO Dealing Hand User Registration

After filling up the PDF form, the concerned AAO Dealing Hand needs to be created and approved by PAO User and then approved at second level by PrAO.

For DBT Payment, AAO user is authorized to pass the DBT Bill received from PAO Dealing Hand User.

To register AAO user, PAO user shall login with valid login credentials at PFMS portal to proceed.

PAO user shall select 'Ministry User Registration' under 'Users Masters' menu item to navigate to AAO Dealing Hand User registration page.

User shall be navigated to AAO registration page. At registration page, select 'Type of User' as 'Assistant Accounts Officer' & enter all the mandatory details and click 'Submit' at the bottom to register concerned AAO user.

Figure: AAO Registration Page

Success Message is displayed on the screen, once the concerned PAO DH user is registered successfully.

Figure: AAO User Registered Successfully

5.6 PD Maker Registration & Approval

5.6.1 PD Maker Registration

After filling up the PDF form, the concerned PD Maker needs to be created and approved by PD Checker User and then approved at second level by DDO.

PD Maker user, for DBT Payments, is authorized to upload beneficiary data for approval and create required sanction.

PD Checker shall login with valid credentials in PFMS portal to register PD Maker user.

After successful login, PD Checker shall select 'Ministry User Registration' under 'Users Masters' menu item on left side of the screen.

Figure: PD Checker Logged in

On the screen that follows, enter all the mandatory details and click 'Submit' at the bottom to successfully register concerned PD Maker.

Figure: PD Maker Registration Page

Once PD user is registered successfully, success message shall be displayed on the Screen

Figure: PD Maker Registered Successfully

5.6.2 PD Maker Approval

Now, concerned registered PD Maker needs to be approved by associated DDO user. To approve registered PD Maker, user shall login in PFMS with valid credentials. After successful Login, user shall select 'Manage Users' under 'User Masters' menu item on the left side of the screen.

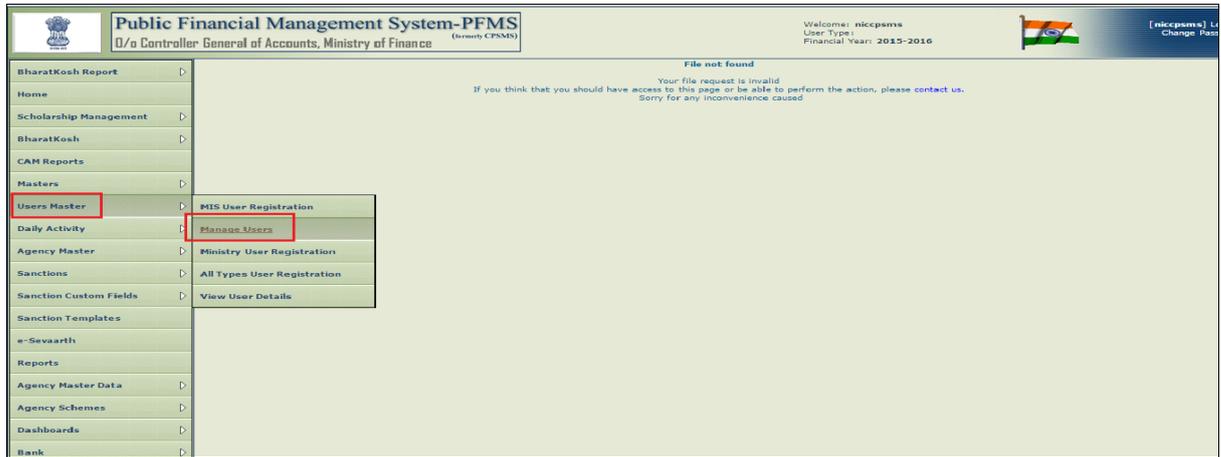


Figure: Approver Login

On the screen that follows, search for the concerned PD Maker user, who needs approval, using at least one of the search criteria available on the screen. User shall select 'Search' button to view desired results.

For concerned PD Maker user, approver user shall click on hyperlink available under 'Login Name' to view user details and proceed with user approval.

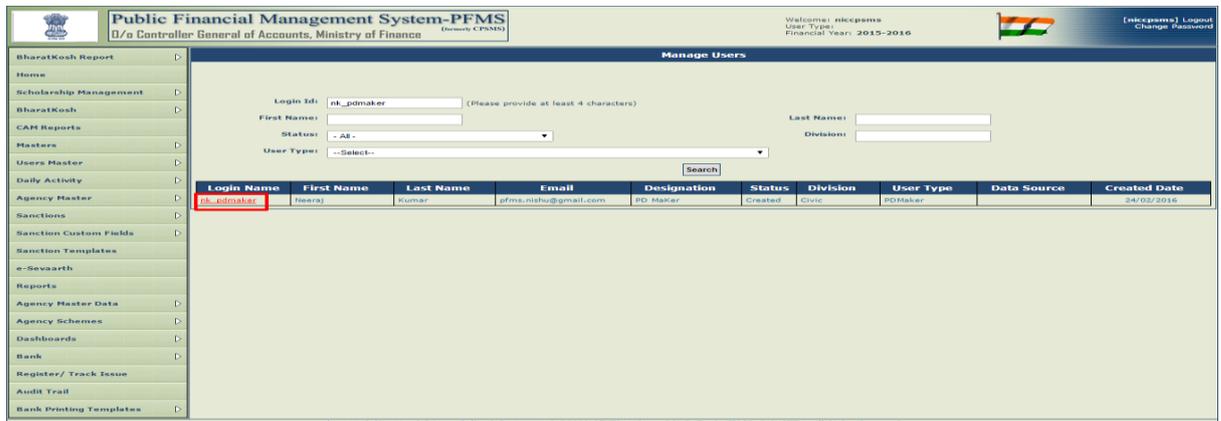


Figure: Manage Users- Search Results

At user details page, click on hyperlink available under 'Login Name' to view user details and proceed with user approval procedure.



Figure: PD Maker-User Details

At the screen that screen that follows, click 'Approve' to approve concerned PD Maker user.

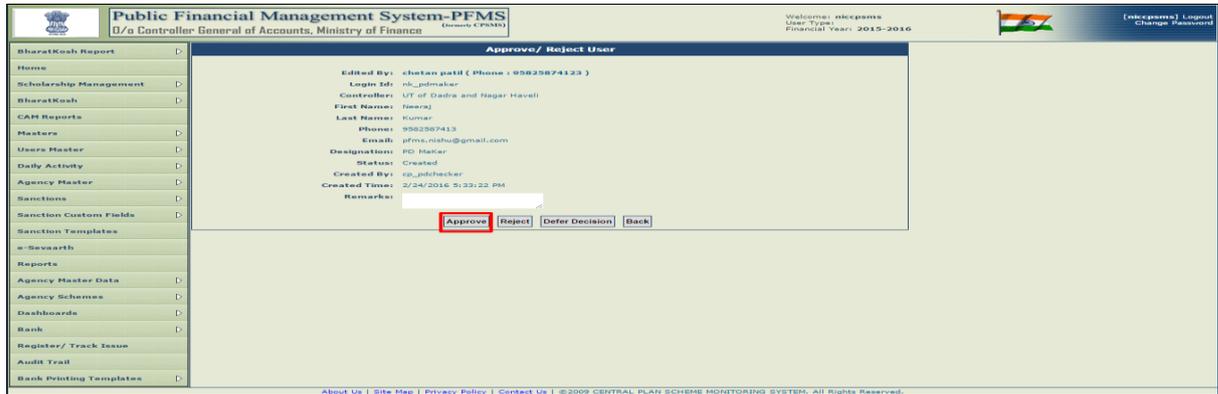


Figure: Approve PD Maker

5.7 User Mapping by PD

PD needs to login at PFMS portal with valid login credentials to initiate and proceed for mapping with Scheme, DDO and PAO etc. After successful login, PD Maker shall select 'User Mapping' under 'User' menu item on left hand side of the screen.

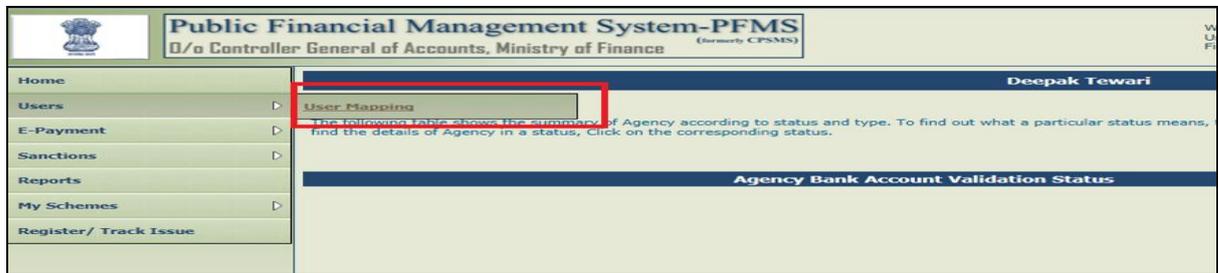


Figure: PD - User Mapping

On the screen that follows, PD Maker shall select Grant from dropdown and scheme(s) for mapping by selecting check boxes. Click 'Add & Save' button to map selected schemes and grant.

Selected scheme and grant would be mapped after clicking 'Add & Save' button. Similarly, PD Maker may map PAO/DDO, Agency and Vendor Details.

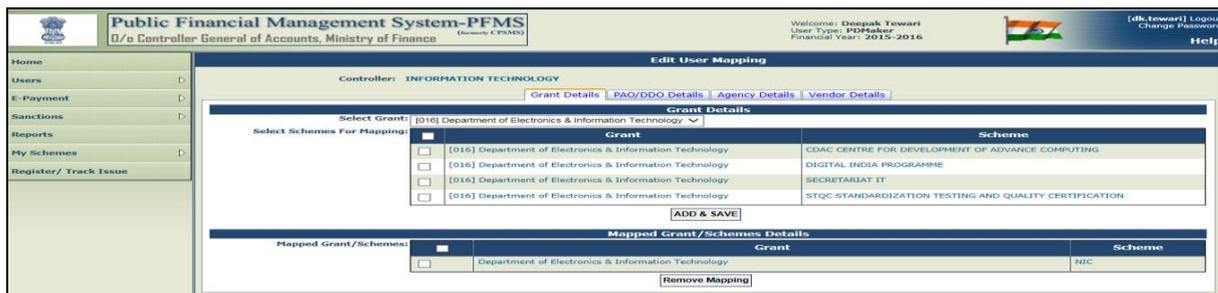


Figure: Grant & Scheme Mapping

5.8 PD Maker: Upload Beneficiary Data

To upload beneficiary data, PD Maker shall login at PFMS portal with valid login credentials.

After successful login, PD Maker shall select 'Upload Beneficiary Data' under 'Sanctions' menu item on left hand side of the screen.

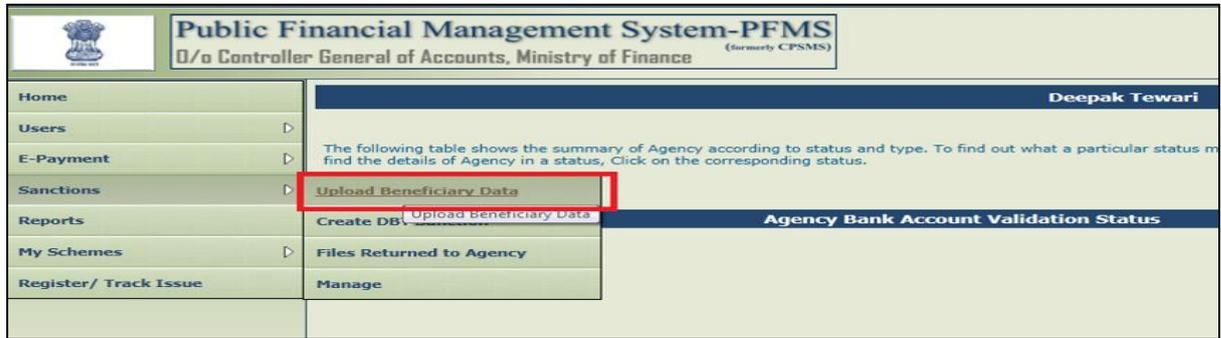


Figure: PD Maker- Upload Beneficiary Data

On the screen that follows, PD Maker shall select Beneficiary Type and download template for beneficiary data by clicking hyperlink 'Download Template'.

In the downloaded template, PD Maker shall fill up the required beneficiary data and upload it on PFMS portal by clicking 'Upload File' button.

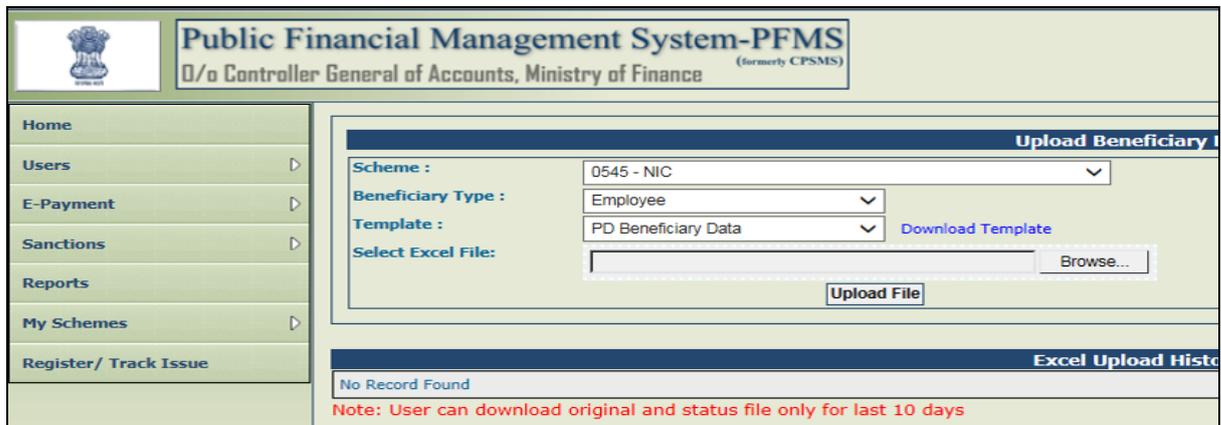


Figure: Upload File

Once the beneficiary data is uploaded successfully on the PFMS portal, success message shall be displayed on the screen.

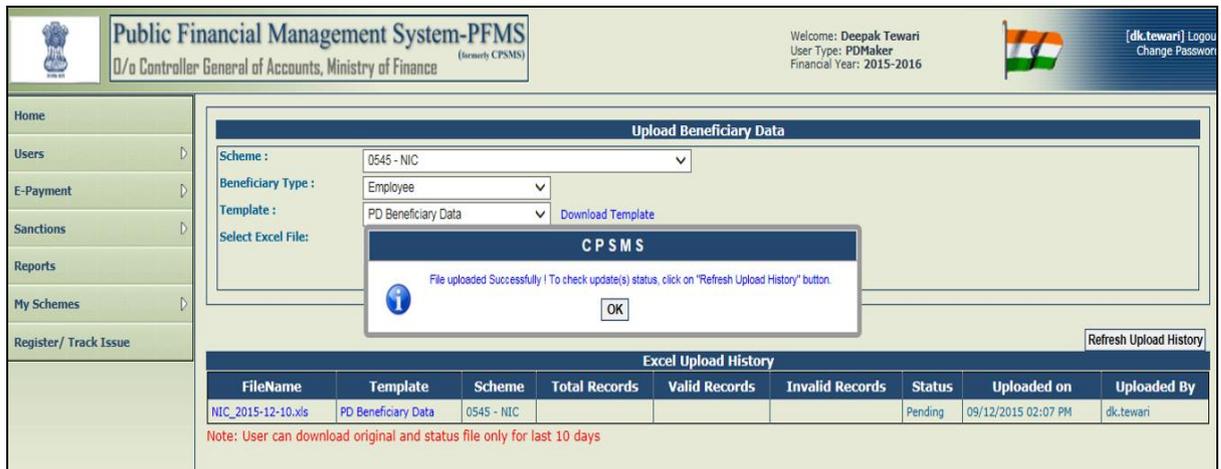


Figure: File Uploaded Successfully

The uploaded beneficiary data file shall be available under the grid 'Excel Upload History' on the same screen.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Deepak Tewari
User Type: PDMaker
Financial Year: 2015-2016

[dk.tewari] Log Out
Change Password

Home
Users
E-Payment
Sanctions
Reports
My Schemes
Register/ Track Issue

Upload Beneficiary Data

Scheme : 0545 - NIC
Beneficiary Type : Employee
Template : PD Beneficiary Data
Select Excel File: [Browse...]
[Upload File]

Excel Upload History

FileName	Template	Scheme	Total Records	Valid Records	Invalid Records	Status	Uploaded on	Uploaded By
NIC_2015-12-10.1.xls	PD Beneficiary Data	0545 - NIC	2	2	0	Successfully Complete	09/12/2015 02:35 PM	dk.tewari
NIC_2015-12-10.xls	PD Beneficiary Data	0545 - NIC	5	0	5	Validation Errors	09/12/2015 02:11 PM	dk.tewari
NIC_2015-12-10.xls	PD Beneficiary Data	0545 - NIC	5	0	5	Validation Errors	09/12/2015 02:07 PM	dk.tewari

Note: User can download original and status file only for last 10 days.

Figure: Uploaded Data History

5.9 PD Maker: Sanction Creation

PD Maker needs to login at PFMS portal with valid login credentials to initiate and proceed with sanction creation procedure. After successful login, PD Maker shall select 'Create DBT Sanction' under 'Sanctions' menu item on left hand side of the screen.

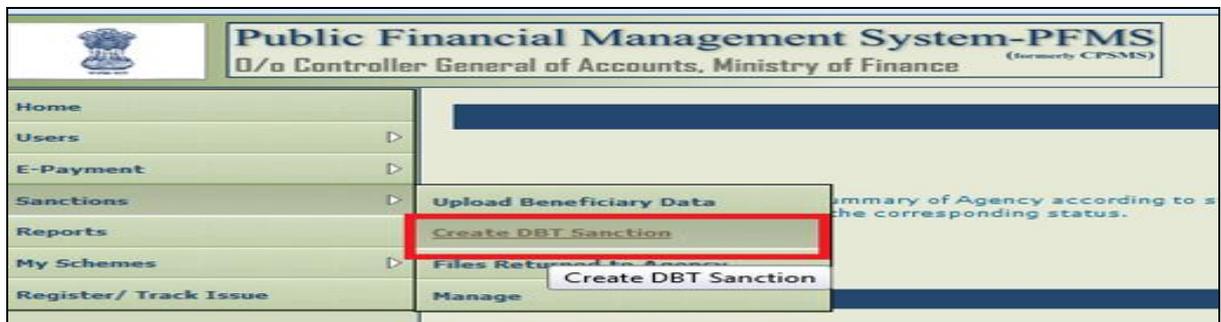


Figure: Create Sanction

On the screen that follows, enter details for all the mandatory fields under 'Sanction Header' and 'Account Head Details' of the screen. The 'sanction type' should always be 'Expenditure'.

PD Maker may view details of uploaded beneficiary data in Read Only Mode, against which sanction is being created, by clicking the hyperlink available in the grid under 'Beneficiary Details' section of the screen.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Deepak Tewari
User Type: PDMaker
Financial Year: 2015-2016

[dk.tewari] Log Out
Change Password

Home
Users
E-Payment
Sanctions
Reports
My Schemes
Register/ Track Issue

Create Sanction

Sanction Header

Controller Name : INFORMATION TECHNOLOGY
 IFO/HCO File No. : NA
 IFO/HCO File Date (dd/mm/yyyy) : 09/12/2015
 Sanction Number : A-60015/15/GCS-1
 Sanction Date (dd/mm/yyyy) : 09/12/2015
 Scheme : 0545 - NIC
 IAD : 033199 - PAO, NIC, New Delhi
 IAO : 20312 - DDO, NIC, Hoshangabad, DELHI
 Sanction Type : Expenditure
 Sanction Amount : 2130 (IN A NUM) (IN A NUM)
 SUBSE TWO THOUSAND ONE HUNDRED THIRTY ONLY
 Upload Sanction: [Browse] [Upload]

Note: Only PDF files are allowed with size not more than 4 MB

Account Head Details

Grant : 015 - Deepa Smart e-ETronics & Information Technology
 Function Head : 34500911001 - ESTABLISHMENT
 Object Head : 03 - OFFICE EXPENSES
 Category : 9 - PLAN VOTED-EXPENDITURE

Beneficiary Details

State : --All--
 From Date : 01/01/2015
 To Date : 09/12/2015
 Created By : --All--

[Search] [Cancel]

Select	Beneficiary File Name	No of Beneficiaries	Payment Amount	Created Date	Beneficiary List signed by	District Name	State Name	Project
<input type="checkbox"/>	NIC_2015-12-10.1.xls	2	2130.00	09/12/2015	dk.tewari	CENTRAL ARDCY	CENTRAL ARDCY	NA

I have verified the beneficiary list

[Create Sanction] [Clear]

Figure: Create Sanction- Enter Details

Upon clicking the hyperlink available in the grid under 'Beneficiary Details' section of the screen shall display details of uploaded beneficiary data in Read Only Mode as presented below.

Beneficiary Details												
S.No.	Beneficiary Name	Regional Name	Father/Husband Name	Gender	Beneficiary Code	Date Of Birth	Category	Religion	Payment Amount	Payment Period	Activity Name	Beneficiary
GRAND TOTAL :									2,130.00			
1	Shri Surinder Kumar Gupta	श्री सुरेन्द्र कुमार गुप्ता		M	BDLS000054539				1,613.00		N/A	N/A
2	Ms. Seema Goyal	सुमी सीमा गौरा		F	BDLS000054540				517.00		N/A	N/A

Figure: Beneficiary Details

Click 'Create Sanction' button at the bottom to successfully create concerned sanction.

Figure: Sanction Created Successfully

5.10 PD Checker: Approve Sanction

Once a sanction is created successfully by PD Maker, the created sanction shall be approved by concerned PD Checker.

To approve a created sanction, PD Checker shall login at PFMS portal with valid credentials.

Pre-requisite

- To approve a sanction, PD Checker must have the Digital Signature Certificate (DSC) enrolled.
- Enrolled DSC must be approved by concerned PrAO user.

After successful login, PD Checker shall select 'Approve' under 'Sanction' menu item on left hand side of the screen.

Figure: PD Checker- Approve Sanction

On the screen that follows, PD Checker would view details of the sanction which needs to be approved.

At this screen, in 'Beneficiary File Details' section of the screen the status for 'Digitally Counter Sign by PD Checker' would be 'Beneficiary is pending for Counter sign by PD Checker'.

Also, under 'Sanction Details Section' of the screen, 'Sanction Status' would be reflected as 'Submitted'.

PD Checker may also view uploaded beneficiary data by clicking the hyperlink available in the grid under 'Beneficiary File Name'.

To approve the concerned sanction, PD Checker must select the check box available at the bottom and click 'Digitally Sign Sanction/ Reject Sanction' to proceed and approve the sanction.



Figure: Sanction Details

Once the sanction is approved successfully, the status for 'Digitally Counter Sign by PD Checker' would change to 'Beneficiary is pending for Counter sign by PD Checker'.

Also, under 'Sanction Details Section' of the screen, 'Sanction Status' would be reflected as 'Approved'.



Figure: Sanction Approved Successfully

5.11 DDO – Receive Sanction & Generate Bill

Once a sanction is created successfully, it shall be available to DDO user for bill generation.

The created sanction, first, must be received by concerned DDO user. After receiving a sanction, DDO user must Generate Bill for the concerned sanction.

DDO user could receive a sanction by selecting 'Receive Sanction' under 'Sanctions' menu item.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Naresh Kishore
User Type: DDO
Financial Year: 2015-2016

Home
CAM Reports
Budget
Users Master
Sanctions
Sanction Printing Templates
Reports
Agency Master Data
Register/ Track Issue

Receive Sanctions

The following table shows the summary of sanctions according to status and type. To find out what a particular status means, take your mouse over the status name. To find the details of sanctions in a status/ type, click on the corresponding status.

Status	Type	No. of Sanctions
	Transfer	1
	Expenditure	3
	(All)	0
	Expenditure	2
	Transfer	1
	Expenditure	1
	(All)	0
	(All)	0
	(All)	0

Agency Bank Account Validation Status

Figure: DDO User-Receive Sanction

On the screen that follows, select the check box for sanctions to be received and click 'Receive Sanction' button.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Naresh Kishore
User Type: DDO
Financial Year: 2015-2016

Home
CAM Reports
Budget
Users Master
Sanctions
Sanction Printing Templates
Reports
Agency Master Data
Register/ Track Issue

Receive Sanctions

Sanction No: [] Sanction Status: Approved
From Date: (dd/mm/yyyy) 01/04/2015 To Date: (dd/mm/yyyy) 25/02/2016
Sanction Amount: []
Scheme: --A--
PD Username: []

[Search] [Reset]

All	Sanction Number	Sanction Date	Scheme	DDO	PAO	Amount	View File
<input type="checkbox"/>	01_nps23	23/02/2016		200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI	1000.00	File not exists
<input type="checkbox"/>	nps_21022016	21/02/2016		200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI	1000.00	File not exists
<input type="checkbox"/>	NPS Transfer	20/02/2016		200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI	760.00	File not exists
<input type="checkbox"/>	nps_15022016_01	15/02/2016		200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI	1000.00	File not exists

[Receive Sanction] [Return Sanction To PD]

Figure: DDO User- Sanction Received

After receiving concerned sanction, DDO user shall generate bill for it. DDO user shall select 'Generate Bills' under 'Sanctions' menu item.

Public Financial Management System-PFMS
O/o Controller General of Accounts, Ministry of Finance

Welcome: Naresh Kishore
User Type: DDO
Financial Year: 2015-2016

Home
CAM Reports
Budget
Users Master
Sanctions
Sanction Printing Templates
Reports
Agency Master Data
Register/ Track Issue

Generate Bills

The following table shows the summary of sanctions according to status and type. To find out what a particular status means, take your mouse over the status name. To find the details of sanctions in a status/ type, click on the corresponding status.

Status	Type	No. of Sanctions
	Transfer	1
	Expenditure	3
	(All)	0
	Expenditure	2
	Transfer	1
	Expenditure	1
	(All)	0
	(All)	0
	(All)	0

Agency Bank Account Validation Status

Figure: Generate Bill

On the screen that follows, DDO may search for required sanction using search criteria and clicking 'Search' button.

From the displayed search results, select check boxes for concerned sanction for bill generation. Click " to generate bills for selected sanctions.



Figure: Generate Bills

5.12 PAO Dealing Hand – Receive Bill & Pass to AAO

Once the bill is generated by DDO for concerned sanction, it has been received by PAO Dealing Hand User.

After receiving the generated bill, PAO Dealing Hand User must pass to AAO user.

PAO Dealing Hand User shall select 'Receive Sanctions' under 'Sanctions' menu item.

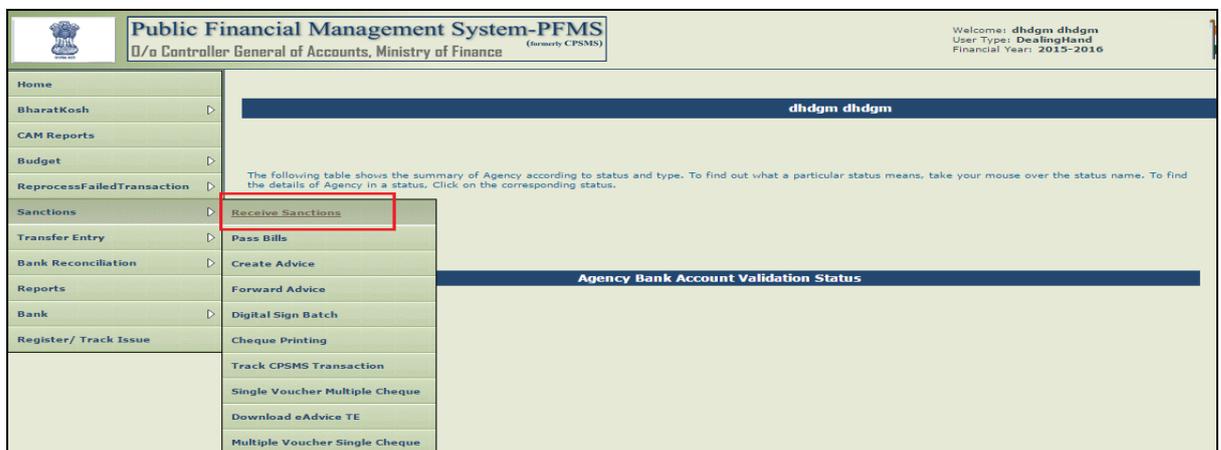


Figure: PAO Dealing Hand- Receive Sanction

On the screen that follows, select the check box for sanctions to be received and click 'Receive Sanction' button.



Figure: PAO Dealing Hand- Sanction Received

After receiving concerned sanction, PAO Dealing Hand user shall pass it to AAO user. PAO Dealing Hand user shall select 'Pass Bills' under 'Sanctions' menu item.

On the screen that follows, PAO Dealing Hand user shall search for concerned sanction.

PAO Dealing Hand user shall click on hyperlink for 'Sanction Number' available in the grid.

The screenshot shows the PFMS interface with a search form and a table of sanctions. The search form includes fields for Sanction No., From Date (01/04/2015), To Date (25/02/2016), Sanction Amount, Scheme, DDO, Bill No., and Token No. There are Search and Reset buttons. The table below lists two sanctions:

Sanction Number	Sanction Date	Scheme	DDO	PAO	Amount	Status	Bill Number	Token Number	Token Date	View File
Sanction002	19/02/2016		200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI	240.00	ReceivedByDH	CP00000017	22	20/02/2016	File not exists
66754	19/02/2016		200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI	45.00	ReceivedByDH	CP00000015	23	20/02/2016	File not exists

Figure: Pass Sanction to AAO

User shall be navigated to Sanction Details page. Click 'Forward (Pass) to AAO' to pass sanction to AAO user.

The screenshot shows the Sanction Details page in PFMS. It displays various details for a specific sanction, including Controller, Sanction Number, Sanction Type, IFD Number, Plan Scheme, DDO, Created By, Modified By, Sanction Status, Sanction Date, Sanction Amount, IFD Date, PAO, Remarks, Created On, and Modified On. Below this, there are sections for Account Details, Bill Details, and Vendor Details.

Account Details:

Grant	Function Head	Object Head	Category	External PAO	Available Budget
800-Receipt	0071015000100-SUBSCRIPTION TOWARDS RPS 2004 FOR GOVERNMENT SERVANTS	00-DEFAULT	1-RECEIPT		-1

Bill Details:

Bill Number: CP00000017, Bill Date: 19/02/2016
Token Number: 22, Token Date: 20/02/2016

Vendor Details:

Sr.No	Vendor Name	Account Number	Gross Amount	Deduction Amount	Net Amount	Payee Remarks
1	Pankaj Jain (BCHM)	30001135103	240	0	240	NPS Remarks by PD1

At the bottom, there are buttons for Payee Details, Forward To AAO (Pass), Forward To AAO (Return), and Back. The 'Forward To AAO (Pass)' button is highlighted with a red box.

Figure: Pass Sanction to AAO

5.13 AAO User – Pass to PAO

AAO would receive the sanction bills passed by PAO Dealing Hand User.

To pass concerned sanction bills to PAO user, AAO user shall select 'Pass Bills' under 'Sanctions' from menu item.

On the screen that follows, AAO user shall search for concerned sanction using available search criteria.

AAO user shall click on hyperlink for 'Sanction Number' available in the grid.

Public Financial Management System-PFMS
 (Formerly CPMS)

Welcome: aadgm aadgm
 User Type: AssistantAccountsOfficer
 Financial Year: 2015-2016

Sanction No: Sanction Status: --AB--
 From Date: (dd/mm/yyyy) 01/04/2015 To Date: (dd/mm/yyyy) 25/02/2016
 Sanction Amount:
 Scheme: --AB--
 DDO: --AB--
 Bill No:
 Token No:

Sanction Number	Sanction Date	Scheme	DDO	PAO	Amount	Status	Bill Number	Token Number	Token Date	View File
NPS Sanction	22/02/2016	200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI		450.00	PassedByDH	CP00000026	26	22/02/2016	File not exists
NPSAG	16/02/2016	200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI		3000.00	PassedByDH	CP00000006	6	16/02/2016	File not exists
nps_12022016	12/02/2016	200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI		2000.00	PassedByDH	CP00000003	3	15/02/2016	File not exists
test_12022016	12/02/2016	200146 - D.G.M	000110 - PAO, IMD, M/o Earth Science, NEW DELHI		1000.00	PassedByDH	CP00000013	13	18/02/2016	File not exists

Figure: AAO User- Pass Sanction Bills

User shall be navigated to Sanction Details page. At his screen, AAO user shall click 'Forward to PAO (Pass)' button at the bottom. Concerned sanction shall be passed to PAO.

Public Financial Management System-PFMS
 (Formerly CPMS)

Welcome: aadgm aadgm
 User Type: AssistantAccountsOfficer
 Financial Year: 2015-2016

Sanction Details

Sanction Number: NPS Sanction
 Sanction Status: PassedByDH
 Sanction Date: 22/02/2016
 Sanction Amount: 450
 Sanction Type: Transfer (DDO Bill)
 SPD Date: 22/02/2016
 Max Scheme: 200146 - D.G.M
 PAO: 000110 - PAO, IMD, M/o Earth Science, NEW DELHI
 Remarks:

Created By: aadgm
 Created On: 22/02/2016 09:56:04 AM
 Modified By: aadgm
 Modified On: 22/02/2016 10:05:02 AM

Account Details

Account	Extraction Head	Object Head	Category	External PAC	Available Budget
000110 - PAO, IMD, M/o Earth Science, NEW DELHI	000110 - PAO, IMD, M/o Earth Science, NEW DELHI	000110 - PAO, IMD, M/o Earth Science, NEW DELHI	TRANSFER		

Bill Details

Bill Number: CP00000026
 Bill Date: 22/02/2016
 Token Number: 26
 Token Date: 22/02/2016

Agency Details

Sr.No	Agency Name	City	District	State	Country	Gross Amount	Recovery Amount	Payment Remarks
1	BALAJI INTERNATIONAL	DELHI	DELHI	HARYANA	INDIA	450	0	NPS Item by PD 1

Figure: AAO Forward sanction to PAO

5.14 PAO - PAO Pass & Digitally Sign Sanction

Once the sanction is forwarded by AAO, it has been received by PAO User. After receiving the forwarded sanction, PAO must pass the concerned sanction and digitally sign it.

PAO User shall select 'Pass Bills' under 'Sanctions' menu item.

On the screen that follows, PAO user shall search for concerned sanction using available search criteria.

PAO user shall click on hyperlink for 'Sanction Number' available in the grid to proceed.

Public Financial Management System-PFMS
 (Formerly CPMS)

Welcome: BIKHA JAIWAL
 User Type: PAO
 Financial Year: 2015-2016

Receive Bills

Sanction No: Sanction Status: PassedByAAO
 From Date: (dd/mm/yyyy) 01/04/2015 To Date: (dd/mm/yyyy) 25/02/2016
 Sanction Amount:
 Scheme: --AB--
 DDO: --AB--
 Bill No:
 Token No:

Sanction Number	Sanction Date	Scheme	DDO	Amount	Status	Bill Number	Token Number	Token Date	View File
1	15/02/2016	213459 - APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI		10000.00	PassedByAAO	CP00000350	375	15/02/2016	File not exists
fgfgpdd	19/01/2016	213459 - APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI		201.00	PassedByAAO	CP00000317	357	20/01/2016	File not exists
1	07/01/2016	213456 - SECTION OFFICER, MINISTRY OF ENERGY, DEPT. OF POWER, SHRAM SHAKTIBHAWAN, NEW DELHI.		10000.00	PassedByAAO	CP00000308	349	07/01/2016	File not exists
1234567	11/12/2015	213459 - APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI		10000.00	PassedByAAO	CP00000262	496	11/12/2015	File not exists
IFD/601	12/10/2015	213459 - APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI		25000.00	PassedByAAO	CP00000160	378	12/10/2015	File not exists

Figure: PAO User- Pass Sanction

User shall be navigated to Sanction Details page. At his screen, PAO user shall click 'Pass Bill' button at the bottom. Concerned sanction shall be passed by PAO.

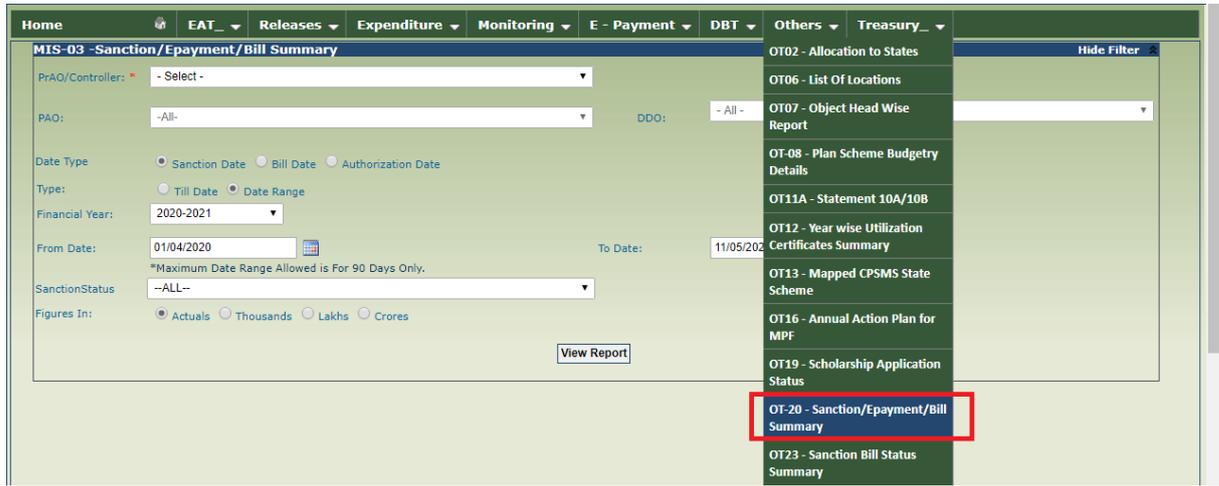


Figure: Select Report

On the screen that follows, select desired date range for report to be generated and click 'View Report' to view report in Read Only Mode.

The screenshot shows the MIS-03 -Sanction/Epayment/Bill Summary report. The report is displayed in Read Only Mode. The summary table below shows the details of the report.

		Total Sanction(s)		Total Bill(s)		Authorized		Pending Authorization(For DSC)		PAO Ac
PAO	DDO	Num	Amount	Num	Amount	Num	Amount	Num	Amount	Success
PAO(Sectt.), Ministry of Power, New Delhi [013455]	APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI [213459]	44	5,331,238.00	44	5,331,238.00	44	5,331,238.00	0	0.00	
	SECTION OFFICER, MINISTRY OF ENERGY. DEPTT. OF POWER, SHRAM SHAKTIBHAWAN, NEW DELHI. [213456]	352	7,670,636,623.00	352	7,670,636,623.00	346	7,670,617,561.00	0	0.00	
	Total DDO:	396	7,675,967,861.00	396	7,675,967,861.00	390	7,675,948,799.00	0	0.00	
	Total PAO:	396	7,675,967,861.00	396	7,675,967,861.00	390	7,675,948,799.00	0	0.00	
	Grand Total :	396	7,675,967,861.00	396	7,675,967,861.00	390	7,675,948,799.00	0	0.00	

The report also includes a summary table at the top with the following data:

Controller:	010 - POWER	Grant:	- All -
PAO:	013455 - PAO(Sectt.), Ministry of Power, New Delhi	DDO:	- All -
Period:	01-04-2020 Till 11-05-2020	Figures In:	Actuals

The report is generated for the Financial Year 2020-2021, from 01/04/2020 to 11/05/2020. The figures are in Actuals. The report is displayed in Read Only Mode.

Figure: Sanction E-payment Payment Status Report

User may view desired details by scrolling through presented report.

6 DBT PAYMENTS THROUGH TREASURY

6.1 Prerequisites

For making the DBT payments through Treasury, there are few prerequisites needed before starting the operation through PFMS.

- Identification of officials who are going to perform the role of Bill Processing Accountant (BPA), Assistant Treasury Officer (ATO) and Treasury Officer (TAO) and Directory of Treasury (DTO) roles in PFMS.
- Sharing Details of Bank Account of Treasury which will be used for disbursing payments to Beneficiaries with PFMS officials.
- Finalization of officials who are going to perform the role of Signatories for Digitally Signing the payment file.
- Acquiring Digital Signature for Treasury Officer (TAO) and for Assistant Treasury Officer (ATO) from NIC or any other Digital Signature Issuing Authority.
- Activation of Digital Signature with the help of Digital Signature issuing authority.

6.2 Roles & Responsibilities of Authorities

- a) Director of treasury is responsible for approving the Department users, Treasury users as well as their Digital Signatures.
- b) Department Section Checker will create user for Department Section Maker. Department Section Checker will digitally sign the Beneficiary List and Sanction. He will also approve the sanction.
- c) Department Section Officer Maker creates E-Sanction.
- d) Drawing & Disbursing Officer will receive all Sanctions approved by the Department Section Checker. He will generate Bill for the same and digitally sign it. He will also take the print of the bill.
- e) Bill Preparing Accountant will receive all bills generated and digitally signed by Drawing & Disbursing Officer. He will pass the DBT Bills to ATO or will return the bill to TAO.
- f) All Bills passed by Bill Preparing Accountant will flow to the Assistant Treasury Officer who will pass them to the Treasury Officer or will return the bill to TAO. ATO will also digitally sign the Payment file after bill has been passed by TAO.
- g) Treasury Officer will Pass the Bill and digitally sign the pay file after it has been digitally signed by ATO. She/he can also return the bill.
- h) PFMS will send the digitally signed payment file to the Bank where Treasury holds the account.
- i) After payment to the beneficiaries, Bank will send the status back to PFMS. For the cases where payment could not be credited to the Beneficiaries accounts, Bank will prepare the beneficiary wise drafts and will hand over to the Department for distributing to the beneficiaries.
- j) PFMS will share the Payment Transaction details with the State Treasury Application S/W for doing the accounting entries in Treasury Software.

6.3 User Creation

Following table list the user types which need to be registered in PFMS. Table also describes who will register and approve these users.

User Type	Registered By	Approving Authority
Treasury Director	Self	PFMS Project Cell
Department Section Checker	Self	Treasury Director
Department Section Maker	Department Section	Treasury Director

	Checker	
DDO	Self	Treasury Director
Treasury Officer (TAO)	Self	Treasury Director
Bill Preparing Accountant (BPA)	Treasury Officer	Treasury Director
Assistant Treasury Officer (ATO)	Treasury Officer	Treasury Director

6.3.1 User Registration

6.3.1.1 Treasury Director User Registration

At PFMS portal, “Treasury Director” user creation is done by filling the online registration through PFMS website. The form can be open through the login page where user can see the hyperlink menu for Register Treasury User. On click of hyperlink, application opens the registration form. User shall enter the relevant details in the form and submit to respective authorized user.

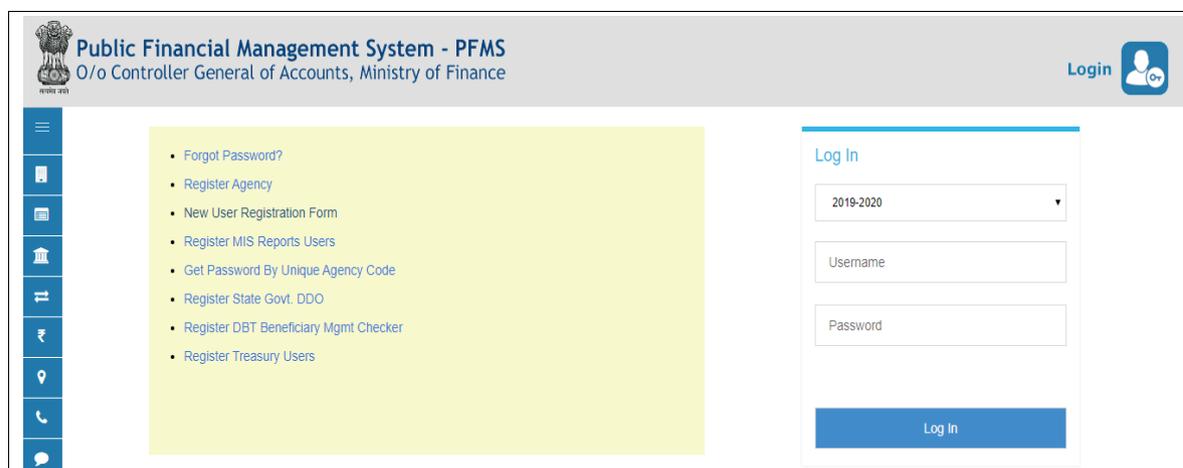


Figure: Register Treasury User

- Select the ‘Director Treasury’ option from the dropdown of ‘Type of User’.
- User needs to fill in the registration form and click on ‘**Submit**’ button.

Public Financial Management System - PFMS
O/o Controller General of Accounts, Ministry of Finance

Instructions
Email is mandatory for any communication, regarding your UserIds, Password, Notifications, Alerts etc.

User Details

Type of User: Director Treasury
State: --Select--
First Name:
Last Name:
Designation:
Email:
Phone No:
Mobile No:
Login ID:
(Login ID minimum 4 characters).
Password:
(Password must contain minimum 6 characters and maximum 15 characters. Password should contain alphanumeric and at least one special character like [!@#\$%^&*]).
Confirm Password:
Hint Question? --Select--
Answer:
Confirm Answer:
Word Verification: 22a9c7
Enter the letters as they are shown in the image above (Letters are not case-sensitive).
Submit Cancel

Figure: Treasury Director User Registration

- User saved successfully' message will be displayed on the screen as shown in Figure

Instructions
• Email is mandatory for any communication, regarding your UserIds, Password, Notifications, Alerts etc.

User Details

User saved successfully

Type of User: --Select--
State: --Select--
First Name:
Last Name:
Designation:
Email:
Phone No:
Mobile No:
Login ID:
(Login ID minimum 4 characters).
Password:
(Password must contain minimum 6 characters and maximum 15 characters. Password should contain alphanumeric and at least one special character like [!@#\$%^&*]).
Confirm Password:
Hint Question? --Select--
Answer:
Confirm Answer:
Word Verification: 6f7aea
Enter the letters as they are shown in the image above (Letters are not case-sensitive).
Submit Cancel
For any problem in Registration, Please [Contact Us](#).

Figure: User saved successfully – Message

6.3.1.2 Department Section Checker User Registration

- Department Section Checker will open the PFMS website: <http://pfms.nic.in> and click on 'Register Treasury Sanction User' to register himself (Figure).
- *Select the 'Department Section Checker' option from the of 'Type of User' drop down

Figure: User Registration Form

- *Select appropriate option from the 'Type of User' drop down depending on type of User Registration
- He needs to fill all the details in the registration form
- Select State, District from the dropdown.
- Click on 'Select Department' appearing in blue ink to select the appropriate department. User can also register for multiple departments. User should select the desired departments.
- All the selected department will appear in the screen

DepartmentName	Remove
002 - पुलिस मुख्यालय - 30 प्र०	Remove
093 - खंड निदेशालय - 30 प्र०	Remove
094 - उच्च शिक्षा निदेशालय - 30 प्र० - फारगपुर	Remove
095 - नगर एवं ग्राम नियोजन विभाग- 30 प्र०	Remove
096 - विद्युत सुरक्षा - 30 प्र०	Remove

Figure: Department Section Checker User Registration

Note @ If Department Section Checker is also going to perform DDO role i.e. both the roles are performed by the same authority, select the check box 'Are you performing DDO role?' as shown in Figure

- Click on 'Select DDO' link appearing in blue ink and select the appropriate DDO name from the list.

Figure: Department Section Checker also performing DDO role User Registration

- Click the submit button.
- 'User saved successfully' message will be displayed on the screen as shown in Figure
- User details will flow to the Treasury Director for approval.

6.3.1.3 Assistant Treasury Officer User Registration

Bill Preparing Accountant and Assistant Treasury Officer will be registered by Treasury Officer.

User Registration process of Assistant Treasury Officer (ATO)

- Treasury Officer will log in to the PFMS web site using his credential and create user account of Assistant Treasury Officer and Bill Preparing Accountant
- Go to 'Treasury Sanction' > 'User Registration' menu.



Figure: User Registration of Assistant Treasury Officer by Treasury Officer (Menu)

- User Details screen will open up
- *Select the 'Assistant Treasury Officer' option from the 'Type of Users' drop down
- *Select appropriate option from the Type of User drop down depending on the type of User Registration
- TAO has to fill all the details of the Assistant Treasury Officer and click on 'Submit' button
- User saved successfully message will be displayed on the screen as shown in Figure
- The details of the ATO will flow to Treasury Director for approval process

6.3.2 User Approval

6.3.2.1 Treasury Director User Approval

Now, concerned registered Treasury Director User needs to be approved by associated PFMS project cell. After successful login by PFMS project cell type user in PFMS portal, PFMS project cell user shall select 'Manage Users' under 'Users Master' menu item on left side of the screen.



Figure: Users Manage (Menu)

Steps for Approval

- PFMS Project Cell has to log in to the PFMS site.
- Go to 'Users' > 'Manage' menu
- Manage Users screen will open up
- Select the 'Director Treasury' option from the User Type drop down and click on Search button

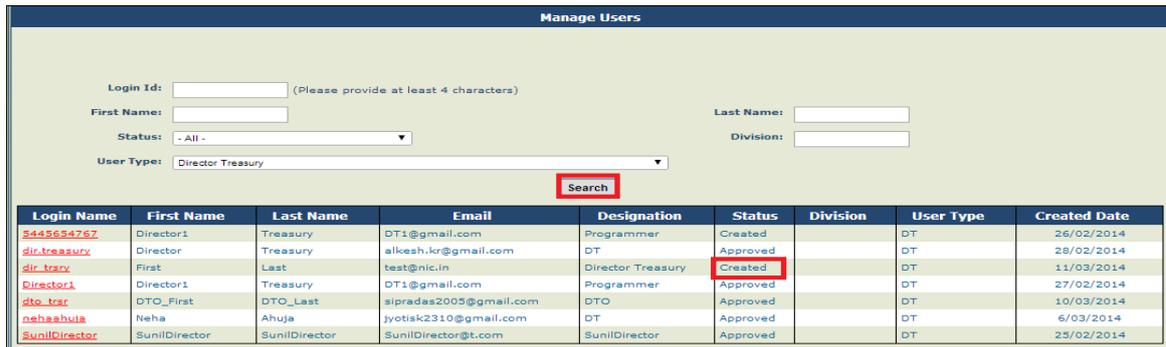


Figure: Manage Users for Treasury Director

- All Director Treasury user's names waiting for user's registration approval with Status 'Created' will be displayed in the grid
- Click on the appropriate user login name appearing under 'Login Name' column to open the User Details screen

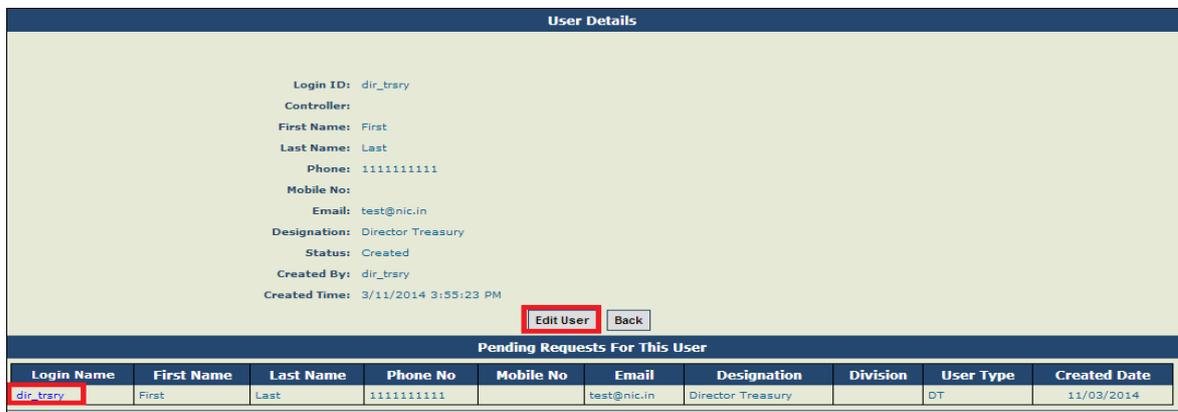


Figure: Treasury Director User Details

- Approver can edit user details by clicking on 'Edit User' button.
- Edit User Details screen will open up. Approver can edit user details and click on 'Save' button to save user's details.

Figure: Edit Treasury Director User Details

- Click on the user login name appearing in blue ink under 'Login Name' column (Figure)
- Approve/Reject User screen will open up.
- Enter the appropriate remarks in the Remarks column and click on 'Approve' button

Figure: Approve/Reject Treasury Director User Registration

- Approver can also reject the user by clicking on 'Reject' button. He can also defer his decision by clicking on 'Defer Decision' button
- On clicking of Approve button, 'Are you sure, you want to approve' message screen will pop up.
- Click on 'OK' button

Figure: Approve confirmation Message

- 'Request approved successfully' message in red ink will be displayed on the screen.
- Approver can also disable user by clicking on 'Disable' button. He can also edit user details by clicking on 'Edit User' button.

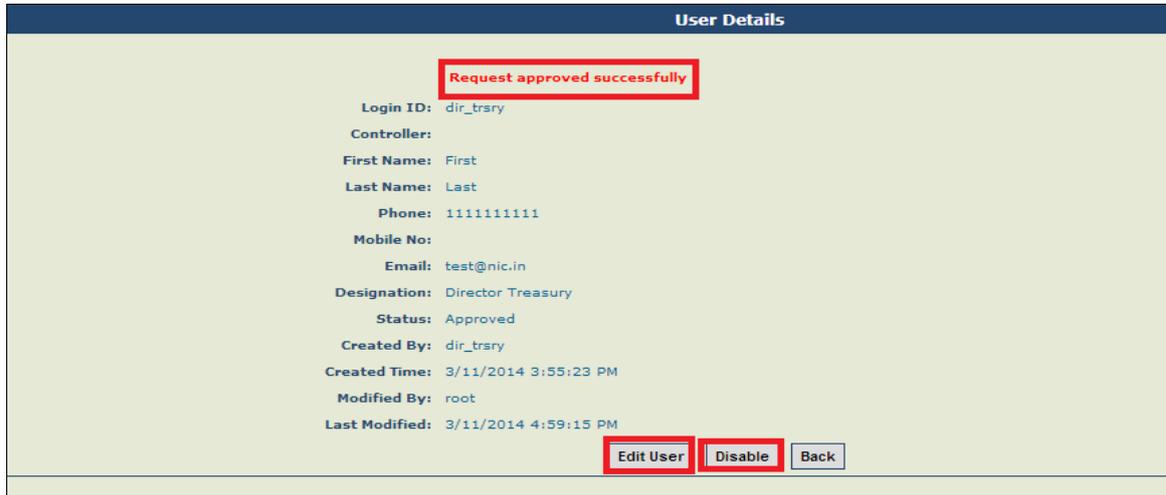


Figure: Treasury Director User Registration Request Approved Successfully – Message

6.3.2.2 Department Section Checker User Approval

- Treasury Director has to log in to the PFMS site.
- Go to 'Users' > 'Manage' menu (Figure).
- Select the 'Department Section Checker' option from the User Type drop down and click on **Search** button.

Login Name	First Name	Last Name	Email	Designation	Status	Division	User Type	Created Date
amanchecker	Aman	Checker	aman.checker@gmail.com	Ckchecker	Approved		DSC	17/02/2014
ankitchecker	Ankit	Kumar	ankit@t.com	TO	Approved		DSC	17/02/2014
anujchecker	Anuj	Kumar	anuj@gmail.com	Checker	Approved		DSC	19/02/2014
checkertrsr	First	Last	test@nic.in	DSC	Approved		DSC	11/03/2014
checker_trsr	Checker_First	Checker_Last	das.sipra@cmcltd.com	DSO	Approved		DSC	10/03/2014
checker_trsr	First	Last	test@nic.in	Department Section Checker	Created		DSC	11/03/2014
checkertrsr	Checker_First	Checker_Last	das.sipra@cmcltd.com	DSC	Created		DSC	11/03/2014
Department1	Department1	Checker	DC1@gmail.com	Programmer	Approved		DSC	26/02/2014
Department10	Department10	Checker	Department10@gmail.com	progmmmer	Approved		DSC	5/03/2014
Department11	Department11	Checker	Department11@gmail.com	Programmer	Approved		DSC	7/03/2014

Figure: Manage Users for Department Section Checker

- All Department Section Checker waiting for user's registration approval with Status 'Created' will be displayed in the grid.
- Click on the appropriate user login name appearing under 'Login Name' column to open the User Details screen.

Login Name	First Name	Last Name	Phone No	Mobile No	Email	Designation	Division	User Type	Created Date
checker_trsr	First	Last	222222222		test@nic.in	Department Section Checker		DSC	11/03/2014

Figure: Department Section Checker User Details

- Approver can edit user details by clicking on 'Edit User' button.
- Edit User Details screen will open up. Approver can edit user details and click on 'Save' button to save user's details.

Edit User Details

Login Id: checker_trsry
 Controller:
 First Name: First
 Last Name: Last
 Phone: 2222222222
 Mobile No:
 Email: test@nic.in
 Designation: Department Section Checker
 Status: Created
 Created By: checker_trsry
 Created Time: 3/11/2014 6:17:49 PM

Figure: Edit Department Section Checker User Details

- Click on the user login name appearing in red ink under 'Login Name' column (Figure).
- Approve/Reject User screen will open up.
- Enter the appropriate remarks in the Remarks column and click on '**Approve**' button.

Approve/ Reject User

Edited By: First Last (Phone : 2222222222)
 Login Id: checker_trsry
 First Name: First
 Last Name: Last
 Phone: 2222222222
 Email: test@nic.in
 Designation: Department Section Checker
 Status: Created
 Created By: checker_trsry
 Created Time: 3/11/2014 6:17:50 PM
 Remarks: Approved

Figure: Approve/Reject Department Section Checker User Registration

- Approver can also reject the user by clicking on 'Reject' button. He can also defer his decision by clicking on 'Defer Decision' button.
- On clicking of Approve button, 'Are you sure, you want to approve' message screen will pop up as shown in Figure).
- Click on 'OK' button of the message screen.
- 'Request approved successfully' message in red ink will be displayed on the screen.
- Approver can also disable user by clicking on 'Disable' button. He can also edit user details by clicking on 'Edit User' button.

User Details

Request approved successfully

Login ID: checker_trsry
First Name: First
Last Name: Last
Phone: 2222222222
Mobile No:
Email: test@nic.in
Designation: Department Section Checker
Status: Approved
Created By: checker_trsry
Created Time: 3/11/2014 6:17:49 PM
Modified By: dir_trsry
Last Modified: 3/11/2014 6:25:14 PM

Figure: Department Section Checker User Registration Request Approved Successfully – Message

6.3.2.3 Assistant Treasury Officer User Approval

- Treasury Director has to log in to the PFMS site.
- Go to 'Users' > 'Manage' menu (Figure)
- Select the 'Assistant Treasury Officer' option from the 'User Type' drop down and click on Search button

Login Name	First Name	Last Name	Email	Designation	Status	Division	User Type	Created Date
Asst.TO	ATO	ATO	alkesh.cpsms@gmail.com	ATO	Created		ATO	28/02/2014
ATO_A	ABC	XYZ	5646@c.m	4555	Approved		ATO	11/03/2014
ato_trsr	First	Last	test@nic.in	ATO	Created		ATO	12/03/2014
ATO123	Asst	Treasury	asst.treasury@gmail.com	ATO	Created		ATO	15/02/2014
pooja_sharma	Pooja	Sharma	pyotisk2310@gmail.com	ATO	Approved		ATO	6/03/2014
sunilato	Sunil	Kumar	ato@t.com	ATO	Approved		ATO	25/02/2014

Figure: Manage Users for Assistant Treasury Officer

- All ATO waiting for user's registration approval with Status 'Created' will be displayed in the grid
- Click on the appropriate user login name appearing under 'Login Name' column to open the User Details screen

Login ID: ato_trsr
 First Name: First
 Last Name: Last
 Phone: 2222222222
 Mobile No:
 Email: test@nic.in
 Designation: ATO
 Status: Created
 Created By: to_trsr
 Created Time: 3/12/2014 2:23:34 PM

Login Name	First Name	Last Name	Phone No	Mobile No	Email	Designation	Division	User Type	Created Date
ato_trsr	First	Last	2222222222		test@nic.in	ATO		ATO	12/03/2014

Figure: Assistant Treasury Officer User Details

- Approver can edit user details by clicking on 'Edit User' button.
- Edit User Details screen will open up. Approver can edit user details and click on 'Save' button to save user's details

Login ID: ato_trsr
 Controller:
 First Name:
 Last Name:
 Phone:
 Mobile No:
 Email:
 Designation:
 Status: Created
 Created By: to_trsr
 Created Time: 3/12/2014 2:23:34 PM

Figure: Edit Assistant Treasury Officer User Details

- Click on the user login name appearing in red ink under 'Login Name' column Approve/Reject User screen will open up.
- Enter the appropriate remarks in the Remarks column and click on 'Approve' button.

Approve/ Reject User

Edited By: TO_First TO_Last (Phone : 9891063824)
 Login Id: ato_trsr
 First Name: First
 Last Name: Last
 Phone: 2222222222
 Email: test@nic.in
 Designation: ATO
 Status: Created
 Created By: to_trsr
 Created Time: 3/12/2014 2:23:32 PM
 Remarks:

Figure: Approve/Reject Assistant Treasury Officer User Registration

- Approver can also reject the user by clicking on 'Reject' button. He can also defer his decision by clicking on 'Defer Decision' button
- On clicking of Approve button, 'Are you sure, you want to approve' message screen will pop up as shown in Figure.
- Click on 'OK' button of the message screen
- 'Request approved successfully' message in red ink will be displayed on the screen
- Approver can also disable user by clicking on 'Disable' button. He can also edit user details by clicking on 'Edit User' button

User Details

Request approved successfully

Login ID: ato_trsr
 First Name: First
 Last Name: Last
 Phone: 2222222222
 Mobile No:
 Email: test@nic.in
 Designation: ATO
 Status: Approved
 Created By: to_trsr
 Created Time: 3/12/2014 2:23:34 PM
 Modified By: dir_trsary
 Last Modified: 3/12/2014 2:52:53 PM

Figure: Assistant Treasury Officer User Registration Request Approved Successfully

6.4 Payment Process

6.4.1 Initiate Payment

User can make the payment using the Payment Process Screen.

- This screen allows the payment done through TO (Treasury Officer) along with entering the Treasury Code & Token Number.
- Provides better search criteria for beneficiaries based on UID Aadhaar No, Account No, Scheme Specific ID No and Beneficiary Geographical location.
- It is a step by step process.
- Intermediate Status can be saved. User can resume from where they left while making a Transaction.
- Allows user to make a number of payments in one go
- Excel file-based payment, removing the need to add beneficiaries one by one.
- Allows payment request to be generated and be submitted to Higher level for Payment
- Allows user to make payments based upon an Earlier Paid List
- Allows user to make payments based upon earlier Uploaded Excel Beneficiary File.

E-Payment> Initiate Payment

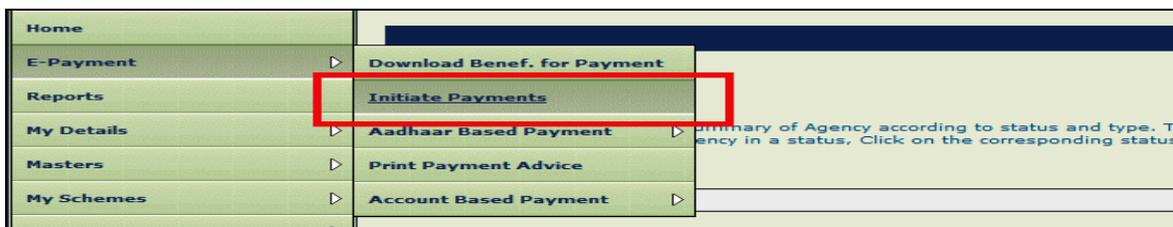


Figure: Initiate Payment

6.4.1.1 Description

Maker can initiate payment for Beneficiaries for a scheme and beneficiary type.

6.4.1.2 Screen Shot – Step 1

A screenshot of the Public Financial Management System (PFMS) interface. The header shows the system name and user information: 'Public Financial Management System-PFMS (Formerly CPMS)', 'Welcome: RITU VERMA', 'User Type: AGENCYDO', 'Agency: Department of Women and Child Development, Delhi', and 'Financial Year: 2016-2017'. The main content area is titled 'Payment Process' and is divided into four steps: Step 1: Payment Initialization, Step 2: Search, Step 3: Verification, and Step 4: Confirmation. Step 1 is currently active. It contains several sections: 'Payment Through' with radio buttons for 'Self Account', 'Paid By PD(Program Divison)', 'Paid By TO(Treasury Officer)', 'Higher Level Agency Account', and 'Paid By PD & Approve By Higher Level Agency'; 'Scheme & Beneficiary Type' with dropdowns for 'Scheme' (9198-INDIRA GANDHI MATRITRIV SAHYOG YOJNA) and 'Beneficiary Type' (Mother); 'Payment Period' with date pickers for 'From' (01/09/2015) and 'To' (30/09/2015); and 'Office Order' with text boxes for 'Number' (21078-82) and 'Date' (23/09/2016). There are also input fields for 'Higher Level Agency Code' and 'Token Number' (11896). At the bottom, there are radio buttons for 'Choose Excel Upload for more than 5,000 Beneficiaries.' (selected), 'Show/Search Beneficiaries', and 'Excel Upload'. A 'Next' button is visible at the bottom right.

Case 1: Search Beneficiaries

1. Select the Scheme for making payment.
2. Select the Paid by TO (Treasury Officer)
3. Enter the Treasury Code (Treasury from which payment is to be made)
4. Token Number (Token Number provided by the Treasury for making Payment)
5. Select the Beneficiary type.
6. Select the Payment from Period.

7. The System displays the End date based upon the payment periodicity.
8. Select the “Payment Period To” Date in case the system does not auto populated “Payment Period to Date”.
9. Enter the Office Order Number.
10. Enter Officer Order Date.
11. Click on “Next” Button to go to Beneficiaries Search.

Case 2: Excel Upload

Choose excel upload option, if user have more than 5000 beneficiaries for payment.

6.4.2 Payment Process Search

6.4.2.1 Description

Maker can now select the components against which payment is to be carried out and decide the default amount for Center Share & State Share for the Scheme.

In case user want to add specific Beneficiaries to a list they can search them using UID/ Aadhaar Number or using Bank Account Number. User can also search using Scheme Specific ID.

To select Beneficiaries of a District / Block etc. user can use Geographical Search Criteria. By default, Geographical Search is selected.

6.4.2.2 Screen Shot – Step 2

Sr.No.	Beneficiary Code	Scheme SpecificId	Beneficiary Name Registered/AsPerBank	Bank	Aadhaar No.	Account No.	Purpose	Payment Mode	Centre Share	State Share	Amount	From Date	To Date
1	BDLND00258223		ANITA /NA	PNB	713116390445		Second Installment	Aadhaar	3000		3000	01/09/2015	30/09/2015
2	BDLND00258224		ANUJ /NA	SBI	504057275745		Second Installment	Aadhaar	3000		3000	01/09/2015	30/09/2015
3	BDLND00258226		BHUVNESHWARDI /NA	BOI	654587593754		Second Installment	Aadhaar	3000		3000	01/09/2015	30/09/2015
4	BDLND00258229		JYOTTI /NA	CORPS	574365306990		Second Installment	Aadhaar	3000		3000	01/09/2015	30/09/2015
5	BDLND00258233		MAMTA PRAMANK /NA	UBI	62782738257		Second Installment	Aadhaar	3000		3000	01/09/2015	30/09/2015
6	BDLND00258235		NEELAM DEVI /NA	SBP	66895338608		Second Installment	Aadhaar	3000		3000	01/09/2015	30/09/2015
7	BDLND00258238		PARTIKSHA MESHRA /NA	SBI	265021031406		Second Installment	Aadhaar	3000		3000	01/09/2015	30/09/2015

6.4.3 Verification of Payment Data

6.4.3.1 Description

Maker can verify the Payment being done against for the Token Number generated by PFMS. User can also add more beneficiaries to the voucher and if required remove /replace the beneficiaries from the voucher.

6.4.3.2 Screen Shot – Step 3

Public Financial Management System-PFMS
 D/o Controller General of Accounts, Ministry of Finance

Welcome: RITU VERMA
 User Type: AGENCYDD
 Agency: Department of Women and Child Development, Delhi
 Financial Year: 2016-2017

(rftu_dcl) Login
 Change Password

Verification Of Payment Data

Step 1: Payment Initialization Step 2: Search Step 3: Verification Step 4: Confirmation

Scheme: INDIRA GANDHI MATRITAY SAHYOG YOJNA (Ervh/ile NHEW INCLUDING IGSYS)
 Paid By Agency: TO
 Treasury Code: 070250

Beneficiary Type: Mother
 Office Order No & Date: 21078-82 23/09/2016
 Token No: 11896

Transaction Ref No: wvd_del-2017-00000002

Total Records : 119

Sr. No.	Beneficiary Code	Scheme SpecificID	Beneficiary Name Registered/AsPerBank	Bank	Aadhaar No.	Account No.	Payment Mode	From Date	To Date	Second Installment Share(Rs.) Center	State	Total Amount	Delete
1	BDJND00258223			PUB	713116390445		Aadhaar Based	01/09/2015	30/09/2015	3000	0	3000	X
2	BDJND00258224			SBI	504057275745		Aadhaar Based	01/09/2015	30/09/2015	3000	0	3000	X
3	BDJND00258226			BOI	654587593754		Aadhaar Based	01/09/2015	30/09/2015	3000	0	3000	X
4	BDJND00258229			COOPB	574365306990		Aadhaar Based	01/09/2015	30/09/2015	3000	0	3000	X
5	BDJND00258233			UBI	627827738257		Aadhaar Based	01/09/2015	30/09/2015	3000	0	3000	X
6	BDJND00258235			SBP	66895338608		Aadhaar Based	01/09/2015	30/09/2015	3000	0	3000	X
7	BDJND00258238			SBI	265021031406		Aadhaar Based	01/09/2015	30/09/2015	3000	0	3000	X
8	BDJND00258241			UBI	237579867300		Aadhaar Based	01/09/2015	30/09/2015	3000	0	3000	X

Buttons: Add More Beneficiary, Submit for Approval

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6.4.3.3 Flow

Case 1: Normal Flow

1. The System Displays the List of Beneficiaries and the Component with amount to be paid against each beneficiary.
2. If required Click on the “Action” Remove Beneficiary from the list.
3. Click on “Add More Beneficiaries” Button. This will take user to the previous Step for adding more beneficiaries into the same batch.
4. Repeat the Process & the new beneficiary list is generated.
5. Verify the list again & Click on “Submit for Approval” Button.

6.4.4 Center & State Share Bifurcation

6.4.4.1 Description

To view the Details of Payments (Centre & State Share) along with the Amount being sent to the Implementing Agency Authorizer for Payment transaction approval and the Amount being Sent to the Implementing Agency Authorizer for applying Digital Signature & forwarding to Program Division for Payment.

6.4.5 Screen Shot – Step4

Public Financial Management System-PFMS
 D/o Controller General of Accounts, Ministry of Finance

Welcome: RITU VERMA
 User Type: AGENCYDD
 Agency: Department of Women and Child Development, Delhi
 Financial Year: 2016-2017

(rftu_dcl) Login
 Change Password

Centre And State Share Bifurcation

Step 1: Payment Initialization Step 2: Search Step 3: Verification Step 4: Confirmation

Scheme: INDIRA GANDHI MATRITAY SAHYOG YOJNA (Ervh/ile NHEW INCLUDING IGSYS)
 Paid By Agency: TO
 Treasury Code: 070250

Beneficiary Type: Mother
 Office Order No & Date: 21078-82 23/09/2016
 Token No: 11896

Voucher No: wvd_del-2017-00000002

Amount sent to Implementing agency Authorizer for Payment: Centre Share Amount: Rs.357000, State Share Amount: Rs.0

Amount sent to Implementing agency Authorizer for Digital Signature and send to Program Division for Payment: Rs.0

Buttons: Initiate New Payment, Print Voucher

6.4.5.1 Flow

Case 1: Normal Flow

1. Verify the Payment being made in against the Voucher Number
2. Verify the Total Centre & State Share being made
3. Click on “Print Voucher” Button to print the voucher

6.4.6 E-Payment Approval

6.4.6.1 Description

Beneficiary payments which have been successfully uploaded are sent to the approving authority for approval. User the checker can approve payments.



6.4.6.2 Screen Shot –E-Payment Approval



Figure: E-Payment Approval

6.4.7 E-Payment Voucher Details

6.4.7.1 Description

User can view the E-Payment Transaction Debit Details. Verify the Account Number, Component Name, Available Book Balance, Debit Amount, Number of Payees, number of Credits and select the mode of Payment. The payment can be made only through Digital Signature mode.

6.4.7.2 Screen Shot –E-Payment Voucher Details

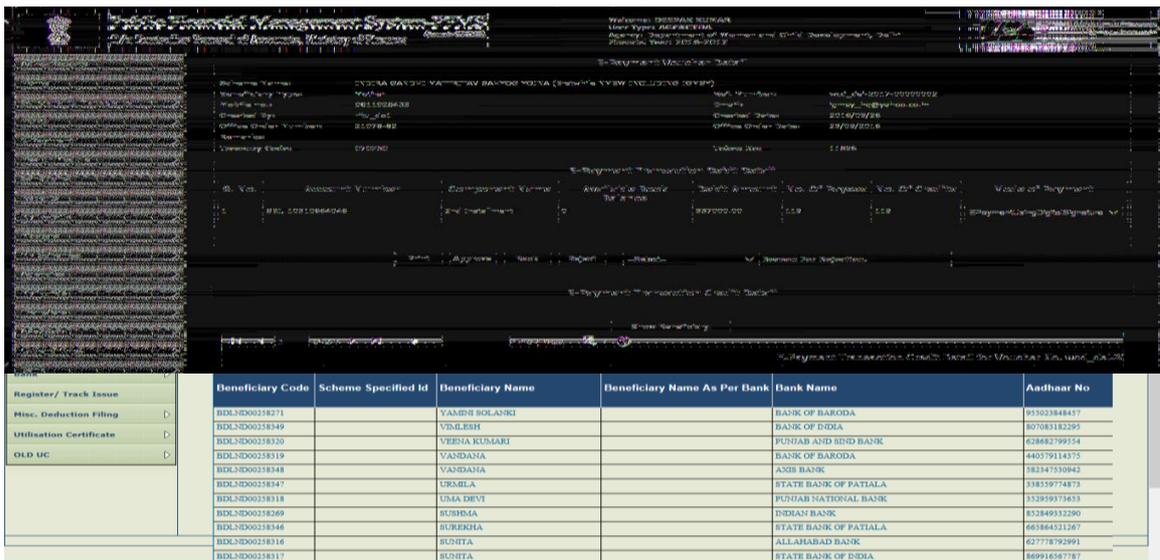


Figure: E-Payment Voucher Details

6.4.7.3 Flow

Case 1: Approve - E payment using Digital Signature

1. Click on a particular reference number.
2. E payment transaction details will get reflected

3. Click on Show Beneficiary to view beneficiary details.
4. The System displays the list of Beneficiaries in list below along with amount being credit.
5. User select mode of payment as “E-PaymentUsingDigitalSignature” and Click on Approve Button.
6. If user want to reject a Payment Click on “Reject” Button and select the reason for Rejection.

6.5 ATO/TO Digitally Signing Payment Files

Once the Department has approved the E-Payment Voucher, the same shall be visible in ATO User login for Digitally Signing of the Payment file.

6.6 Prerequisite to ATO Signing Payment File

- ATO User to have Enrolled the Digital Signature in PFMS
- TAO User to have Approved the Enrolled DSC of ATO User
- TAO User to have carried out the Signatory Configuration for ATO User
- ATO user to have Signed the DSC Enrollment Sample File and System Shared the same with Debit Bank

6.7 ATO Level – Sign Payment File

- ATO User to Login in PFMS
- ATO user to go to Menu E-Payment>Sign payment File

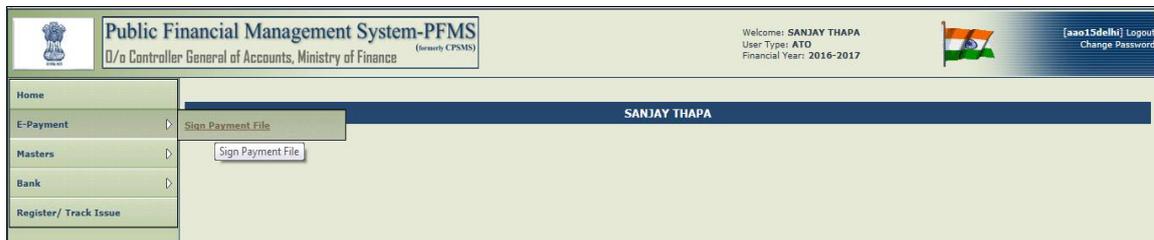
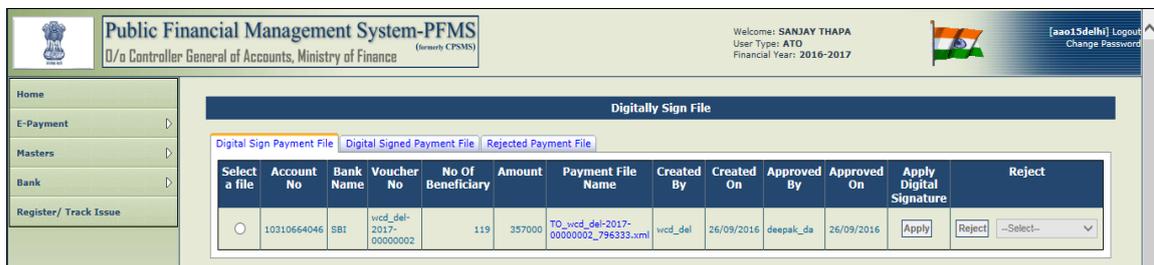


Figure: ATO Sign Payment File

- ATO user to go Digitally Sign payment File Tab.
- ATO user to Select the File that needs to be Signed



- ATO user to Click on Payment File Name and Verify the Total Amount and Token Number for which Payment is Being Approved
- ATO To Apply DSC And Sign the Payment File

Token no. is Second factor key



Figure: Verify Token Number before Approval

6.8 Treasury Account Officer – Sign Payment File

6.8.1 Prerequisite to TAO Signing Payment File

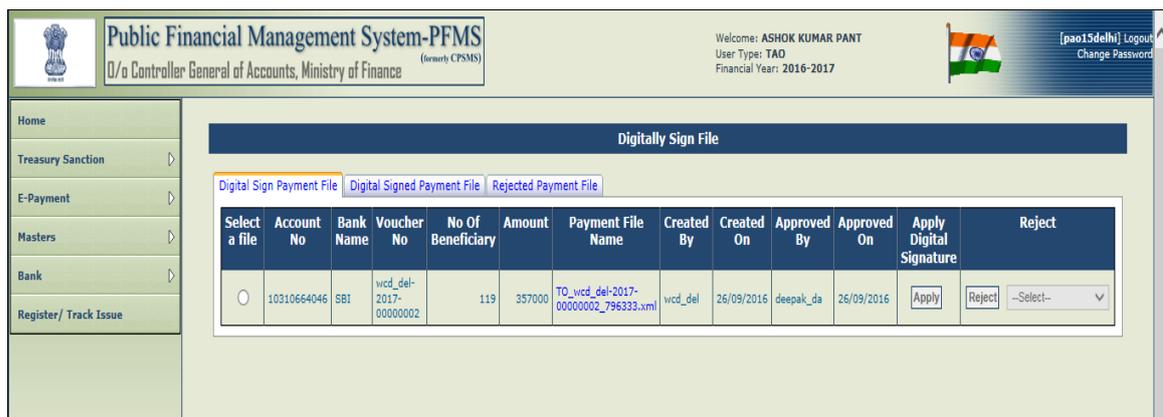
- TAO User to have Enrolled the Digital Signature in PFMS
- Director Treasury User to have Approved the Enrolled DSC of TAO User
- TAO User to have carried out the Signatory Configuration for self
- TAO user to have Signed the DSC Enrollment Sample File and System Shared the same with Debit Bank
- ATO User to have Digitally Signed the Payment file that is to be Signed by TAO user

6.9 TAO Level – Sign Payment File

- TAO User to Login in PFMS
- TAO user to go to Menu E-Payment>Sign payment File



- TAO user to go Digitally Sign payment File Tab.
- TAO user to Select the File that needs to be Signed



- TAO user to Click on Payment File Name and Verify the Total Amount and Token Number for which Payment is Being Approved
- TAO To Apply DSC And Sign the Payment File
- Once Payment File is File the same is Now Visible in Digitally Signed Payment File Tab along with Date of Approval/Signing.

Account No	Bank Name	Voucher No	No Of Beneficiary	Amount	Signed By	Signed On	Approved By	Approved On	Payment Signed File
10310664046	SBI	wcd_del-2017-00000002	119	357000	wcd_del	26/09/2016	deepak_da	26/09/2016	TO_wcd_del-2017-00000002_796333.xml

- Once Payment is Digitally Signed the PFMS Transaction ID may be updated in Compact for reconciliation purpose.

PFMS transaction ID to be entered in Compact

Payment Summary			
Agency Name	Department of Women and Child Development, Delhi	Scheme	INDIRA GANDHI MATRITAV SAHYOG YOJNA (Erstwhile NMEW INCLUDING IGMSY)
Transaction Ref No	wcd_del-2017-00000002	No Of Beneficiary	119
Total Amount (Rs.)	357000	Total Debits	
Second Factor Key	11896	Treasury Code	070250
Digest Value Of Org File		Activity	Second Instalment
Org File Name			

Debit Details					
PFMS Transaction Id	Bank Name	Account Number	IFSC Code	Amount (Rs.)	No Of Credits
C091602960045	STATE BANK OF INDIA	10310664046	SBIN0001187	357000.00	119

7 DBT PAYMENTS BY IMPELMENTATION AGENCY

7.1 Creation of Agency Maker

The Agency ADMIN user creates the Agency users, both Agency Maker and Agency Checker Users. Agency Maker is the person, who prepares the list of the beneficiaries in the excel sheet, create modify Beneficiaries and initiate payments.

After login into PFMS, the Agency Admin Navigates to “Masters>Users>Add New”



Figure: Add New User

The Agency Admin User Selects the “Agency Data Operator” User type and Fill in the details that are required and click on ‘Submit’ at the bottom.

Figure: Create Agency Maker

Following message will be displayed on successful submission of details. Maker is created successfully.

Figure: Agency Maker Created Successfully

The Agency Maker User Shall receives the temporary password in the email provided during user creation. After login into PFMS the User is required to the Change the Password at first login.

7.2 Creation of Agency Checker

Agency Checker is the person who carefully checks the beneficiary details provided in the list of the beneficiaries and approves payment initiated by maker.

After login into PFMS, the Agency Admin Navigates to “Masters>Users>Add New”.

The Agency Admin User Selects the “Agency Data Approver” User type and Fill in the details that are required and click on ‘Submit’ at the bottom.

Create Agency User

Type of User: Agency Data Approver

First Name: Shri Kanth

Last Name: Chaudhary

Email: pfms.nishu@gmail.com

Phone No: 09418157796

Mobile No: 01972-225085

Login ID: hm_da
(Login ID minimum 4 characters).

Submit

Following message will be displayed on successful submission of details. Checker is created successfully.

Agency Users Mapping

Record saved successfully, your password has be sent on your email address

Login Id: hm_da
User Type: Agency Data Approver
First Name: Shri Kanth
Last Name: Chaudhary
Phone: 09418157796
Mobile: 01972-225085
Email: pfms.nishu@gmail.com
Status: Enabled
Created By: hp_dpoids_hm
Created Time: 18/05/2015
Modified By: All
Change Scheme(s): All
Change Location(s): All

Figure: Agency Checker Created Successfully

The Agency Checker User Shall receives the temporary password in the email provided during user creation. After login into PFMS the User is required to the Change the Password at first login.

7.3 Beneficiary Management

7.3.1 Beneficiary Data Upload by Maker

7.3.2 Description

Maker will prepare the excel sheet of beneficiary/enter/edit the data on PFMS portal. After uploading and saving the Beneficiary account details it will sent to the respective bank through automated process for account validation and Aadhaar data to NPCI for checking Beneficiary Aadhaar is seeded or not.

Typical Response of bank account validation within 24 hours (response time varies bank to bank). The bank will valid the account i.e. where the account the account exits with the bank or not and also provide the name of the account holder.

After successful Login on PFMS portal, to Upload Beneficiary Data, Maker will select Maters>Beneficiary Management>Upload Beneficiary Data.

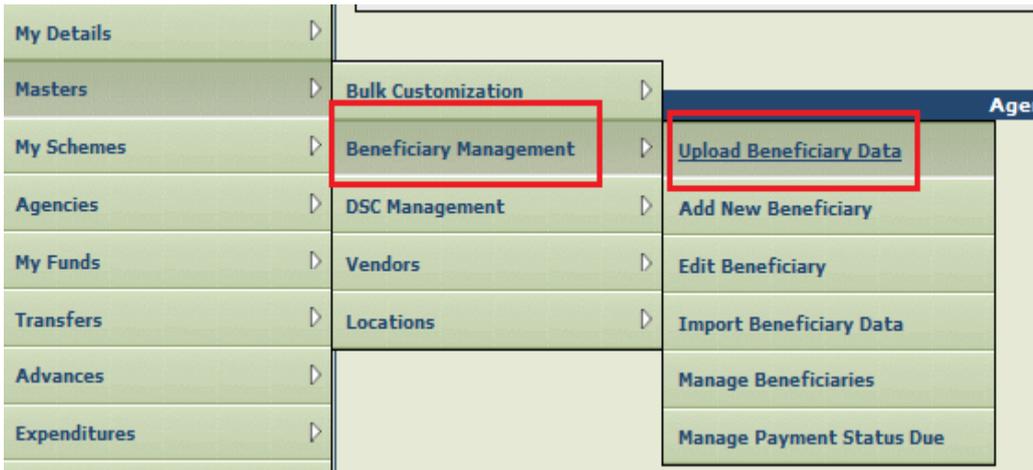


Figure: Upload Beneficiary Data

Following screen will be displayed.

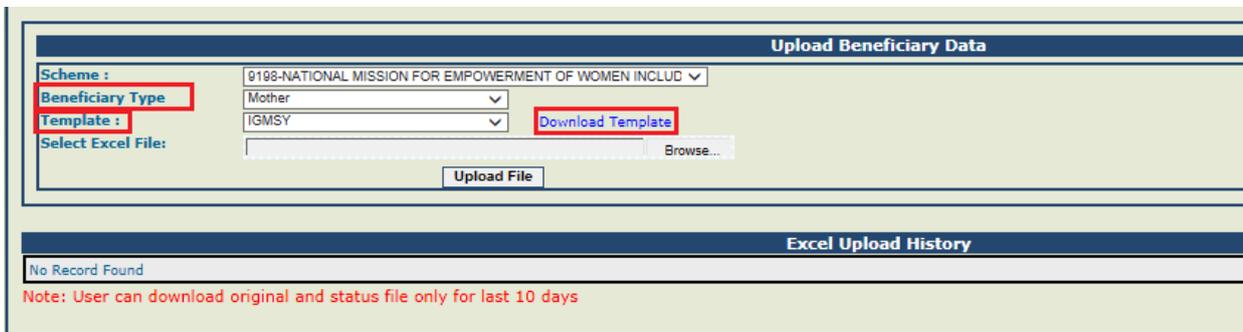


Figure: Download Beneficiary Creation Template

Select, 'Scheme', 'Beneficiary Type' and "New Common Template" if there is no template defined for selected Scheme. However if your Scheme has a different template then template Name shall be displayed. Now click 'Download Template'.

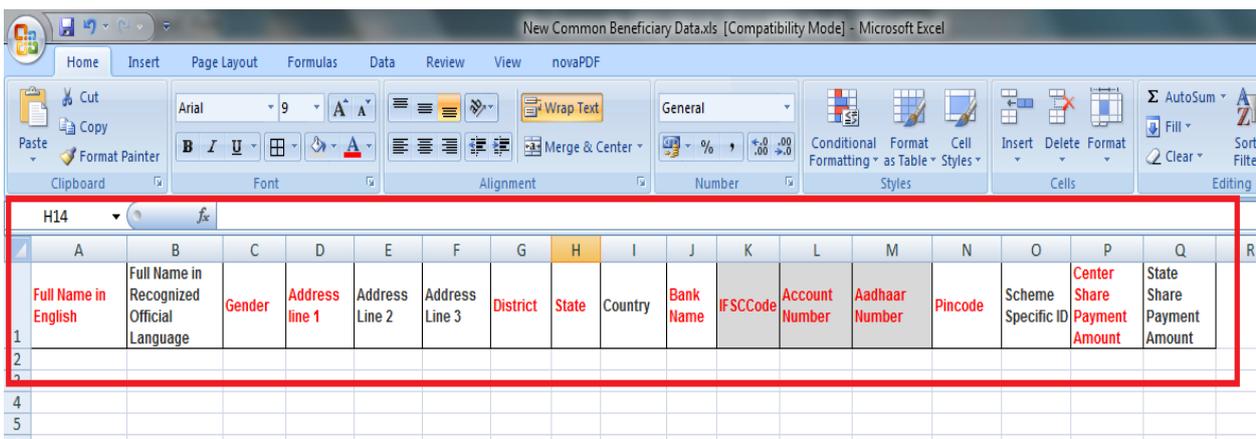


Figure: New Common Beneficiary Data Template Fields

New Common Beneficiary Data Upload	
Uploading Fields	Mandatory for Uploading
Full Name in English	Yes
Full Name in Recognized Official Language	Optional
Gender	Yes

Address Line 1	Yes
Address Line 2	Optional
Address Line 3	Optional
District	Yes
State	Yes
Country	Optional
Bank Name	Yes
IFSC Code	Yes
Account Number	Yes
Aadhaar Number	Yes (If Aadhaar is seeded, then only Aadhaar number is required)
Pin code	Optional
Scheme Specific ID	Optional
Center Share Payment Account	Optional
State Share Payment Account	Optional

After the Template is downloaded, the Agency Maker is required to fill the details of the beneficiaries in the template.

Note: If DBT payment is Aadhaar seeded, the bank account number of the beneficiary to be added should be of the Aadhaar seeded only.

Now click 'Browse' and click 'Upload File'.

Figure: Upload Beneficiary Data Excel File

Click 'Ok' on the screen that follows.

Figure: Excel File Processing

Click 'Refresh Upload History' to update the status of the uploaded file. In case there are validation errors in the uploaded file, it will be displayed in 'Status' as 'Validation error'.

Upload Beneficiary Data									
Scheme :	9198-NATIONAL MISSION FOR EMPOWERMENT OF WOMEN INCLUD								
Beneficiary Type	Mother								
Template :	-Select-								
Select Excel File:	Browse...								
Upload File									
Refresh Upload History									
Excel Upload History									
FileName	Template	Scheme	Total Records	Valid Records	Invalid Records	Status	Uploaded on	Uploaded By	
New File22 (2).xlsx	IGMSY	9198 - NATIONAL MISSION FOR EMPOWERMENT OF WOMEN INCLUDING INDIRA GANDHI MATRITAV SAHYOG YOJNA	4	2	2	Validation Errors	18/05/2015 12:01 PM	bijhri_do	

Figure: Validation Error

Click on 'Validation Errors' to View the errors. User can Save/Open the file to view the validation errors.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
Full Name	Full Name	Gender	State	District	Address li	Address Li	Address Li	Account N	Bank Nam	IFSCCode	Center Sh	Pincode	State Shar	Country	Category	Mobile No	Date of Re	Expected I
Anandi Atr		F			D			315752568		SBIN0002							5/14/2015	6/15/2015
Rasika Tul		F			A1			315752568		SBIN0002							4/14/2015	
Nidhi Arun		F			A2			315752568		SBIN0002							5/11/2015	6/15/2015
Heena Sar		F			A3			315752568		SBIN0002								6/15/2015
T	U	V	W	X	Y													
Scheme S	Aadhaar N	Age (Min	GXL	Status	GXL	Remarks												
412	641994579	30																
421	336230277	18		Error		Age (Minimum 19												
52	365655151	40																
456	620706018	30		Error		Date of Register												

Figure: Validation Error Details

7.3.3 Trouble Shooting Validation Errors

The User needs to ensure below mentioned points to ensure the Beneficiary Excel File is upload successfully.

1.	Sheet Name should Always be "Sheet1". Do NOT Remove / rename any Columns.
2.	Ensure the Following Columns Are NOT Null while Uploading Beneficiary Data
	<ul style="list-style-type: none"> Beneficiary Name Gender (M or F) Address line1 (Max 300 Characters) District (Name of District to be same as in PFMS. Check PFMS Homepage > Location Search Details State (Name of State to be same as in PFMS. Check PFMS Homepage > Location Search Details Bank Name (Bank Name to be same as in PFMS. Check PFMS Homepage > Bank / PO Details > Bank / Post Office Listing IFSCCODE should be of 11 Digit only. First four alphabetic characters and Rest Numeric Account No. must NOT be blank / NULL.
3.	The Format Cell should be as Text. This ensures Accounts Starting "Zero" as inserted into PFMS as is. Note: Apostrophe (') should be used in Entire Excel Sheet.

4.	<i>Aadhaar No should be of 12 Digit Only. No space should be there between 12 Digits of Aadhaar. Aadhaar Enrollment Number(EID) should NOT be entered in place of Aadhaar No.</i>
5.	<i>Centre Amount or State Amount if Entered cannot be 0 (Zero). Keep column as blank, as PFMS does not Allow Payment of Rs. Zero in Centre / State Share.</i>
6.	Configuration Error - Additional Checks
7.	<ul style="list-style-type: none"> • Sheet Name should always be "Sheet1". Do NOT Remove / rename any Columns.
8.	<ul style="list-style-type: none"> • Special Charters Should NOT be present in Excel File (&, %, @, #, (Vertical bar pipe) , underscore (_), *, \, <>, <, >, =, <=, >=, (tilde)~, !, ^=, Apostrophe('), Double Quote(""), back tick(`),?, [,],{,}, (,))
9.	<ul style="list-style-type: none"> • If you need to delete a row, then select the Entire row and delete it. Do NOT keep the row as BLANK. System will count the ROW otherwise.
10.	<i>For optimum performance you are requested to upload 10K records in a SINGLE excel sheet.</i>

In case the file uploaded is successful, 'Successfully Complete' message will be displayed in 'Status.'

The screenshot shows the 'Upload Beneficiary Data' form. The 'Scheme' dropdown is set to '9198-NATIONAL MISSION FOR EMPOWERMENT OF WOMEN INCLU...'. The 'Beneficiary Type' dropdown is set to 'Mother'. The 'Template' dropdown is set to '-Select-'. There is a 'Download Template' link and a 'Choose File' button. Below the form is the 'Excel Upload History' table:

FileName	Template	Scheme	Total Records	Valid Records	Invalid Records	Status	Uploaded on	Uploaded By
New File22.xlsx	IGMSY	9198 - NATIONAL MISSION FOR EMPOWERMENT OF WOMEN INCLUDING INDIRA GANDHI MATRITAV SAHYOG YOJNA	4	4	0	Successfully Complete	18/05/2015 12:39 PM	bijhri_do

Figure: Successful Beneficiary Data Upload

Note: In some schemes there may be more than one type of Beneficiary (e.g.; farmer, farmer1, farmer 2 etc.). In such cases the beneficiary at one time can only be linked with one type of beneficiary. And the User has to ensure Payment is completed for one Type of Beneficiary before the same beneficiary is uploaded into another Scheme and Payment processed.

7.4 Edit Beneficiary

To Edit Beneficiary Data, User will select Masters>Beneficiary Management> Edit Beneficiary.

The screenshot shows a navigation menu with the following items:

- Masters (highlighted with a red box)
 - Bulk Customization
 - Beneficiary Management (highlighted with a red box)
 - Upload Beneficiary Data
 - Add New Beneficiary
 - Edit Beneficiary (highlighted with a red box)
 - DSC Management
 - Add Master Project
- My Schemes
- Agencies
- My Funds

Figure: Edit Beneficiary Data

Select 'Beneficiary Type' and 'Excel Beneficiary File' from the dropdown. Now click 'Search'. All the uploaded beneficiary data is displayed. User can click on 'Edit' to make changes.

Search Beneficiary

Scheme: 1538 - Indian Council of Medical Research, New Delhi
 Beneficiary Type: Students
 Excel Beneficiary File: --Select--
 Bank Name: --Select--

Beneficiary Name:

Account Number:

Aadhaar No.:

Scheme Specific ID:

Beneficiary Code:

Note: Comma separated values can be used for searching multiple records

Single Manage Bulk Manage

Single Manage

Page Size: 10 Total Count: 13

Beneficiary Name	Beneficiary Code	Aadhaar No.	Aadhaar- No Status	Bank Name	Bank Branch	Bank Account No.	Bank Validation Status	Action
Mohan kumar	BDLND01510296		Not Checked	STATE BANK OF INDIA	TRAVANCORE PALACE, KASTURBA GANDHI MARG	25147896511	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
rajesh jha	BDLND01510297			PUNJAB NATIONAL BANK	26A, K G MARG,	0369875896589874	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Ram kumar	BDLND01510298			STATE BANK OF INDIA	STATE BANK OF INDIA	25897658965	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
rashmi kumari	BGAND00000001			PUNJAB NATIONAL BANK	4, L- BLOCK	2589658974589650	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
saurabh	BGAND00000002	301547099893	Seeded					<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Priyank	BGAND00000005			STATE BANK OF INDIA	P.B.NO.3611,GIRGAON,BOMBAY- 4(BR)	39955095888	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Ram	BGAND00000006			STATE BANK OF INDIA	P.B.NO.3611,GIRGAON,BOMBAY- 4(BR)	39955093666	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Raveena	BGAND00000007			STATE BANK OF INDIA	P.B.NO.3611,GIRGAON,BOMBAY- 4(BR)	39955093555	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Ravi	BGAND00000008			STATE BANK OF INDIA	P.B.NO.3611,GIRGAON,BOMBAY- 4(BR)	31855550999	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Savita	BGAND00000009			STATE BANK OF INDIA	P.B.NO.3611,GIRGAON,BOMBAY- 4(BR)	31855550777	Valid	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

Figure: Search Beneficiary

Make the changes and click 'Submit'

Update Beneficiary

Scheme And Type
 Scheme: NATIONAL MISSION FOR EMPOWERMENT OF WOMEN INCLUDING INDIRA
 GANDHI MATRITIV SAHYOG YOJNA
 Beneficiary Type: Mother

Personal Details
 First Name: Anandi Atmaram Gauns
 Middle Name:
 Last Name:
 Reg No.: 412
 Aadhaar No.: 841094579595
 PAN No.:
 Date Of Birth:
 Gender: FEMALE
 Father/Husband Name:
 Mobile Number: 91
 Email:

Address Details
 State: --Select--
 District: --Select--
 Rural/Urban: Rural Urban
 Region1: --Select--
 Region2: --Select--
 Region3: --Select--
 Address1: D
 Address2:
 Address3:
 Pincode:

Bank Details
 Bank: AXIS BANK
 Account No: B909010037692862
 Branch: Panaji [SIDDHARTH BANDODKAR BHAVAN,] { CBS }

Figure: Submit Changes

Note: Maker can edit Beneficiary Data only before Approval from Checker.

Once the changes are saved successfully, following will be the output screen.

The screenshot displays the 'Update Beneficiary' form in the PFMS system. The header includes the system name 'Financial Management System-PFMS (Formerly CPSMS)', the user 'D T' with type 'AGENCYDDO', and the agency 'Indian Council of Medical Research' for the financial year '2020-2021'. A success message 'Records Saved Successfully' is shown. The form is divided into four sections: 'Scheme And Type' (Scheme: Indian Council of Medical Research, New Delhi; Beneficiary Type: Students), 'Personal Details' (First Name: Mohan kumar; Date Of Birth: [calendar icon]; Gender: MALE; Mobile Number: 81 8010545161; Caste Category: GEN-General), 'Address Details' (State: GOA; District: NORTH GOA; Rural/Urban: Rural selected; Pincode: 403110), and 'Bank Details' (Bank: STATE BANK OF INDIA (Y); Account No: 25147898511). 'Submit' and 'Back' buttons are at the bottom.

Figure 2: Data Edited Successfully

7.5 Beneficiary Approval by Checker

7.5.1 Description

Beneficiaries with validated bank account will be available to the checker for approval and rejection.

After successful Login at PFMS portal, the Agency Checker will select **“Master>Beneficiary Management> Approve Beneficiary”**



Figure: Beneficiary Data Approval

Select 'Beneficiary Type' and 'Excel Beneficiary File' from the dropdown and click 'Search'.

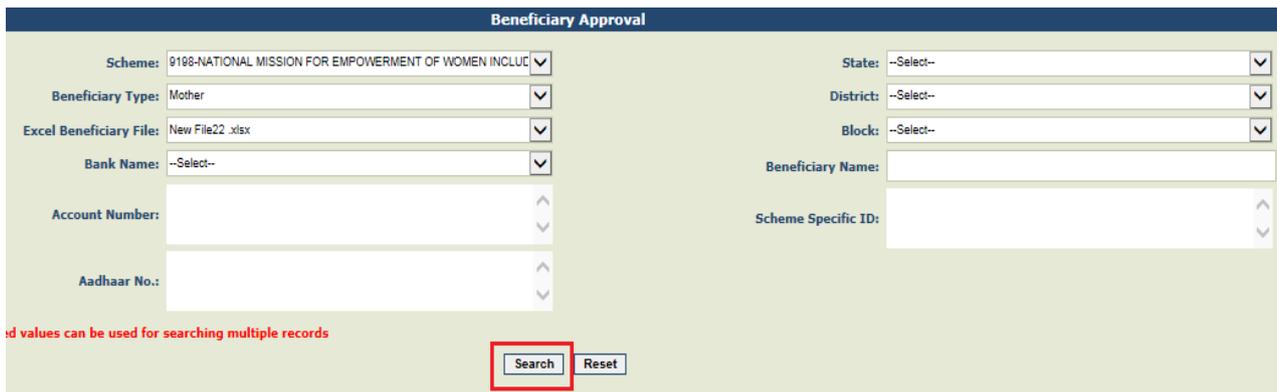


Figure: Search Beneficiary Data

Note: In case the Beneficiary has both Account Number and Aadhaar Number then only when both Account Number is Validated from Bank and Aadhaar Number is “Seeded” then only will the Beneficiary be visible to Approver for Approval.

Following output will be displayed. User will select the beneficiaries to be approved, click the 'tick box' and click 'Approve'.

Beneficiary Approval

Scheme: 0198-NATIONAL MISSION FOR EMPOWERMENT OF WOMEN INCLUD... State: --Select--

Beneficiary Type: Mother District: --Select--

Excel Beneficiary File: New File22 .xlsx Block: --Select--

Bank Name: --Select-- Beneficiary Name:

Account Number: Scheme Specific ID:

Aadhaar No.:

Note: Comma seperated values can be used for searching multiple records

Search Reset Export to excel

<input checked="" type="checkbox"/>	Beneficiary Name-Account No-UID No-Bank Name-Other Name	Beneficiary Name As Per Bank	Beneficiary Address	Beneficiary Type	Center Share Amount	State Share Amount	Scheme SpecificId
<input checked="" type="checkbox"/>	Anandi Atmaram Gauns - B909010037692862-641994579595-AXIS BANK	NA	D	Mother	0	0	412
<input checked="" type="checkbox"/>	Heena Sarfaraz Sayyed - B909010037692867-620706018750-AXIS BANK	NA	A3	Mother	0	0	456
<input checked="" type="checkbox"/>	Nidhi Arun Gaonkar - B909010037692869-365653131984-AXIS BANK	NA	A2	Mother	0	0	52
<input checked="" type="checkbox"/>	Rasika Tulsidas Gaonkar - B909010037692863-33623027689-AXIS BANK	NA	A1	Mother	0	0	421

confirm that beneficiary name registered and issued by bank are matching

Approve All Beneficiaries Approve Reject Reason For Rejection: --Select--

Figure: Approve Beneficiary Data

Checker can view beneficiary details by clicking on 'Beneficiary Name'. Following output will be displayed.

View Beneficiary

Name: Anandi Atmaram Gauns Beneficiary Name As Per Bank:

Agency: Bijhri CDPO Received from bank:

Scheme: NATIONAL MISSION FOR EMPOWERMENT OF WOMEN INCLUDING INDIRA GANDHI MATRITAV SAHYOG YOJNA Branch: Panaji

Gender: F Bank: AXIS BANK

Category: Mother State: HIMACHAL PRADESH

Bank Account: B909010037692862 District:

Date Of Birth: Block:

Email: Tehsil:

Aadhaar No. : 641994579595 Panchayat:

Father/HusbandName: Ward:

Mobile No: Village:

Phone No: Town:

Scheme Specific Id: 412 Address: D

Approve Reject Reason For Rejection: --Select-- Back

Figure: Beneficiary Details

Once the approval is successful, following message will be displayed.

Beneficiary Approval

Approved successfully

Scheme: 0198-NATIONAL MISSION FOR EMPOWERMENT OF WOMEN INCLUD... State: --Select--

Beneficiary Type: Mother District: --Select--

Excel Beneficiary File: New File22 .xlsx Block: --Select--

Bank Name: --Select-- Beneficiary Name:

Account Number: Scheme Specific ID:

Aadhaar No.:

Note: Comma seperated values can be used for searching multiple records

Search Reset Export to excel

Page Size: 10 Total Count: 0

Figure: Successful Approval

After approval it will appear to Agency Maker user again for initiating payment. For rejected beneficiaries maker has to edit and the above steps will be repeated.

7.6 Manage Payment Status Due

After successful Login at PFMS portal, the Agency Maker will select **“Master>Beneficiary Management> Manage Payment Status Due”**

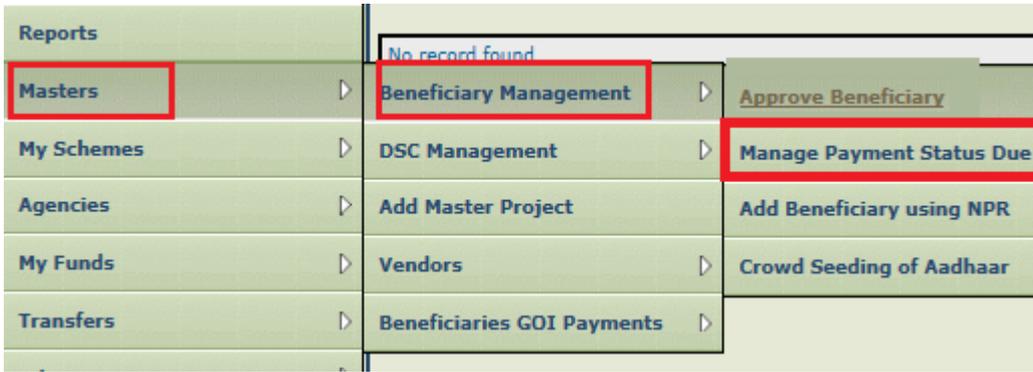


Figure: Manage Payment Status Due

The “Payment Due Flag Process” page opens. Select ‘Scheme’ and “Beneficiary Type, ‘Excel Beneficiary File’ from the dropdown and click ‘Search’ to search All Beneficiaries for a File. Else enter the “Account Number” or Aadhaar Number to search for a particular Beneficiary.

Payment Due Flag Process

Scheme: 1536 - Indian Council of Medical Research, New Delhi

Beneficiary Type: Students

Excel Beneficiary File: --Select--

Bank Name: --Select--

Payment Due Status: --Select--

Beneficiary Name:

Aadhaar No.:

Account Number: 25147896511

Scheme Specific ID:

Note: Comma seperated values can be used for searching multiple records

Page Size: 10 Total Count: 1

<input type="checkbox"/>	Beneficiary Name	Father/Husband Name	Beneficiary Type	Scheme Specific ID	Aadhaar No.	Bank Name	Bank Account No.	Payment Due Status
<input type="checkbox"/>	Mohan kumar		Students			STATE BANK OF INDIA	25147896511	OFF

The Payment Due Status is shown as “ON” or “OFF”. In case the Beneficiary Payment was rejected and another Payment is required to be made, the User Can Select the Beneficiary with Status as “OFF” and make is “ON”. After which the Message “Beneficiary Payment Flag Set to ‘ON’ Successfully”

Now the Selected Beneficiary shall be available during initiate Payment.

Financial Management System-PFMS
General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: D T
User Type: AGENCYDO
Agency: Indian Council of Medical Research
Financial Year: 2020-2021

01:28:17 PM [icmr_operator] Logout
Change Password

Payment Due Flag Process

Beneficiary Payment Flag set to 'ON' Successfully

Scheme: 1536 - Indian Council of Medical Research, New Delhi
Beneficiary Type: Students
Excel Beneficiary File: --Select--
Bank Name: --Select--
Payment Due Status: --Select--

Beneficiary Name:
Account Number: 25147896511
Aadhaar No.:
Scheme Specific ID:

Note: Comma seperated values can be used for searching multiple records

Search Reset

Page Size: 10 Total Count: 1

	Beneficiary Name	Father/Husband Name	Beneficiary Type	Scheme Specific ID	Aadhaar No.	Bank Name	Bank Account No.	Payment Due Status
<input type="checkbox"/>	Mohan kumar		Students			STATE BANK OF INDIA	25147896511	Continuous

On Off

7.7 Initiate Payment

Agency maker can make the payment using the Payment Process Screen.

- This screen allows user to make Aadhaar Based and Account Based payments using this screen.
- Provides better search criteria for beneficiaries based on UID Aadhaar No, Account No, Scheme Specific ID No and Beneficiary Geographical location.
- It is a step by step process.
- Intermediate Status can be saved. User can resume from where user left while making a Transaction
- Allows user to make a number of payments in one go
- Excel file-based payment, removing the need to add beneficiaries one by one.
- Allows payment request to be generated and be submitted to Higher level for Payment
- Allows user to make payments based upon an Earlier Paid List
- Allows user to make payments based upon earlier Uploaded Excel Beneficiary File

Tip: It is recommended that beneficiaries are divided in different sub groups based on area (Panchayat), institution area group (block/municipality), District, type/category of beneficiaries; university/college etc. and these are finalized before initiating payment so that payments can be made group/sub group wise batches to avoid large numbers in one batch.

7.7.1 E-Payment> Initiate Payment

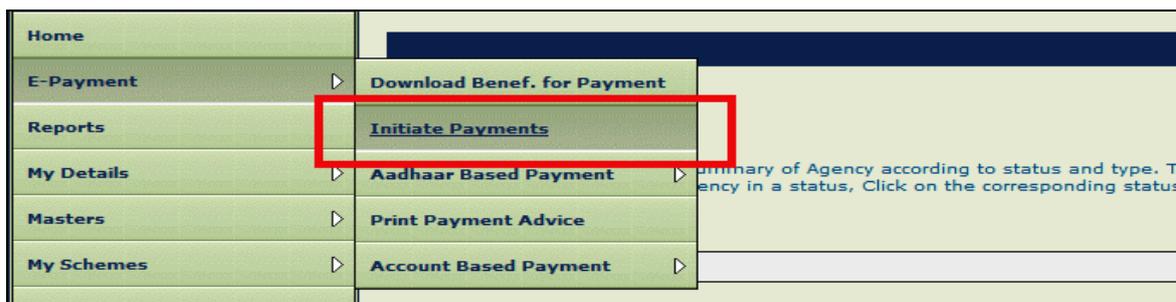


Figure: Initiate Payment

7.7.1.1 Prerequisites

- The Agency Account need to be register for a particular Scheme.
- The Agency Account needs to be approved after validation from Bank.
- The Agency Administrator should activate the Scheme and the Account Number and a particular channel for payment.
- Agency Account mapping need to be there with Scheme component.
- There should be Scheme for which payment needs to be initiated and its beneficiary's type. In case where beneficiary type is not listed, please contact PFMS HQ for Central schemes and PFMS State Directorate for state schemes for DBT configuration of the scheme and email the details at helpdesk-pfms@gov.in or State Directorate email ID which is available in the PFMS Home page.
- In case the mode of payment is through Digital Signature, the Checker should have enrolled their digital signatures in PFMS. The Agency Administrator to have mapped the Scheme & Account with Digital Signature mode. The Signatory configuration to be done by the Agency Admin. Sample Digital Signature file is to be signed by Checker.
- The User should be aware of payment frequency for the beneficiary type as the payment Period are typically be within the month/quarter/half yearly or yearly as the case may be.

Note: Payment Period should be entered correctly, in many schemes the payment frequency is set as per beneficiary type. For Example a "ASHA" beneficiary type can have continuous "Payment Frequency" however in same Scheme "Mother" beneficiary type get payment only ONCE.

Note: System detects Repeat Payments to same beneficiary for same duration and shows Message "payment already made for the period"

7.7.1.2 Screen Shot – Step 1

The screenshot displays the 'Payment Process' interface in the PFMS system. The left sidebar contains navigation options like AdhocReports, Home, Scholarship Management, E-Payment, Health Module, Sanctions, Reports, My Details, User Masters, My Schemes, Agencies, EAT MIS Process, My Funds, Transfers, Advances, Expenditures, Bank, Misc. Deduction Filing, Utilisation Certificate, and Accounting System Integration. The main content area is titled 'Payment Process' and shows 'Step 1: Payment Initialization'. It includes a 'Payment Through' section with radio buttons for 'Self Account', 'Higher Level Agency Account', 'Paid By PD(Program Division)', 'Paid By PD & Approve By Higher Level Agency', 'Paid By TO(Treasury Officer)', and 'Authorization to Lower Level Agency to debit Higher Agency Account'. There are also fields for 'Higher Level Agency Code', 'Treasury Code', and 'Token Number'. Below this is the 'Scheme & Beneficiary Type' section with dropdowns for 'Scheme' (9156-NATIONAL HEALTH MISSION), 'Beneficiary Type' (ASHA), and 'DBT Mission Scheme Code' (B6PZP-Test DBTMission111). The 'Payment Period' section has 'From' and 'To' date pickers set to 18/03/2020. The 'Office Order' section has fields for 'Number' and 'Date'. A 'Next' button is visible. At the bottom, there is a table for 'Incomplete Payment Batch(S)'. The table has columns: Transaction Ref No, Scheme Code, Beneficiary Type, Option, Number of Beneficiaries, Total Amount (In Rs.), Created By, Created Date, and Action. One row is shown with Transaction Ref No GJBV00000245-2020-00000002, Scheme Code 9156, Beneficiary Type ASHA, Option Show/Search Beneficiaries, Number of Beneficiaries 0, Total Amount (In Rs.) empty, Created By rahuldo, Created Date 20/02/2020, and Action icons.

Transaction Ref No	Scheme Code	Beneficiary Type	Option	Number of Beneficiaries	Total Amount (In Rs.)	Created By	Created Date	Action
GJBV00000245-2020-00000002	9156	ASHA	Show/Search Beneficiaries	0		rahuldo	20/02/2020	

Case 1: Search Beneficiaries

1. Select the Scheme for making payment.
2. Select the Beneficiary type.
3. Select the Payment from Period.
4. The System displays the End date based upon the payment periodicity.
5. Select the "Payment Period To" Date in case the system does not auto populated "Payment Period to Date".
6. Enter the Office Order Number.

7. Enter Officer Order Date.
8. Select the DBT Mission code from the drop down list.
9. Click on "Next" Button to go to Beneficiaries Search.

Case 2: Excel Upload

1. Choose excel, if user have more than 5000 beneficiaries for payment.

Case 3: Incomplete Transactions

1. Click on a Voucher Number to continue from where user left the transaction.

7.7.2 Payment Process Search

7.7.2.1 Description

Maker can now select the components against which payment is to be carried out and decide the default amount for Center Share & State Share for the scheme.

In case user want to add specific Beneficiaries to a list, they can search them using UID/ Aadhaar Number or using Bank Account Number. User can also search using Scheme Specific ID.

To select Beneficiaries of a District / Block etc. User can use Geographical Search Criteria. By default, Geographical Search is selected.

7.7.2.2 Prerequisites

- User should have initiated payment for a scheme through "Initiate Payment Screen".

7.7.2.3 Screen Shot – Step 2

The screenshot displays the 'Payment Process Search' interface in the PFMS. The header shows the user is RAHUL RATHOD, User Type: AGENCYDD, Agency: PHC DHASA-GADHADA-BTD GUJ, and Financial Year: 2019-2020. The interface is divided into four steps: Step 1: Payment Initialization, Step 2: Search (current), Step 3: Verification, and Step 4: Confirmation. The search filters are set to Scheme: NATIONAL HEALTH MISSION, Beneficiary Type: ASHA, and DBT Mission Scheme Code: B6PZP. The payment period is from 18/03/2020 to 18/03/2020. The search criteria are set to Geographical Search Criteria. The list of payment purposes includes various categories like AACSI, Alpha Payment, ESAM, etc.

7.7.2.4 Flow

Case 1: Normal Flow

1. Select the Purpose(s) of the Scheme for which payment is to be made.
2. The System Displays the Selected Purpose(s) for Payment.
3. For each Purpose for Payment Selected in earlier step, user may enter the Default Amount for Centre Share & State Share, however this is not mandatory.
4. If default amount is not specified the amount entered while uploading beneficiary excel file will be displayed provided by user have chosen only one Purpose for payment.
5. Do not choose any options in Geographical search.
6. Click on “Show Beneficiaries” Button.
7. The System Displays the List of Beneficiaries of entire State and the Purpose for Payment with prefilled Centre & State Share.
8. If required select the beneficiary whose amount need to be updated
9. Click “Next / Show Beneficiaries” Button to go to Beneficiaries List in the Panel below.
10. Click “Add Beneficiaries to Payment List” Button to go to Verification of Payment Data Screen.

Note: Upon Showing the Beneficiaries List the Beneficiary Search Collapses, allowing user to view the Beneficiary Lists in panel below. If user want to view or search with new criteria click on “Show Hide Beneficiary Search Criteria UP Arrow”.

Sr.No.	Beneficiary Code	Scheme Specific Id	Beneficiary Name	Bank	Aadhaar No.	Account No.	Purpose	Centre Share	State Share	Amount
1	BMPBE0001195		Ruchi	ALLB	336051992760		JSY	50	50	100

7.7.2.5 Additional Functionality

1. Go Back to Step 1, Click on “Back to Step1” Button to return to Initiate Payment Screen.
2. If required, user can search for more beneficiaries based upon their updated search criteria and Click on “Next / Show Beneficiaries” Button.
3. Click “Add Beneficiaries to Payment List” Button to go to Verification of Payment Data Screen.

Purpose	Centre Share	State Share
JSY	50	50

7.7.2.6 Post Condition

Voucher Reference number is generated for the selected Scheme, Beneficiary Type & Period and user can select the beneficiaries to be paid in subsequent Screen.

7.7.3 Payment Verification

7.7.3.1 Description

Maker can verify the Payment being done against for the Voucher Number generated by PFMS. User can also add more beneficiaries to the voucher and if required remove /replace the beneficiaries from the voucher.

7.7.3.2 Prerequisites

User should have initiated payment for a scheme through “Initiate Payment Screen” and selected the Beneficiaries though Payment Process Search Page and Entered Centre & State Share.

7.7.3.3 Screen Shot – Step3

Verification Of Payment Data											
Step 1			Step 2			Step 3			Step 4		
Scheme						Beneficiary Type			Voucher No.		
NATIONAL RURAL HEALTH MISSION (NRHM & IIT) CENTRALLY SPONSORED						ASHA			MPBL0000211-2013-0000022		
											Records Found: 126
Sr. No.	Beneficiary Code	Scheme Specific ID	Beneficiary Name	Bank	Aadhaar No.	Account No.	JSY Share(In Rs.)		Total	Action	
							Center	State			
1	BMPBE00001191		Snehi	ALLAHABAD BANK	278563731261		50	50	100	X	
2	BMPBE00001192		Sonia	ALLAHABAD BANK	289809146883		50	50	100	X	
3	BMPBE00001193		Priya	ALLAHABAD BANK	459220372331		50	50	100	X	
4	BMPBE00001194		Pradhi	ALLAHABAD BANK	659903433171		50	50	100	X	
5	BMPBE00001195		Ruchi	ALLAHABAD BANK	336051992760		50	50	100	X	
6	BMPBL000000034		boi 3	BANK OF INDIA		12365478970	50	50	100	X	
7	BMPBL000000047		sandeep	BANK OF INDIA	554466223399		50	50	100	X	
8	BMPBL000000048		sushil kisku	BANK OF INDIA	570422284832		50	50	100	X	
9	BMPBL000000068		BISHUPRITYA DORA	STATE BANK OF INDIA		31337011227	50	50	100	X	
10	BMPBL000000069		CHANDRAKALA MOHARANA	STATE BANK OF INDIA		31336591252	50	50	100	X	

7.7.3.4 Flow

Case 1: Normal Flow

- The System Displays the List of Beneficiaries with amount to be paid against each beneficiary.
- If required Click on the “Action” Remove Beneficiary from the list.
- Click on “Add More Beneficiaries” Button. This will take user to the previous Step for adding more beneficiaries into the same batch.
- Verify the list again & Click on “Submit for Approval” Button.

Note: Before Clicking on Submit button, the user must ensure all details are correct. During verification by Checker if a single beneficiary detail is rejected, the whole list of beneficiary gets rejected. The Maker has to repeat the process all over again.

7.7.3.5 Post Condition

Upon Clicking the Submit for Approval, the System Displays the Centre & State Share Bifurcation of the Payment along with the amount being sent to the Implementing Agency Authorizer for Payment and the amount being sent to the Implementing Agency Authorizer for approving and applying Digital Signature for making the payment.

7.7.4 Centre & State Share Bifurcation

7.7.4.1 Prerequisites

User should have verified the Payment Details through Payment Verification Screen.

7.7.5 Screen Shot – Step3



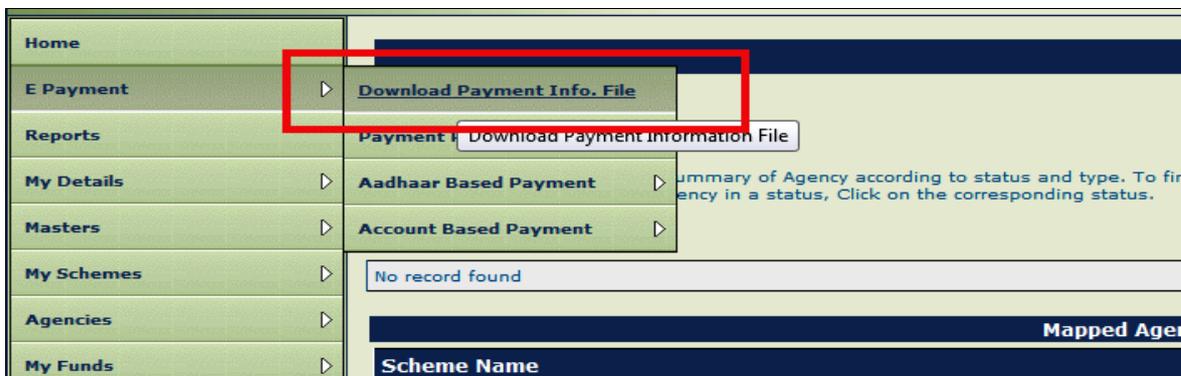
7.7.5.1 Flow

Case 1: Normal Flow

4. Verify the Payment being made in against the Voucher Number
5. Verify the Total Centre & State Share being made
6. Click on “Print Voucher” Button to print the voucher

7.8 Download Payment Information File

7.8.1 E Payment> Download Payment Info. File>



7.8.1.1 Description

User can download the list of Beneficiaries already registered and approved in PFMS using this screen. User can download the Beneficiaries list as an excel file and upload this file into PFMS for making payment. After downloading the file, user may update the payment amount to be paid to the beneficiaries in excel. User may add or remove the beneficiaries as the need may be.

User can search the beneficiaries to download based upon the beneficiaries' geographical location, UID / Aadhaar Number, Account Number or Scheme Specific ID of an external system.

7.8.1.2 Prerequisites

- User should have uploaded the beneficiaries using Beneficiaries Management module
- The Beneficiaries should have been approved in PFMS.

7.8.1.3 Screen Shot – Step3

The screenshot shows the 'Beneficiary search for download payment file' interface. The 'Scheme' is set to '0404 - NATIONAL RURAL HEALTH MISSION (NRHM & JIT) CENTRALLY SPONSORED'. The 'Beneficiary Type' is 'ASHA'. Under 'Purpose For Payment', several checkboxes are selected, including JSY, WHND, and others. The 'Beneficiary Search Criteria' section includes 'Geographical Search Criteria' with dropdowns for State, District, Block, Panchayat, and Village. There are also input fields for UID/Aadhaar No., Account No., and Scheme Specific Id. A red box highlights the 'Download Payment File' button at the bottom right.

The screenshot shows the 'Beneficiary search for download payment file' interface with a list of beneficiaries. The 'Show Search Criteria' button is highlighted with a red box. Below the list, there is a 'Select a format' dropdown and an 'Export' button, both also highlighted with red boxes. The table below shows the list of beneficiaries:

Sr No.	CPSMS Beneficiary Code	Scheme Specific Id	Beneficiary Name	Beneficiary Name as per Bank	Father/Husband Name	Bank Name	Aadhaar Number	Account Number	IFSC
1	BMPB100000034		boi 3	boi 3		BOI		12365478970	
2	BMPB100000039		sunil kumar	sunil kumar		SBI	56284179995		
3	BMPB100000047		sandeep	sandeep		BOI	554466223399		

Figure: Download Payment File

7.8.1.4 Flow

Case 1: Normal Flow

1. Select the Scheme
2. Select the Beneficiary Type
3. Select the Purpose of the Scheme for which payment is to be made.
4. Click on “Download Payment File” Button.
5. The System Displays the List of Beneficiaries below the Button “Download Payment File” in report format.
6. The page collapses the Beneficiaries search criteria. Click on “Show Search Criteria” Button if user wants to search another set of beneficiaries.
7. Go to the report header & Export and select the excel format for exporting the file.
8. Download the excel file
9. Rename the file in format <Agency Code>-<DDMMYYYY>-<Sequence Number>.xls

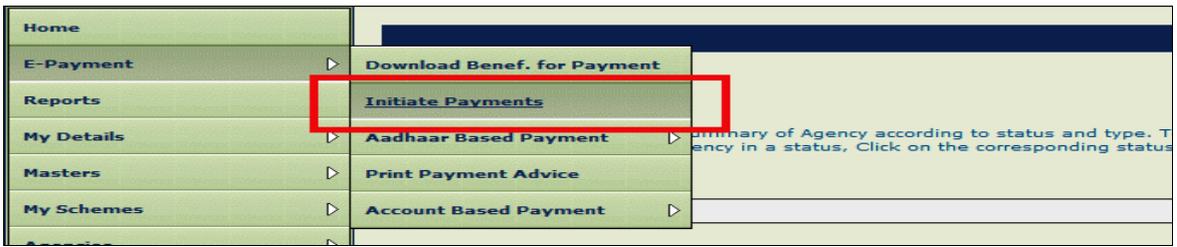
Note: Renaming the file in above file is mandatory. Else the file cannot be uploaded in Initiate Payment (Excel) upload option. Agency Code can be taken from first part of Transaction Reference Number

7.8.1.5 Post Condition

1. The excel file is downloaded to user machine.
2. Rename the file in format <Agency Code>-<DDMMYYYY>-<Sequence Number>.xls

7.9 Initiate Payment –Excel Upload

7.9.1 E-Payment>Initiate Payment



7.9.1.1 Prerequisites

- User should have initiated payment for a scheme through “Initiate Payment Screen”.
- User should have downloaded the payment.
- User should have renamed the file downloaded in format <Agency Code>-<DDMMYYYY>-<Sequence Number>.xls. Agency Code can be taken from first part of Transaction Reference Number
- User should have selected the radio button “Excel upload”.

7.9.1.2 Screen Shot – Step3

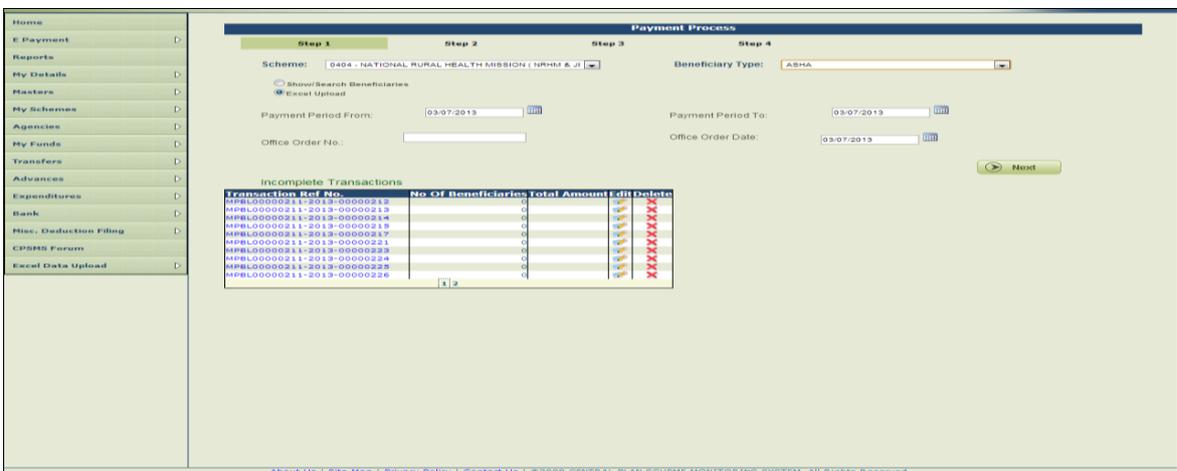


Figure: Excel Upload

7.9.1.3 Flow

Case 1: Normal Flow

1. Select the Scheme for making payment
2. Select the Beneficiary type
3. Select the Payment from Period
4. Select the Payment to Period
5. Enter the Office Order Number
6. Enter Officer Order Date
7. Select Excel upload radio button
8. Click on “Next” Button to go to Beneficiaries Search

7.9.1.4 Post Condition

Voucher Number is generated for the selected Scheme, Beneficiary Type & Period and user can upload the payment beneficiary file to be paid in subsequent Screen.

7.9.2 Verification of Payment Data

7.9.2.1 Description

Maker can now Upload the excel file containing the beneficiary data. On the basis of beneficiary type and scheme selected from the dropdown user can download the “Payment Excel” template.

7.9.2.2 Prerequisites

- User should have initiated payment for a scheme through “Initiate Payment Screen”.
- User should have selected the radio button “Excel Upload”.

7.9.2.3 Screen Shot – Step3

7.9.2.4 Flow

Case 1

1. If required, download the template for of the Excel file
2. Select the file to be uploaded
3. Upload the Excel file.
4. Click on “Refresh Upload History”

7.9.2.5 Post Condition

Excel upload history will be displayed

7.9.3 Excel Upload History

7.9.3.1 Description

Maker can now view the status of the file uploaded.

7.9.3.2 Prerequisites

- User should have initiated payment for a scheme through “Initiate Payment Screen”.
- User should have selected the radio button “Excel Upload”
- User should have uploaded the beneficiary payment data file
- User should have clicked on “Refresh Upload History” button

7.9.3.3 Screen Shot – Step3

7.9.3.4 Flow

1. If required, download the template of the Excel file
2. Select the file to be uploaded
3. Upload the Excel file.
4. Click on "Refresh Upload History"

7.9.3.5 Post Condition

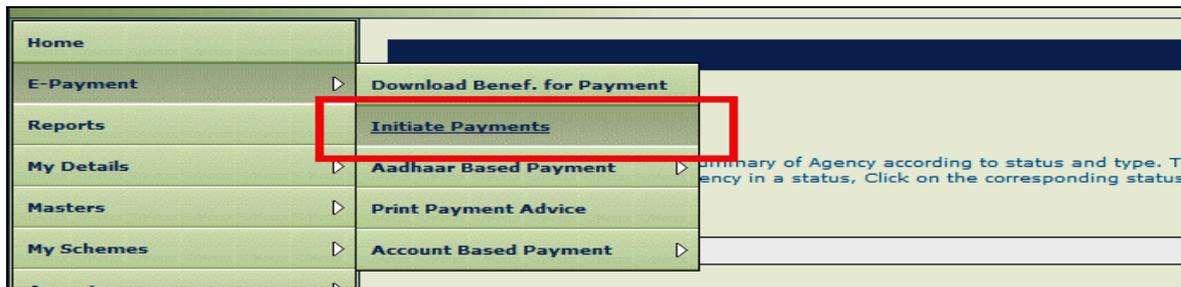
Excel upload history will be displayed

7.10 Initiate Payment – Using Higher / Upper Level Agency Account

Agency maker can make the payment using the Payment Process Screen.

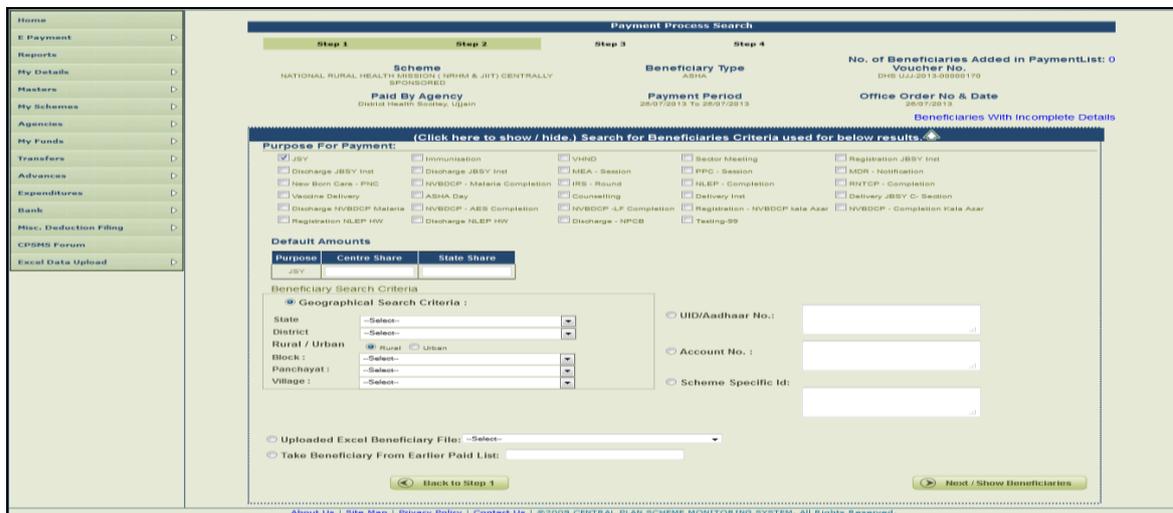
- This screen allows user to initiate payment request and higher agencies account will be debited upon payment.

7.10.1 E-Payment> Initiate Payment



7.10.2 Payment Process Search

7.10.2.1 Screen Shot – Step4



Sr. No.	Beneficiary Code	Scheme Name (SIC Id)	Beneficiary Name	Bank	Aadhaar No.	Account No.	Purpose	Payment Mode	Centre (SIC No.)	Sub-Centre (SIC No.)	Amount (Rs.)
1	BMFLJ000000001	1232547200010	Aaha 1	SVB	50000046977	1022544546455	30V	Adhaar	10	10	100
2	BMFLJ000000002	1232547200011	Aaha 10	SVB	70956123150	123456789	30V	Adhaar	10	10	100
3	BMFLJ000000003		Aaha 40	Post		123456789	30V	Account	10	10	100
4	BMFLJ000000004		Aaha 41	Post		123456789	30V	Account	10	10	100
5	BMFLJ000000005		Aaha 42	Post		123456789	30V	Account	10	10	100
6	BMFLJ000000006		Aaha 43	Post		123456789	30V	Account	10	10	100
7	BMFLJ000000007		Aaha 44	Post		123456789	30V	Account	10	10	100
8	BMFLJ000000008		Aaha 45	Post		123456789	30V	Account	10	10	100
9	BMFLJ000000009		Aaha 46	Post		123456789	30V	Account	10	10	100
10	BMFLJ000000010		Aaha 47	Post		123456789	30V	Account	10	10	100
11	BMFLJ000000011		Aaha 48	Post		123456789	30V	Account	10	10	100
12	BMFLJ000000012		Aaha 49	Post		123456789	30V	Account	10	10	100
13	BMFLJ000000013		Aaha 50	Post		123456789	30V	Account	10	10	100
14	BMFLJ000000014	Bansing 1	ALLB	62222222222	2222222222	30V	Adhaar	10	10	100	
15	BMFLJ000000015	Bansing 2	ALLB	33333333333	3333333333	30V	Adhaar	10	10	100	
16	BMFLJ000000016	Bansing 3	ALLB	44444444444	4444444444	30V	Adhaar	10	10	100	
17	BMFLJ000000017	Bansing 4	ALLB	55555555555	5555555555	30V	Adhaar	10	10	100	
18	BMFLJ000000018	Bansing 5	ALLB	66666666666	6666666666	30V	Adhaar	10	10	100	
19	BMFLJ000000019	Bansing 6	ALLB	77777777777	7777777777	30V	Adhaar	10	10	100	
20	BMFLJ000000020	Bansing 7	ALLB	88888888888	8888888888	30V	Adhaar	10	10	100	

7.10.2.2 Flow

Case 1: Normal Flow

1. Select the Purpose(s) of the Scheme for which payment is to be made.
2. The System Displays the Selected Purpose(s) for Payment.
3. For each Purpose for Payment Selected in earlier step, user may enter the Default Amount for Centre Share & State Share, however this is not mandatory.
4. If default amount is not specified the amount entered while uploading beneficiary excel file will be displayed provided user have chosen only one Purpose for payment.
5. Do not choose any options in Geographical search.
6. Click on “Show Beneficiaries” Button.
7. The System Displays the List of Beneficiaries of entire State and the Purpose of Payment with prefilled Centre & State Share.
8. If required select the beneficiary whose amount need to be updated
9. Click “Next / Show Beneficiaries” Button to go to Beneficiaries List in the Panel below.

Note: Upon Showing the Beneficiaries List the Beneficiary Search Collapses, allowing user to view the Beneficiary Lists in panel below. If user want to view or search with new criteria click on “Show Hide Beneficiary Search Criteria UP Arrow”.

The screenshot shows a web application interface for 'Payment Process Search'. It has a sidebar with navigation options like Home, E Payment, Reports, My Details, Masters, My Schemes, Agencies, and My Funds. The main content area is divided into four steps: Step 1 (selected), Step 2, Step 3, and Step 4. Below the steps, there are fields for 'Scheme' (NATIONAL RURAL HEALTH MISSION (NRHM & JIT) CENTRALLY SPONSORED), 'Beneficiary Type' (ASHA), and 'Voucher No.' (MPBL0000211-2013-00000278). A red box highlights a dropdown menu with the text '(Click here to show / hide.) Search for Beneficiaries Criteria used for below results.' Below this is a table with columns: Sr.No., Beneficiary Code, Scheme SpecificId, Beneficiary Name, Bank, Aadhaar No., Account No., Purpose, Centre Share, State Share, and Amount. The table contains one row with data: 1, BMPBE00001195, Ruchi, ALLB, 336051992760, JSY, 50, 50, 100. At the bottom right of the table is a button labeled 'Add Beneficiaries to Payment List'.

Figure: Show/Hide Beneficiaries

10. Click “Add Beneficiaries to Payment List” Button to go to Verification of Payment Data Screen.

Geographical Search

1. Repeat steps 1 to 4 of Normal flow
2. Select the State, District, Urban (Tehsil, Town, Ward) / Rural (Block, Panchayat, Ward) in which payment is to be made for above duration.
3. Click on “Show Beneficiaries” Button
4. The System Displays the List of Beneficiaries and the Purpose for Payment with prefilled Centre & State Share
5. If required select the beneficiary whose amount need to be updated
6. Click Next to go to Show Beneficiaries Page.

Uploaded Excel Beneficiary

The screenshot shows a web application interface for selecting beneficiaries. It has two radio buttons: 'Uploaded Excel Beneficiary File' (selected) and 'Take Beneficiary From Earlier Paid List'. A red box highlights the 'Uploaded Excel Beneficiary File' dropdown menu, which is open and shows a list of files: Mundi.xls, Mothers.xls, JSY WaRDHA NEW.xls, JSY WaRDHA NEW.xls, JSY WaRDHA NEW.xls, and JSY WaRDHA NEW.xls. Below the dropdown are two buttons: 'Back to' and 'Next / Show Beneficiaries'.

1. Select the “**Uploaded Excel Beneficiary File**” option & select a excel file.
2. Click on “Show Beneficiaries” Button
3. The System Displays the List of Beneficiaries that were part of the Excel Sheet along and where valid and approved from the Bank
4. If required select the beneficiary whose amount need to be updated
5. Click Next to go to Show Beneficiaries Page.

Take Beneficiary from Earlier Paid List

1. Select the “Take Beneficiary from Earlier Paid List” option & enter the Voucher Number for which the payment was done earlier.
2. Click on “Show Beneficiaries” Button
3. The System Displays the List of Beneficiaries of the Voucher Number, Scheme & Beneficiary Type, provided payment Status for the Beneficiary is “ON”.
4. If required select the beneficiary whose amount need to be updated
5. Click Next to go to Show Beneficiaries Page.

7.10.2.3 Post Condition

- Voucher Reference number is generated for the selected Scheme, Beneficiary Type & Period and user can select the beneficiaries to be paid in subsequent Screen.

7.10.3 Payment Verification

7.10.3.1 Description

Maker can verify the Payment being done against for the Voucher Number generated by PFMS. User can also add more beneficiaries to the voucher and if required remove /replace the beneficiaries from the voucher.

7.10.3.2 Prerequisites

User should have initiated payment for a scheme through “Initiate Payment Screen” and selected the Beneficiaries through Payment Process Search Page and Entered Centre & State Share.

7.10.3.3 Screen Shot – Step3

Sr. No.	Beneficiary Code	Scheme Specific ID	Beneficiary Name	Bank	Auditor No.	Account No.	STY Share (in No.)	State	Total	Action	
1	BHFB0001191		So+1	ALLAHABAD BANK	27856273261		80	80	100	✖	
2	BHFB0001192		So+1	ALLAHABAD BANK	28880146883		80	80	100	✖	
3	BHFB0001193		Pr+1	ALLAHABAD BANK	45922073321		80	80	100	✖	
4	BHFB0001194		Pr+1	ALLAHABAD BANK	45980343171		80	80	100	✖	
5	BHFB0001195		Pr+1	ALLAHABAD BANK	33601992760		80	80	100	✖	
6	BHFB0000034		So+3	BANK OF INDIA			12365478470	80	80	100	✖
7	BHFB0000047		Pr+2Pr+3	BANK OF INDIA	31488233595		80	80	100	✖	
8	BHFB0000048		Pr+1	BANK OF INDIA	87042228432		80	80	100	✖	
9	BHFB0000068		BIDHUPRIYA DORA	STATE BANK OF INDIA		31337012227	80	80	100	✖	
10	BHFB0000069		CHANDRAKALA MOHARANA	STATE BANK OF INDIA		31336891282	80	80	100	✖	

Figure: Payment Verification

7.10.3.4 Flow

Case 1: Normal Flow

1. The System Displays the List of Beneficiaries and the Component with amount to be paid against each beneficiary
2. If required Click on the “Action” Remove Beneficiary from the list.
3. Click on “Add More Beneficiaries” Button. This will take user to the previous Step for adding more beneficiaries into the same batch.
4. Repeat the Process & the new beneficiary list is generated.
5. Verify the list again & Click on “Submit for Approval” Button.

7.10.4 Centre & State Share Bifurcation

7.10.4.1 Description

To view the Details of Payments (Centre & State Share) along with the Amount being sent to the Implementing Agency Authorizer for Payment transaction approval and the Amount being Sent to the Implementing Agency Authorizer for applying Digital Signature & forwarding to Program Division for Payment.

7.10.4.2 Prerequisites

User should have verified the Payment Details through Payment Verification Screen.

7.10.4.3 Screen Shot – Step4



Figure: Payment Verification

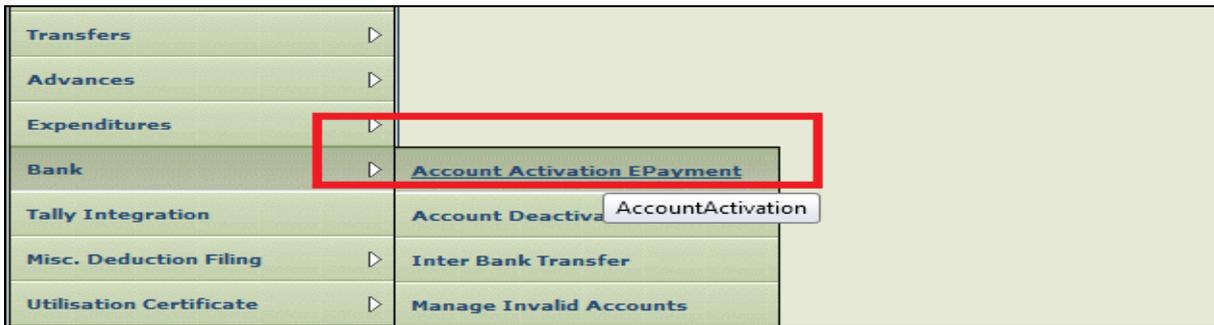
7.10.4.4 Flow

Case 1: Normal Flow

1. Verify the Payment being made in against the Voucher Number
2. Verify the Total Centre & State Share being made
3. Click on “Print Voucher” Button to print the voucher

7.11 Account Activation E-PAYMENT

7.11.1 Bank>Account Activation E-Payment



7.11.1.1 Description

Agency Administrator can link an account for scheme for multiple channels (payment modes). The payment modes can be Print Payment Advice, Corporate Internet Banking and Digital Signature Certificate. Upon submission the request for approval of a payment channel, the system processes the request in a short period of time & approves it.

The requested payment channel (For E.g. "E-PaymentUsingDigitalSignature") shall be visible to the approver (Checker) in payment approval screen.

7.11.1.2 Prerequisites

Agency Administrator should have the Scheme and the Account Number that need Activation.

7.11.1.3 Screen Shot – Account Activation for E-Payment

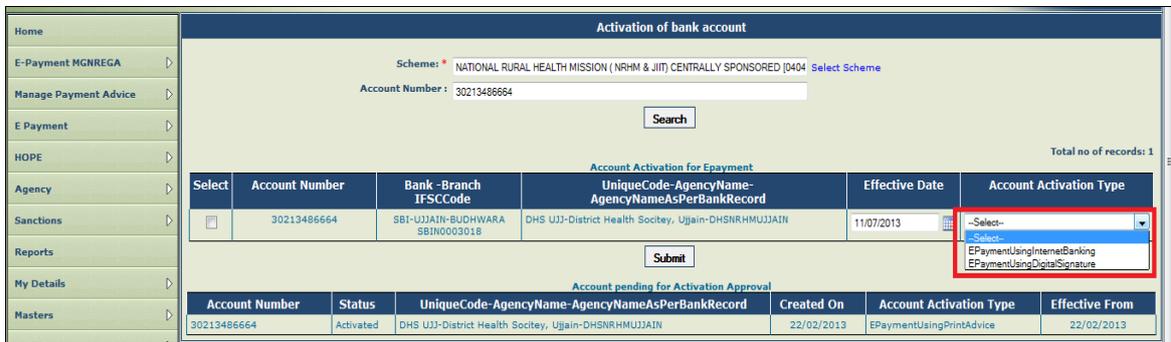


Figure: Account Activation E Payment-activation of bank account



Figure: Activation of bank account

7.11.1.4 Flow

Case 1: Normal Flow

1. Enter the Scheme Name / Scheme code to search for a scheme
2. The System Displays the Scheme based upon the Name / Code
3. Click on “Search” Button
4. The Accounts mapped to the Scheme are displayed
5. Select the Account that needs to be mapped for the Scheme.
6. Verify the Account Details
7. Enter the Effective from Date against the selected account
8. Select the appropriate “Account Activation Type” for respective accounts
9. Click on “Submit” Button.
10. The System Displays “Record Saved Successfully” Message

7.11.1.5 Additional Functionality

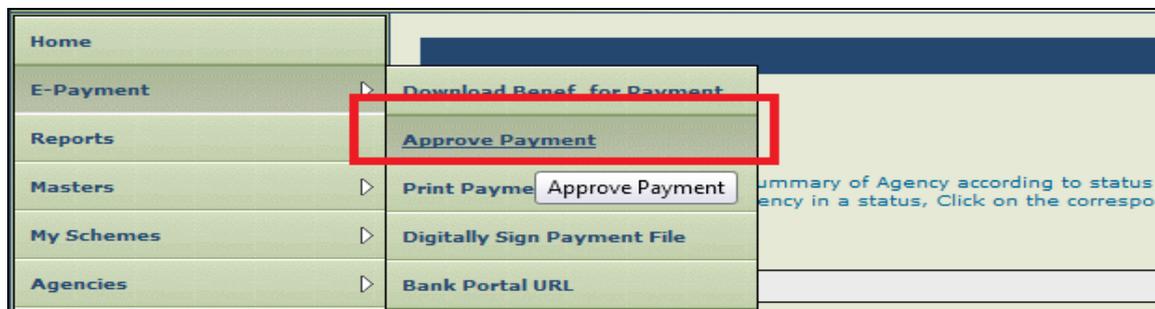
- Upon “Record Saved Successfully” Message the System displays the above selected accounts as Accounts Pending Activation for Approval.
- Account gets activated after some time automatically.

7.12 Approve payment

7.12.1 E-Payment>Approve Payment

7.12.1.1 Description

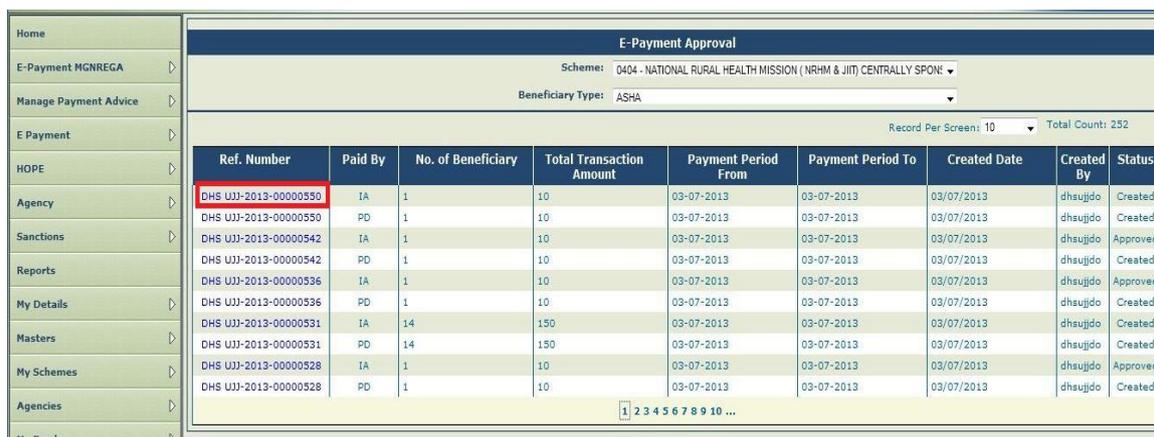
Beneficiary payments which have been successfully uploaded are sent to the approving authority for approval. The checker can approve payments.



7.12.1.2 Prerequisites

Beneficiary data payment file should be successfully uploaded and submitted for approval.

7.12.1.3 Screen Shot –E-Payment Approval



The screenshot shows the 'E-Payment Approval' screen. At the top, it displays 'Scheme: 0404 - NATIONAL RURAL HEALTH MISSION (NRHM & JIT) CENTRALLY SPON:' and 'Beneficiary Type: ASHA'. Below this is a table with columns: Ref. Number, Paid By, No. of Beneficiary, Total Transaction Amount, Payment Period From, Payment Period To, Created Date, Created By, and Status. The first row is highlighted with a red box.

Ref. Number	Paid By	No. of Beneficiary	Total Transaction Amount	Payment Period From	Payment Period To	Created Date	Created By	Status
DHS UJ-2013-00000550	IA	1	10	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Created
DHS UJ-2013-00000550	PD	1	10	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Created
DHS UJ-2013-00000542	IA	1	10	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Approved
DHS UJ-2013-00000542	PD	1	10	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Created
DHS UJ-2013-00000536	IA	1	10	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Approved
DHS UJ-2013-00000536	PD	1	10	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Created
DHS UJ-2013-00000531	IA	14	150	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Created
DHS UJ-2013-00000531	PD	14	150	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Approved
DHS UJ-2013-00000528	IA	1	10	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Approved
DHS UJ-2013-00000528	PD	1	10	03-07-2013	03-07-2013	03/07/2013	dhsujdo	Created

Figure: E Payment Approval

7.12.1.4 Flow

Case 1: Normal Flow

1. Select scheme
2. Select Beneficiary type
3. Click on the reference number of a record having Status as created
4. The System Displays the “E-Payment Voucher Detail”

7.12.2 E-Payment Voucher Details

7.12.2.1 Description

User can view the E-Payment Transaction Debit Details. Verify the Account Number, Component Name, Available Book Balance, Debit Amount, Number of Payees, number of Credits and select the mode of Payment. The payment can be made through three channels, E-Payment Using Print Advice, E-Payment Using Internet Banking and E-Payment Using Digital Signature.

7.12.2.2 Prerequisites

- Agency Administrator should have done Account Activation for at least one mode of Payment from Bank>Account Activation E-payment Screen.

-
- The Maker should have Initiated Payment and sent to checker for approval
- Select Scheme
- Select Beneficiary type
- Click on Reference number

7.12.2.3 Screen Shot –E-Payment Voucher Details

Figure: E Payment Voucher Details

7.12.2.4 Flow

Case 1: Approve - E-payment using Print advice Channel

1. Click on a particular reference number.
2. E payment transaction details will get reflected
3. Click on Show Beneficiary to view beneficiary details.
4. The System displays the list of Beneficiaries in list below along with amount being credit.
5. User select mode of payment as “E-paymentusingPrintAdvice” and Click on Approve Button.
6. If user want to reject a Payment Click on “Reject” Button and select the reason for Rejection.

Case 2: Approve - E payment using Internet Banking

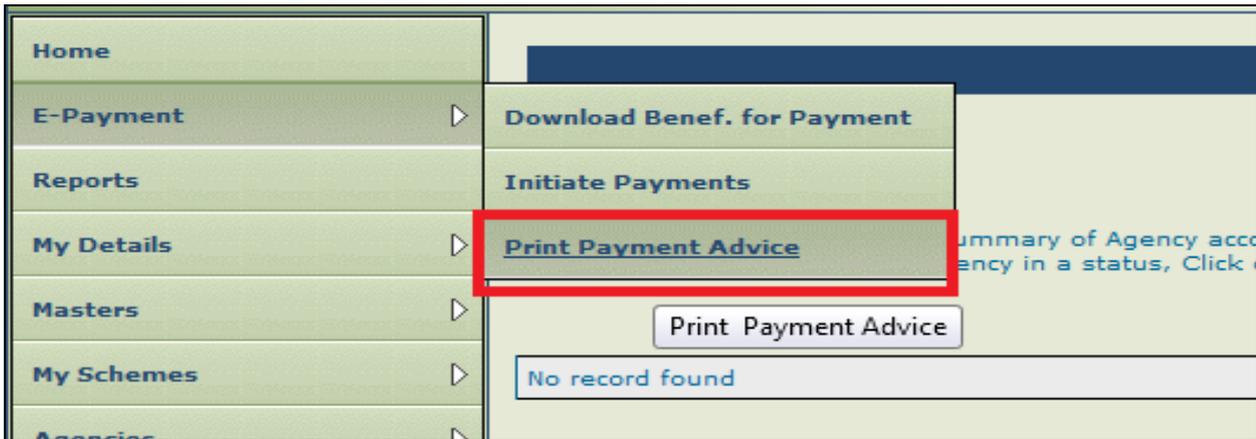
1. Click on a particular reference number.
2. E payment transaction details will get reflected
3. Click on Show Beneficiary to view beneficiary details.
4. The System displays the list of Beneficiaries in list below along with amount being credit.
5. User select mode of payment as “E-paymentusingInternetBanking” and Click on Approve Button.
6. .
7. The approver has to again log into bank’s website using its log in and password and the file approved in PFMS will be visible and have to approve the payment.

Case 3: Approve - E payment using Digital Signature

1. Click on a particular reference number.
2. E payment transaction details will get reflected
3. Click on Show Beneficiary to view beneficiary details.
4. The System displays the list of Beneficiaries in list below along with amount being credit.
5. User select mode of payment as “E-PaymentUsingDigitalSignature” and Click on Approve Button.
6. If user want to reject a Payment Click on “Reject” Button and select the reason for Rejection.

7.12.3 E-Payment Using Print Advice

E-Payment>Print Payment Advice.



7.12.3.1 Description

This screen allows Maker to view Print Payment Advice. The print advice now displays the Bank Name, Aadhaar Number, Account Number, IFSC code and Amount in same screen. The text of the print advice is also updated.

7.12.3.2 Screen Shot

The screenshot displays the 'Print Beneficiary Payment Advice' screen. At the top, there is a header for the 'Public Financial Management System-PFMS' with the user's name 'RAHUL RATHOD' and agency 'PHC DHASA-GADHADA-BTD GUJ'. The screen contains several search filters: Transaction Type (Beneficiary E-Payment), Scheme (9156 - National Rural Health Mission), Bank Account (56136027354--STATE BANK OF INDIA --), Payment Advice No. (empty), and PPA Print Status (Printed). There are 'Search' and 'Reset' buttons. Below the filters is a table with the following data:

Sr No	Voucher Number	Payment Advice No.	Number of Payee	Amount	Approval Date	Payment Period
1	P-201819-1064463	C101702193425	5	3,500.00	08-10-2017	01/09/2017 To 30/09/2017
2	P-201819-1042020	C101700032746	1	1,400.00	02-10-2017	01/09/2017 To 30/09/2017
3	P-201819-845566	C081710864462	3	4,200.00	31-08-2017	01/08/2017 To 31/08/2017
4	P-201819-845491	C081710860858	3	2,100.00	31-08-2017	01/08/2017 To 31/08/2017
5	P-201819-711819	C081701917540	2	3,600.00	08-08-2017	01/08/2017 To 08/08/2017
6	P-201819-621436	C071707792411	10	7,000.00	26-07-2017	01/07/2017 To 31/07/2017
7	P-201819-614191	C071707499360	4	7,200.00	25-07-2017	01/07/2017 To 31/07/2017
8	P-201819-514970	C071701361023	3	5,000.00	08-07-2017	01/06/2017 To 30/06/2017
9	P-201819-491954	C071700345644	6	4,200.00	04-07-2017	01/06/2017 To 30/06/2017
10	P-201819-374547	C061702902353	5	11,000.00	13-06-2017	13/06/2017 To 13/06/2017

At the bottom of the table, there is a pagination indicator showing '1 2 3'.

Figure: Payment Advice

PFMS Generated Print Payment Advice

Approval date in PFMS: 08 Oct 2017		Payment Advice No.: C101702193425
Expiry date of PPA PFMS:		Advice Print Date : 18 Mar 2020
PAN No. :		TAN No.:
Note For Branch:		
Contact Details	BANK	PFMS
Name:	Jayashree Pai	
Email :	figs.pfms@sbi.co.in	Helpdesk-pfms@gov.in
Phone No. :	022-27578957	011-23343860
Note:		

The Branch Head
STATE BANK OF INDIA
DHASA-JUNCTION Branch

We authorise the bank to debit our undernoted account maintained with the bank with batch amount and credit the beneficiary(ies) [#5] as per ANNEXURE-I uploaded to bank's central system through PFMS O/o CGA.

Bank Account No. 56136027354

Total Amount of Debit : Rs 3500.00

(Amount in words : Three Thousand Five Hundred)

Batch No. C101702193425

No. Of Beneficiaries as per Annexure-I.

Agency Seal

.....
(Sign by Authorized Signatory)

.....
(Sign by Authorized Signatory)

Name - _____

Name - _____

Designation - _____

Designation - _____

Mobile No - _____

Mobile No - _____

_____ Agency's Copy (Branch Acknowledgement)

To,

MEDICAL OFFICER P H C DHASA

Ref: Account No. 56136027354

Payment Advice Number C101702193425

We confirm having received the captioned advice of credit(s) for payment today for further processing as per arrangement of bank on integrated PFMS-Bank payment system.

No. Of Beneficiaries : 5

Amount (in Rs.) : 3500.00

Date & Time :

STATE BANK OF INDIA

Branch Seal

Branch Authorized Official

Agency to enter date of delivery in PFMS using option | E-Payment => PPA Submission Status

Figure: DBT Payment Advice

7.12.4 E-Payment Using Internet Banking

7.12.4.1 Description

In case on the Screen "E-Payment Voucher Detail" user have Selected E-Payment using Internet Banking, the system transfers user to the selected banks internet payment website. User can make the payment through the bank's website.

7.12.4.2 Prerequisites

- Agency Administrator should have done Account Activation E-payment from Bank>Account Activation E-payment for Internet Banking
- The account from which payment need to be made should be activated for payment by "E payment using Internet Banking" by system.
- Select "E-Payment Using Internet" channel on Screen "E-Payment Voucher Detail"
- User should have Internet Banking user id and password to carry out internet banking transaction.

7.12.5 E-Payment Digital Signature Mode

7.12.5.1 Description

When approving the E payment voucher, user (checker, Agency Data Approver) can select the mode of payment as “E-Payment using Digital Signature”

7.12.5.2 Prerequisites

- Agency Data Approver Digital Signature should be Enrolled into PFMS
- Agency Administrator should have done Account Activation E-payment from Bank>Account Activation E-payment
- The account from which payment need to be made should be activated for payment by “E payment using Digital Signature” by the system.
- Agency Administrator should have done the Signatory Configuration.
- Agency Data Approver should have signed a Sample DSC File & sent it to the Bank for verification.
- In E-Payment Voucher Detail user should have Selected Scheme, Beneficiary type, For a Reference number, and selected mode of payment as Digital Signature.

7.12.5.3 Screen Shot

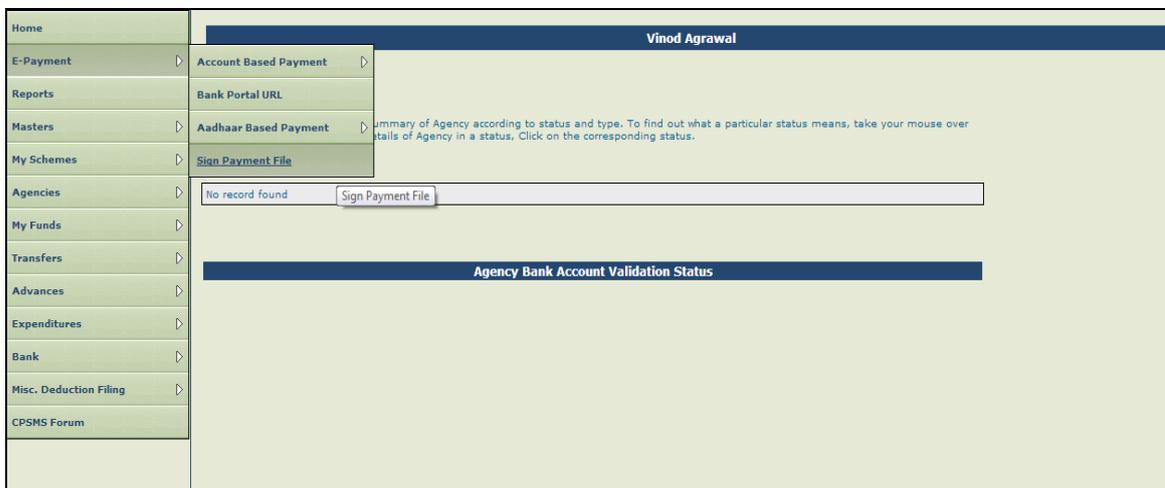


Figure: Sign Payment File

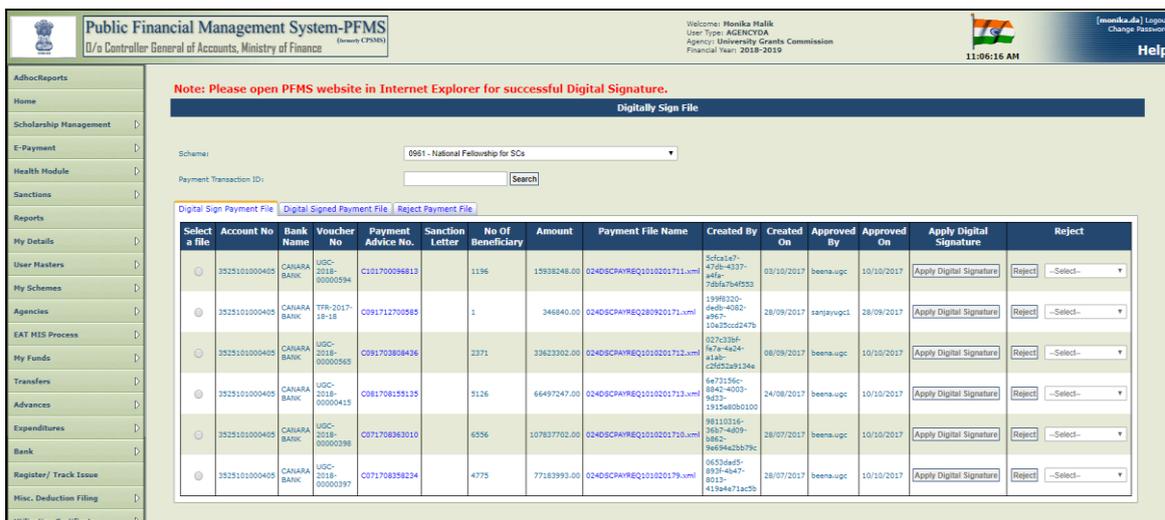


Figure: Digital Sign Payment File

PFMS Generated Print Payment Advice

Approval date in PFMS: 10 Oct 2017		Payment Advice No.: C101700096813
Expiry date of PPA PFMS:		Advice Print Date : 18 Mar 2020
PAN No. :		TAN No.: N A
Note For Branch: Note: Canara Bank Branches should process PPAs through "PFMS Module" under Government Business in SAS package.(Circular No 458/2016 dtd 17th August 2016).		
Contact Details	BANK	PFMS
Name:	Canara Bank Government Business Help Desk, Bangalore	
Email :	adarshms@canarabank.com	Helpdesk-pfms@gov.in
Phone No. :	080-25129466	011-23343860
Note:		

The Branch Head
CANARA BANK
DELHI SPL BR FOR GOVERNMENT BUSINESS Branch

We authorise the bank to debit our undernoted account maintained with the bank with batch amount and credit the beneficiary(ies) (#1196) as per ANNEXURE-I uploaded to bank's central system through PFMS O/o CGA.

Bank Account No. 3525101000405

Total Amount of Debit : Rs 15938248.00

(Amount in words : One Crores Fifty-Nine Lakhs Thirty-Eight Thousand Two Hundred Forty-Eight)

Batch No. C101700096813

No. Of Beneficiaries as per Annexure-I

Agency Seal

.....

(Sign by Authorized Signatory)

(Sign by Authorized Signatory)

Name - _____

Name - _____

Designation - _____

Designation - _____

Mobile No - _____

Mobile No - _____

_____ Agency's Copy (Branch Acknowledgement)

To,

SEC UGC - RGNF - SC

Ref. Account No. 3525101000405

Payment Advice Number C101700096813

We confirm having received the captioned advice of credit(s) for payment today for further processing as per arrangement of bank on integrated PFMS-Bank payment system.

No. Of Beneficiaries : 1196

Amount (in Rs.) : 15938248.00

Date & Time :

CANARA BANK

Branch Seal

Branch Authorized Official

Agency to enter date of delivery in PFMS using option | E-Payment => PPA Submission Status

8 DBT Payments through External System

8.1 Beneficiary Registration in External System

The external System would do beneficiary registration and once the Beneficiary details are available the External System would send the Beneficiary List to PFMS for getting Beneficiary Account /Aadhaar details verified by Bank / NPCI.

PFMS would get the Beneficiary details validated from Bank /Post Office / NPCI. Validated Files will be sent back by PFMS to External System. Validated Files will contain PFMS Beneficiary code for those beneficiaries' whose details are valid otherwise it will contain reason for rejection beneficiary wise.

External System to resend the beneficiary file containing only those beneficiaries which were returned as rejected. Since some banks may take time in providing the bank account validation status to PFMS, so PFMS will send the account validation status to External System in multiple responses. So, for one beneficiary registration message sent by External System, PFMS may send the multiple responses for the same with incremental beneficiary status.

8.2 Payment File Generation by External System

External System will prepare the Payment file for Beneficiary Payments. The Payment Information file would be for Validated Beneficiaries. External System can send duly Digitally Signed Payment files also for more security. Upon receipt of the files PFMS would perform Payment Information File Validation. PFMS would return payment information File to External System if there is any validation/verification fails at file level or record level.

8.3 External System Payment through PD

The Validated Payment files would be visible for Approval in Agency Checker user in PFMS. Once Payment is Approved, the digitally Signed file shall be visible to PD Maker for creating Sanction. After PD Maker Creates and Submits the Sanction, the PD checker shall Digitally Sign the sanction. DDO will prepare Bill and digitally Sign the sanction. After three Levels of Passing at PAO, PAO will digitally Sign the Payment File. PFMS will send the digitally signed payment file to Accredited bank of Ministry Making Beneficiary Payment. After executing the Transaction the Accredited Bank will send Scroll to PFMS.

Payment Status (Success/Failure) Information as received by PFMS from Bank will be sent back to External State System.

The report is for Users that are uploading / importing the Beneficiary in PFMS, it allows user to view all the Approved/Pending for Approval/Rejected Beneficiaries Mapped with the Agency. The user can filter down the result by providing Scheme/State/District, Beneficiary Type and their Account status.

8.4 External System Payment through Agency

The Validated Payment files would be visible for Approval in Agency Checker user in PFMS. Once Payment is Approved, PFMS will send the digitally signed payment file to sponsor bank for debit and credit of amount.

Payment Status (Success/Failure) Information as received by PFMS from Bank will be sent back to External State System

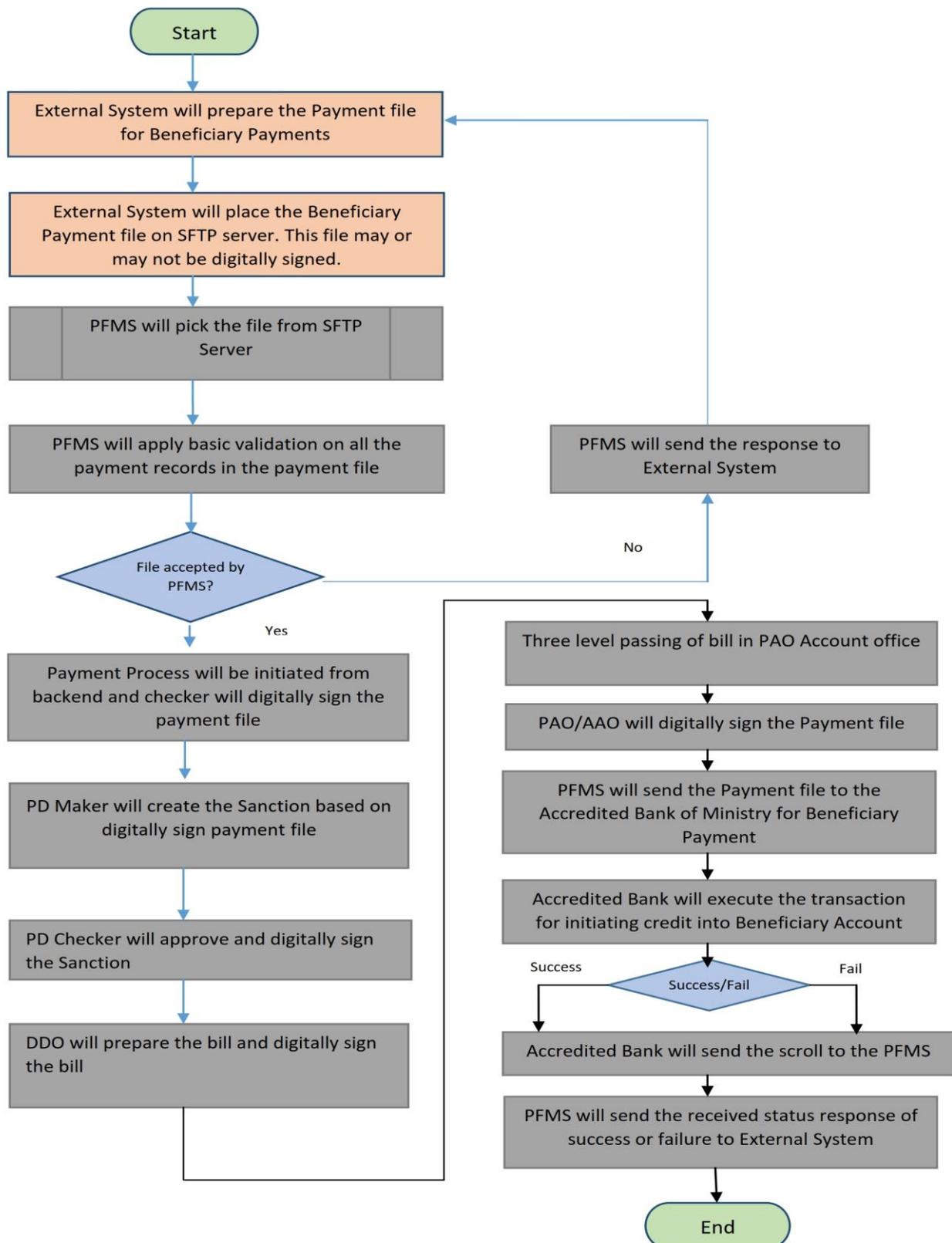
The report is for Users that are uploading / importing the Beneficiary in PFMS, it allows user to view all the Approved/Pending for Approval/Rejected Beneficiaries Mapped with the Agency. The user can filter down the result by providing Scheme/State/District, Beneficiary Type and their Account status.

8.5 Payment Process Flow Diagram for External System (PD Payments)

This diagram is Applicable for National Electronic Scholarship Portal payments

PAYMENT PROCESS FLOW FOR EXTERNAL SYSTEM (FOR PD PAYMENTS)

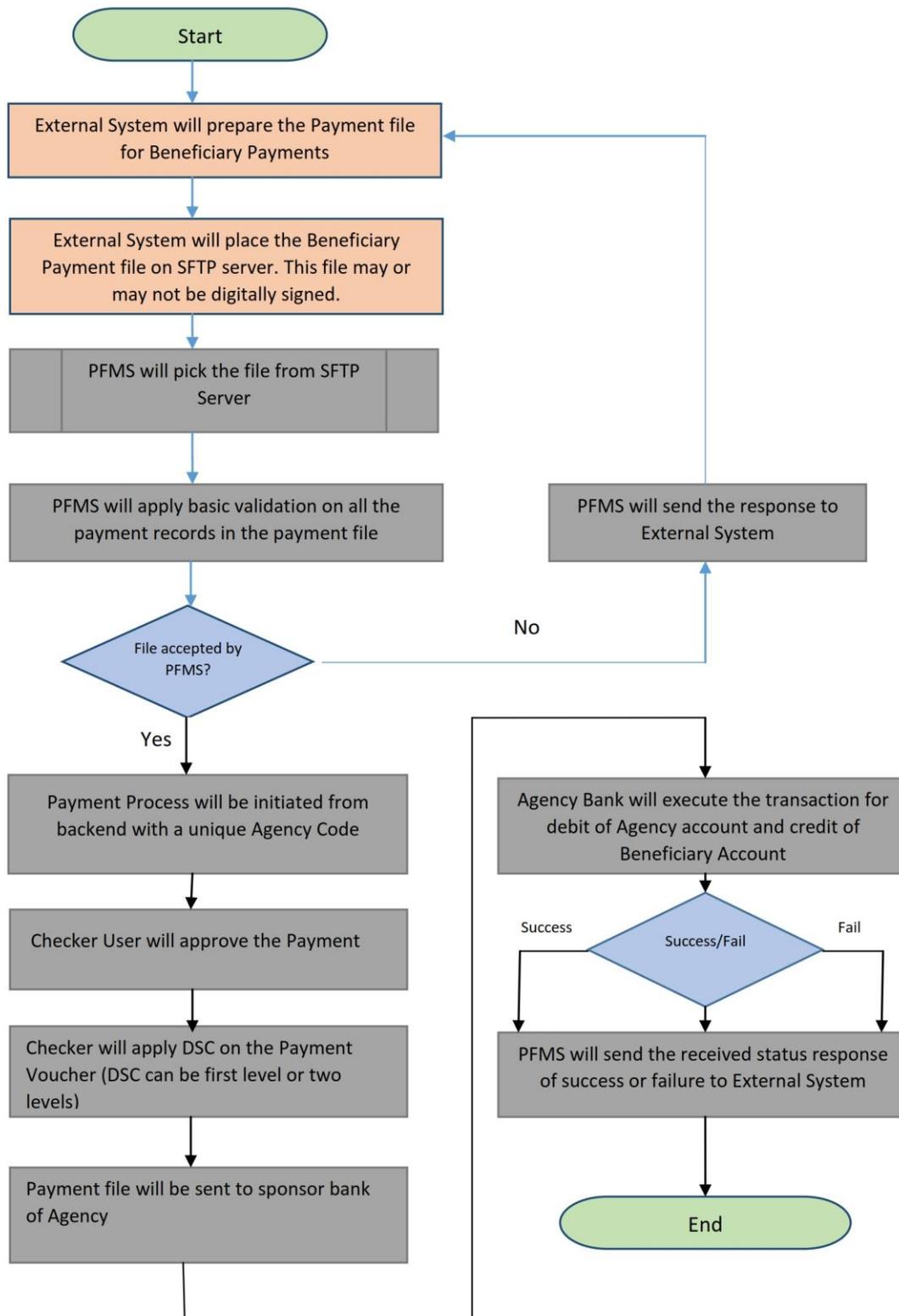
It is applicable for National Electronic Scholarship Portal, NSP 2.0



8.6 Payment Process Flow Diagram for External System (Agency Payments)

This diagram is Applicable for UGC Canara Bank, IGMSY, NSAP MIS, OSMS-MoMA, National Electronic Scholarship Portal, Awaas Soft, PDS-Public Distribution System, Dept of Agriculture Odisha, Bihar Social Welfare Dept, PDS-Puducherry, Nikshay-MoHF, and PMMVY-WCD.

PAYMENT PROCESS FLOW FOR EXTERNAL SYSTEM (AGENCY PAYMENTS WITH USER LEVEL SIGNATURE)



9 DBT Reports

9.1 DBT01 - Beneficiary Registration Status

The report is for Users that are uploading / importing the Beneficiary in PFMS, it allows user to view all the Approved/Pending for Approval/Rejected Beneficiaries Mapped with the Agency. The user can filter down the result by providing Scheme/State/District, Beneficiary Type and their Account status.

9.2 DBT04 - District wise DBT Transaction Summary

The report displays all the DBT Transactions for a District for the selected State and date range. User can also search details DBT District by selecting District Groups. The District Wise Total (Beneficiaries & Amount Paid) is available for schemes applicable in the district. The User can further drill down to List of Beneficiaries Paid for a Scheme and their payment details.

9.3 DBT05 - Scheme wise DBT Transaction Summary

The report displays all the DBT Transactions for a controller under various types' schemes for the selected date range. The DBT payments under State schemes and UT schemes can also be seen in this report. This report gives you the information regarding the number of transactions and amount disbursed under various schemes during the period as per requirement.

9.4 DBT07 - State wise DBT Transaction Summary

The report displays States Wise DBT Transactions Summary for all Schemes in a state for the selected date range. The User can further drill down District Wise DBT Transaction and amount disbursed under various schemes.

9.5 DBT09 - Scheme Wise Performance Report for DBT Transactions

By using this report the user will be able to analyse DBT transactions for a specific period and will be able to perform different analysis like controller wise / scheme wise / state wise / district wise DBT transactions based on the logged in user's role. The user can view all the DBT transactions including APBS and NEFT. The user can view all the credits and their respective amounts. The user can drill down to view the individual transaction and its details.

9.6 DBT16 - PAO-DBT Payment Status

This report provides the information on the DBT payment made through PAO under various schemes

10 Digital Signature Certificate (DSC) Enrollment

- a) Users who need to use digital signature, need to first enroll it on the PFMS portal through DSC (Digital Signature Certificate) Enrollment module.
- b) Once enrollment request is initiated by the user, it goes to the Approving Authority for DSC Approval.
- c) The User then Signs the Sample file that is shared by PFMS with the Bank, before approving the first payment file.

10.1 Prerequisite to enroll digital signature:

To enroll digital signature the following are the key requirements on the system of the user:

- Digital Signature driver and java 8 or higher version is already installed on user's machine.
- Digital signature of Class II or Class III
- Prerequisites to enrollment of DSC
 - a) DSC Driver installation
 - b) Java latest version
 - c) USB having the DSC
 - d) Installment of software driver (E.g. Mudra) in the system

S. No.	Description	Action / Confirm
1	Install Java on the PC	Confirm that Java  is installed on to user Machine
2	PFMS Website Entry in Java	Go to Security Tab of Java and in Edit Site List enter https://pfms.nic.in
3	Show Console Enabled in Advance Tab	Go to Advance Tab of Java <ul style="list-style-type: none">• Under Java Console Option Enable Show Console• In Miscellaneous Enable Place java icon in System tray option
4	Enable Java Auto Update	Go to Update Tab of Java <ul style="list-style-type: none">• Confirm Check for Update Automatically is Enabled
5	Close Browser	Close the Java and the Browser and login again to Enrol DSC

Java Control Panel: Security Tab

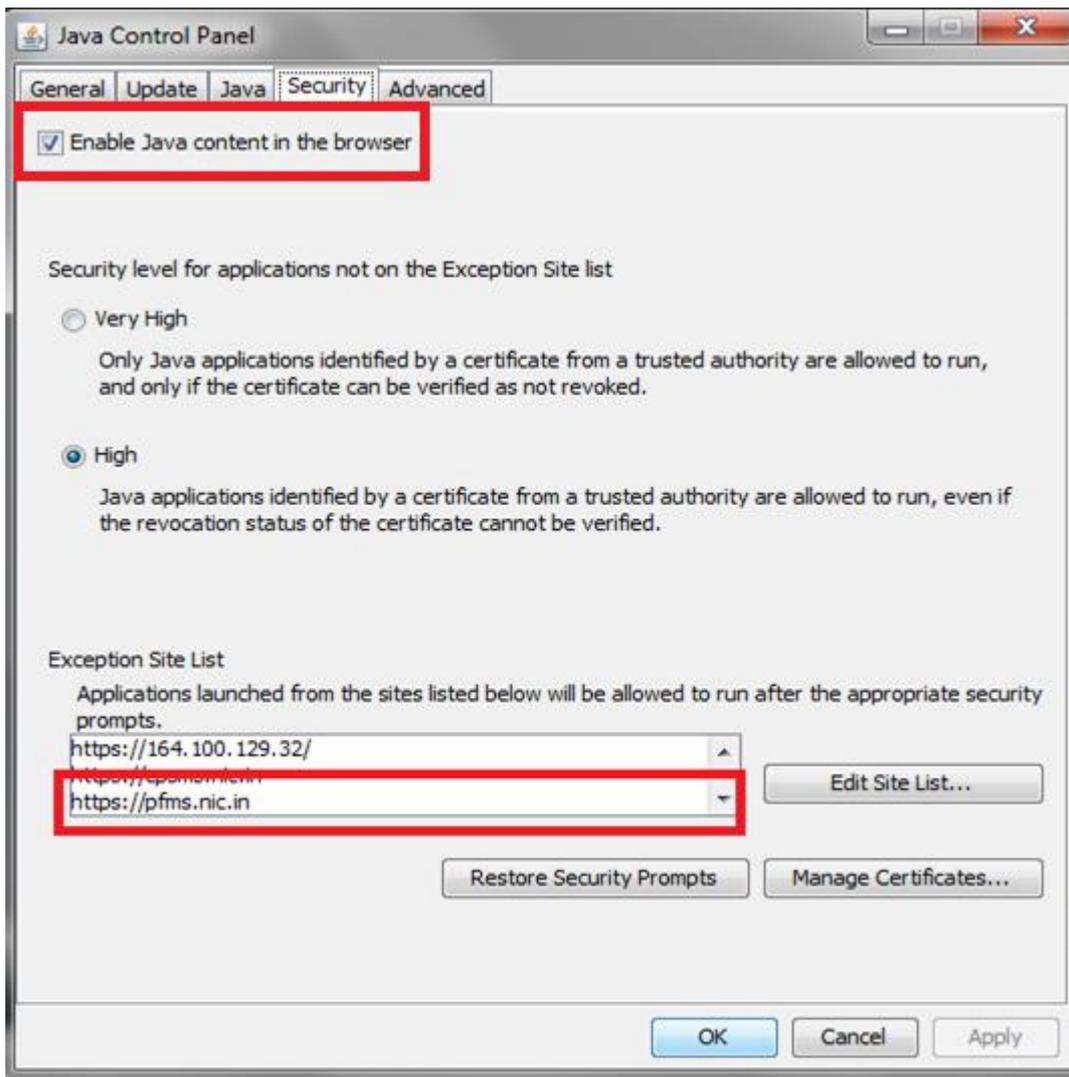


Figure: Java Control Panel-Security Tab

Java Control Panel: Advanced Tab

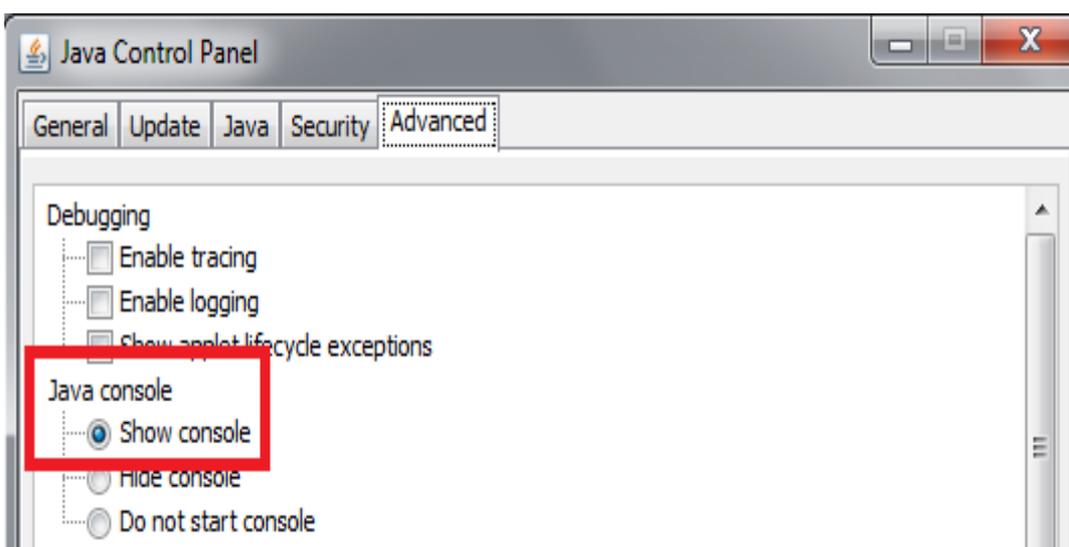


Figure: Java Control Panel-Advanced Tab

Java Control Panel: Advanced Tab

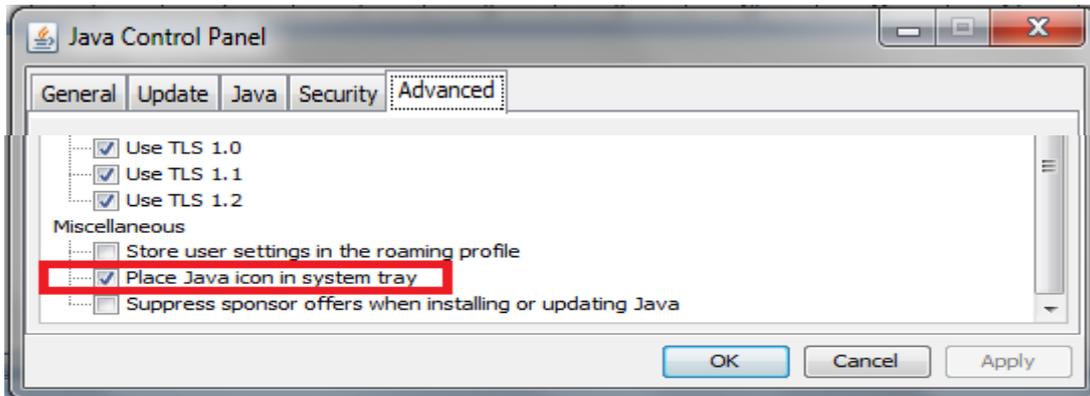


Figure: Java Control Panel-Advanced Tab Settings

Java Control Panel: Update Tab

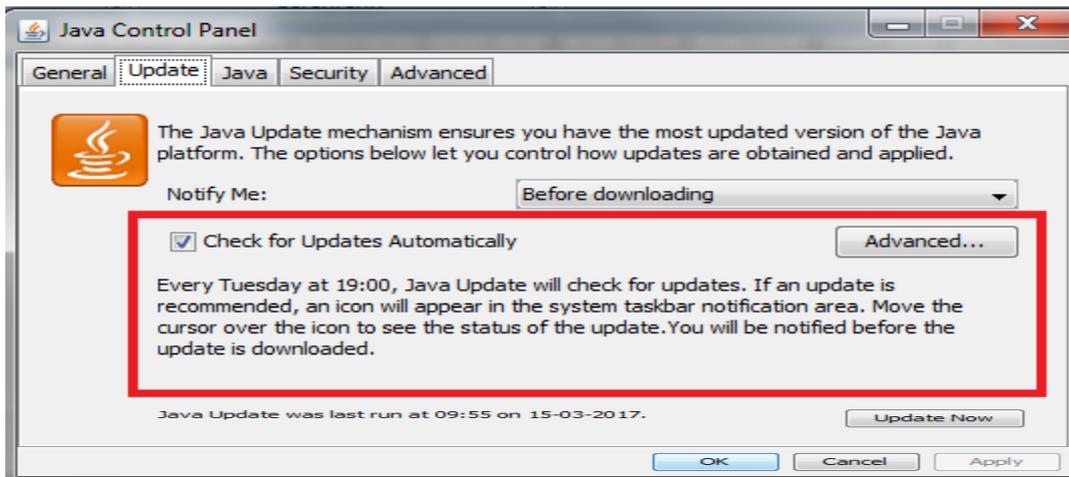


Figure: Java Control Panel-Update Tab

Request Initiation for Enrollment of Digital Signature:

- Desired user will have to log in
- Click on 'Masters' > 'DSC Management' > 'Enroll DSC'



Figure: Enroll DSC (Menu)

- Click on 'Digital Certificate Enrollment' button



Figure: Digital Signature Enrollment

- Select the Certificate and click on 'OK' button

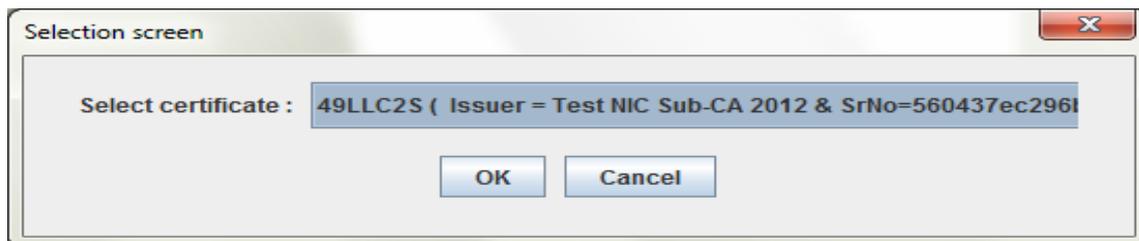


Figure: Digital Signature Enrollment - Select Certificate

- Enter the 'PIN' and click on 'OK' button

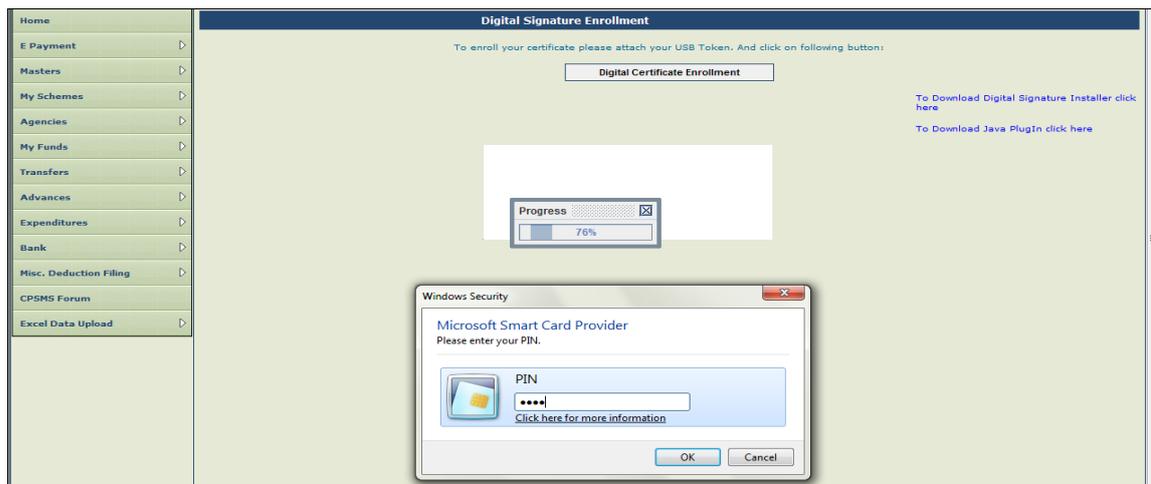


Figure: Digital Signature Enrollment - Enter Pin

- 'Enroll Successfully' message will be displayed once the DSC enrollment is complete



Figure: Digital Signature Enrollment Successfully - Message Screen

- Wait till the 'View Certificate Details and Proceed for Enrollment' button appears on the screen

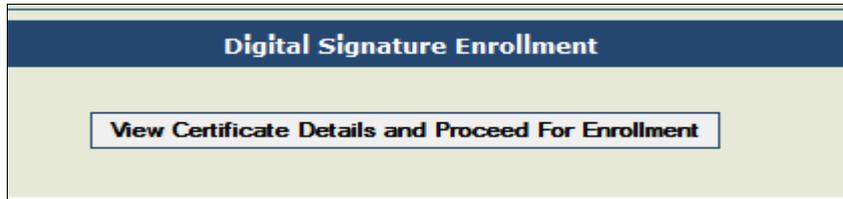


Figure: Digital Signature Enrollment - View Certificate

- Click on 'View Certificate Details and Proceed for Enrollment' button.
- Select the 'Scheme' and 'Purpose' from the drop down. Based on the type of logged in user, only applicable purposes are shown and user need to add all these purposes. Click on 'Add' button.

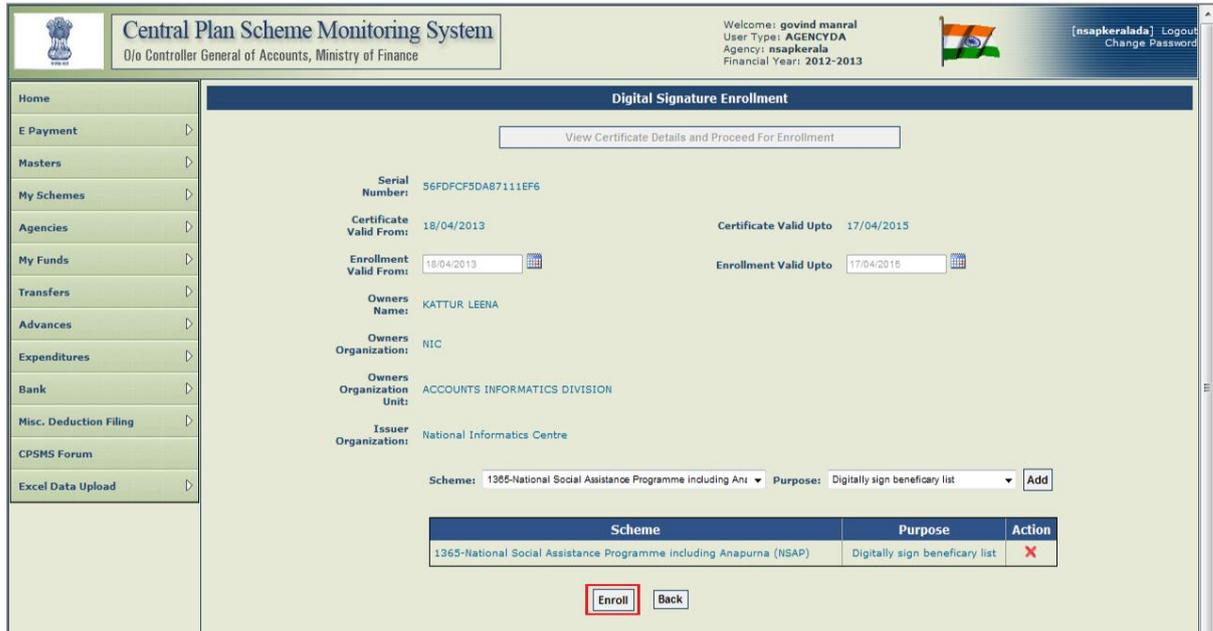


Figure: DSC Enrollment - Choose Scheme and Purpose

- Scheme and Purpose will be added to the list. For adding more schemes or purposes, please choose the scheme and purpose and again click on 'Add' button. This way, user can add multiple schemes and purposes.
- Click on 'Enroll' button
- Digital Signature Enrolled successfully message screen will be displayed

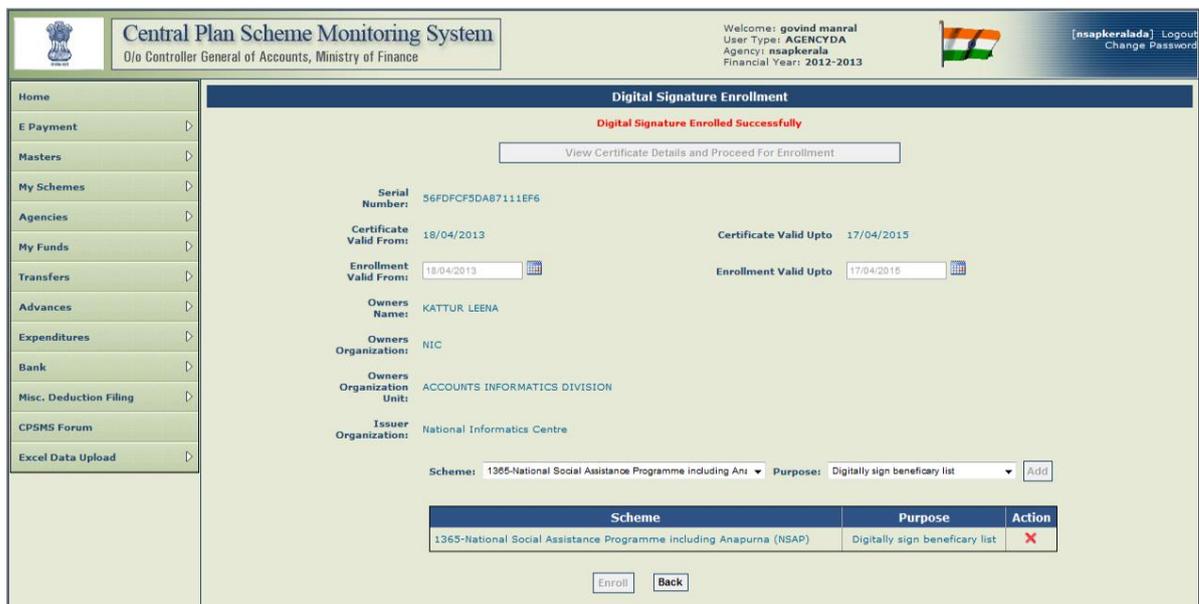


Figure: DSC Enrolled Successfully Screen

- Once the user has been enrolled successfully for DSC, he can view that by clicking on 'Masters' > 'DSC Management' > 'Enrolled DSC'
- The status of the enrollment would be initially in 'Created' status as shown

List Of Enrolled Digital Signature											
User Name	Enrolled Date	Owner Name	Owner Organization	Owner Organization Unit	Issuer Organization	Valid From	Valid Upto	Registration From	Registration Upto	Status	Action
dept_checkerC	01/04/2014 16:02:05	49LLC25			National Informatics Centre	27/02/2013	26/02/2015	27/02/2013	26/02/2015	Created	Update View

Figure: List of Enrolled DSC- in created status

- User can view or update the enrolled DSC by clicking on Update/View link under 'Action'

10.2 DSC Approval Process:

Once the digital certificate is enrolled successfully, it is then available to the concerned approving authority for approval

User Type	Approving Authority
Agency Checker User	Agency Admin /Auto Approved by System within 5 minutes of enrollment.
Program Division Checker User	DDO
Drawing and Disbursing Officer	PAO
Pay and Account Officer	PrAO
Principal Account Officer	CCA
Assistant Treasury Officer (ATO)	Director Treasury
Treasury Officer (TAO)	Director Treasury

Below mentioned sections shows the DSC Approval by Treasury Officer. The Approval Process is similar to that shown below for all Approving Authorities

- Approving authority will login into PFMS
- Go to 'Masters' > 'DSC Management' > 'Approve DSC'

- Note: ATO User Digital Signature shall be Approved by the TAO User
- TAO DSC to be approved by Director Treasury user.



Figure: Approve DSC (Menu)

- Digital Signature Approval screen will open up displaying the list of all DSC enrollment requests which are pending for his/her approval.

Digital Signature Approval											
<input checked="" type="checkbox"/>	User Name	Enrolled Date	Owner Name	Owner Organization	Owner Organization Unit	Issuer Organization	Valid From	Valid Upto	Registration From	Registration Upto	Status
<input checked="" type="checkbox"/>	checker_sie	06/03/2014 12:20:20	49LLC2S			National Informatics Centre	27/02/2013	26/02/2015	27/02/2013	26/02/2015	Created

Below the table, there are buttons for 'Approve' (highlighted with a red box) and 'Reject', along with a 'Reason For Rejection' dropdown menu.

Figure: Digital Signature Approval screen – With status Created

- The approving authority can approve the DSC enrollment request(s) by selecting the check boxes and clicking on 'Approve' button as shown in the screen above. User can approve enrollment requests one by one or in batch using this screen.
- User can also reject the DSC enrollment request by choosing the appropriate 'Reason for Rejection' from the available list and clicking on 'Reject' button.
- If the approving authority wants to see more details about DSC enrollment request before approval, he/she can click on the desired user name hyperlink shown in red font.
- Approved message in red ink will be displayed once the DSC is approved



Figure: Digital Signature Approved Screen

- User can verify the status of the enrolled DSC by going to 'Masters' > 'DSC Management' > 'Enrolled DSC' menu. All the enrolled DSC with Status will be displayed.

List Of Enrolled Digital Signature											
User Name	Enrolled Date	Owner Name	Owner Organization	Owner Organization Unit	Issuer Organization	Valid From	Valid Upto	Registration From	Registration Upto	Status	Action
dept_checkerC	01/04/2014 16:02:05	49LLC2S			National Informatics Centre	27/02/2013	26/02/2015	27/02/2013	26/02/2015	Approved	Update View

Page Size: 10 Total Count: 1

Figure: List of Enrolled Digital Signature – with status Approved

11 Signatory Configuration

11.1 Prerequisite for Signatory Configuration

Before proceeding to do Signatory Configuration the User needs to ensure the following:

- Ensure the Signatory Login ID is created in PFMS
- Ensure the Signatory DSC is Enrolled in PFMS
- Ensure the Debit Account is Activated for E-Payment Using Digital Signature in PFMS
- If there are more than one Signatories in the Account then Login ID are created for all users and their digital Signatures are enrolled in PFMS
- The Level 1 and Level 2 User Limits for the Account are readily available
- The duration for which the Signatory is allowed to operate the account is available.

At PFMS, Agency ADMIN and PAO user types are authorized to perform signatory configuration. Agency Admin can enroll Checker type user for signatory configuration. PAO user can enroll PAO & AAO user types for signatory configuration.

Authorized user shall perform Signatory Configuration for concerned activated account for e-payment under a scheme.

Agency ADMIN: Home Page Menu item

ADMIN user shall select 'Signatory Configuration' under 'Bank' from main menu to proceed with signatory configuration at PFMS.

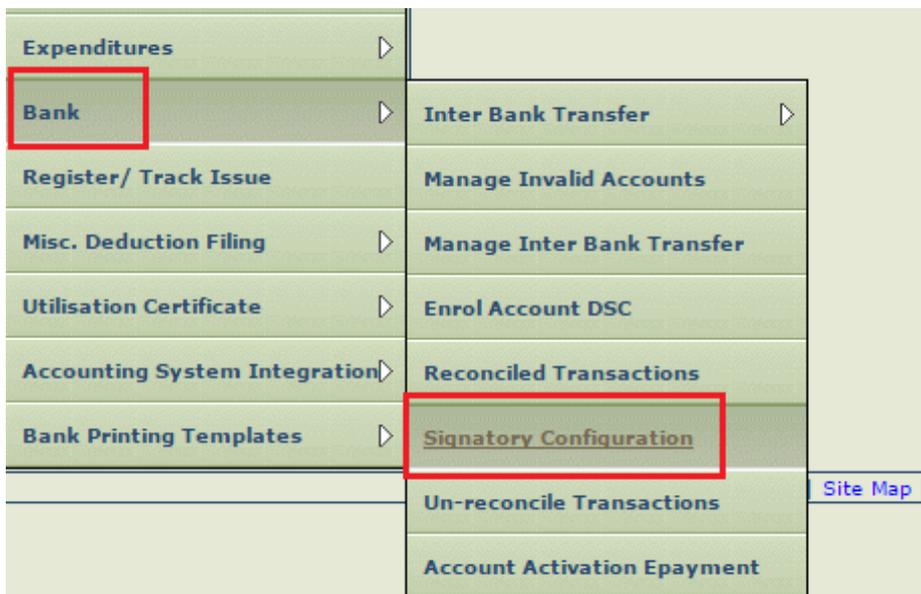


Figure: Signatory Configuration: Agency ADMIN

PAO User: Home Page Menu item

PAO user shall select 'Signatory Configuration' under 'Bank' from main menu to proceed with signatory configuration at PFMS.

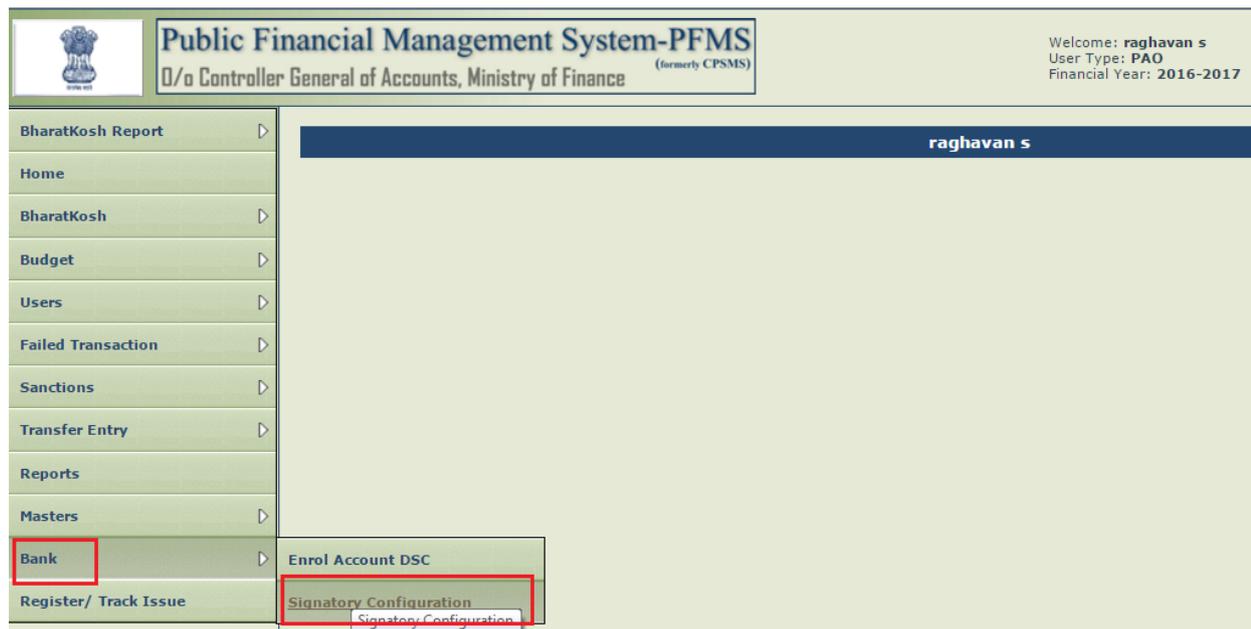


Figure: Signatory Configuration: PAO User

Note: The steps to proceed with signatory configuration are same for Agency ADMIN, Ministry, and Treasury Users. All user types shall follow the steps as presented hereafter.

At this screen, select 'Scheme' and 'Account Number' for which Signatory Configuration is to be done. No navigation shall take place.

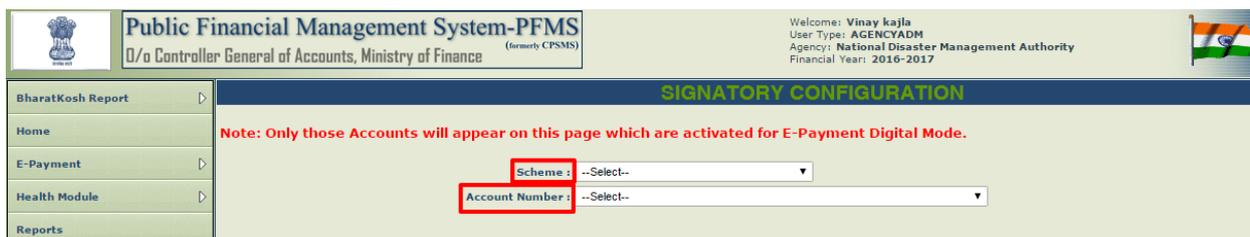


Figure: Select Scheme and Account Number

At this screen, click '+' in the displayed grid to add signatory level for concerned amount limit. On clicking '+', a new row in the grid will appear wherein user shall select signatory level and enter signatory details.

Click Save icon on right hand side in the grid to save and add the concerned signatory.

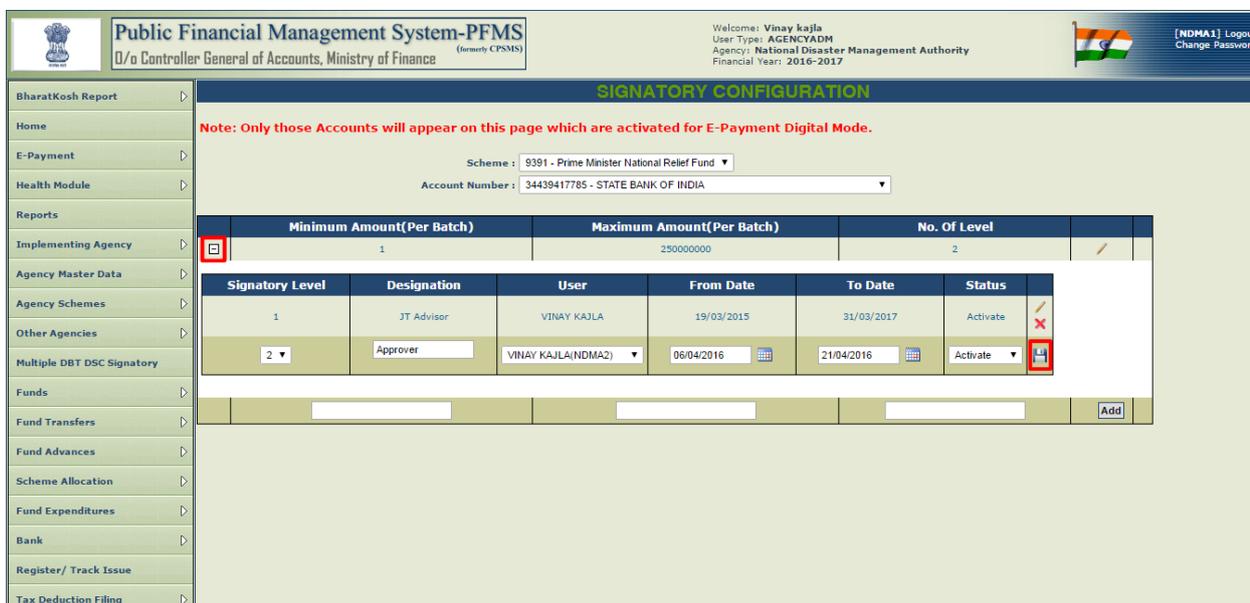


Figure: Add Signatory

Note: For PAO User, in case e-payment Account Number does not appear for selected scheme, then either the concerned account number has not been entered by PAO user or it has not been validated by the bank.

For Agency ADMIN user, the e-payment account would be auto approved after 5 minutes of enrollment of the concerned account number.

Message shall be displayed on the screen once the signatory level is added successfully. The added signatory level shall be reflected in the grid on the same screen.



Public Financial Management System-PFMS
(formerly CPMS)

O/o Controller General of Accounts, Ministry of Finance

Welcome: Vinay kajla
User Type: AGENCYADM
Agency: National Disaster Management Authority
Financial Year: 2016-2017



[NDMA1] Logout
Change Password

SIGNATORY CONFIGURATION

Note: Only those Accounts will appear on this page which are activated for E-Payment Digital Mode.

Scheme : 9391 - Prime Minister National Relief Fund

Account Number : 34439417785 - STATE BANK OF INDIA

	Minimum Amount(Per Batch)	Maximum Amount(Per Batch)	No. Of Level	
<input type="checkbox"/>	1	250000000	2	/

Signatory Level	Designation	User	From Date	To Date	Status	
1	JT Advisor	VINAY KAJLA	19/03/2015	31/03/2017	Activate	/ X
2	Approver	VINAY KAJLA	06/04/2016	21/04/2016	Activate	/ X
1 ▼	<input type="text"/>	Vinay kajla(NDMA1) ▼	<input type="text"/>	<input type="text"/>	Activate ▼	/ X

Figure: Signatory Added Successfully

11.2 Sign Account Enrolment File

Once the signatory configuration for scheme is done, a sample account enrolment file is to be signed by every Signatory that was selected in Signatory configuration before approving any subsequent payments in PFMS.

Concerned Signatory user shall login at PFMS and select 'Enrol Account DSC' under 'Bank' from main menu. User shall be navigated to 'Sign Account Enrolment File' screen.

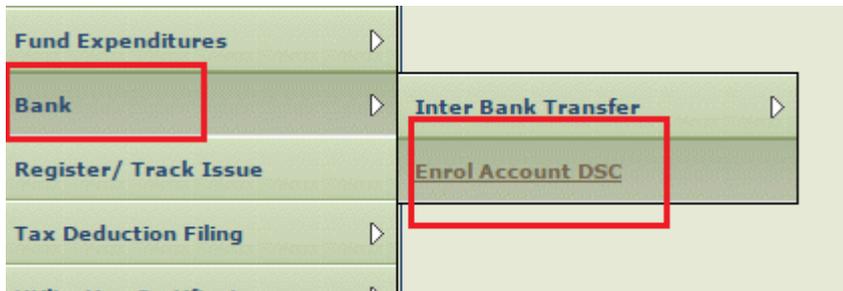


Figure: Enroll Account DSC

At this screen, user shall select the radio button available in the grid in first column for the concerned file. Now, click 'Sign Enrolment File' button in last column of the grid to proceed and digitally sign the file. Similarly, all configured Signatory Level users have to sign the account enrolment file.

Check	Bank Name	Sample File Details						Sign	
		Account Number	Minimum Amount	Maximum Amount	Signatory Level	From Date	ToDate	Signatory Status	
<input checked="" type="radio"/>	STATE BANK OF INDIA	34439417795	1.00	250000000.00	1	4/27/2016 12:00:00 AM	3/31/2017 12:00:00 AM	Active	Sign Enrolment File

Figure: Sign Sample File

NOTE: Once the sample file is signed successfully, the Signatory details and User Limits and duration are shared with the bank. During Payment Approval process at the bank, the bank would compare the Digital Signature details mentioned in Sample with that in Payment file and approved payment after verification of the details.

NOTE: In case a Payment file is NOT visible to User for Approval please ensure the following:

- The Payment Amount is within the Signatory Limit.
- The Payment File is Visible to the First Signatory and shall be visible to Second Signatory only After Approval from First Signatory.

12 Forget Password

PFMS user can retrieve the password after clicking on the “Login” link on PFMS home page. The User can also go directly from <https://pfms.nic.in/Users/LoginDetails/NewLayoutLogin.aspx>

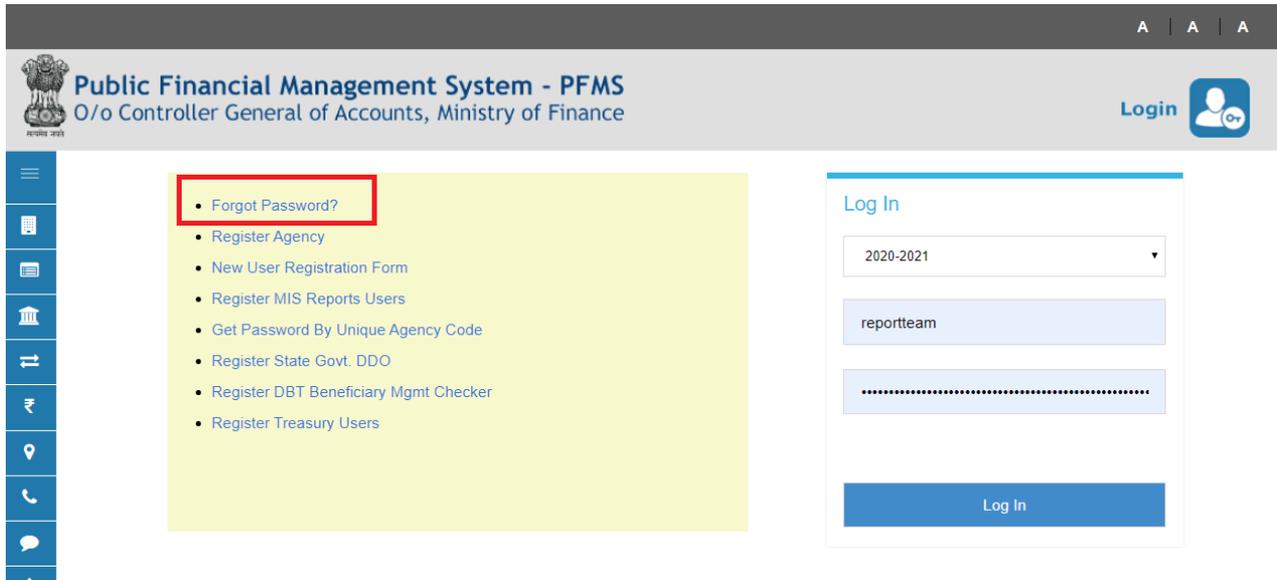


Figure: Forget Password

After clicking the “Forget Password” link the “Forget Password” page is opened.

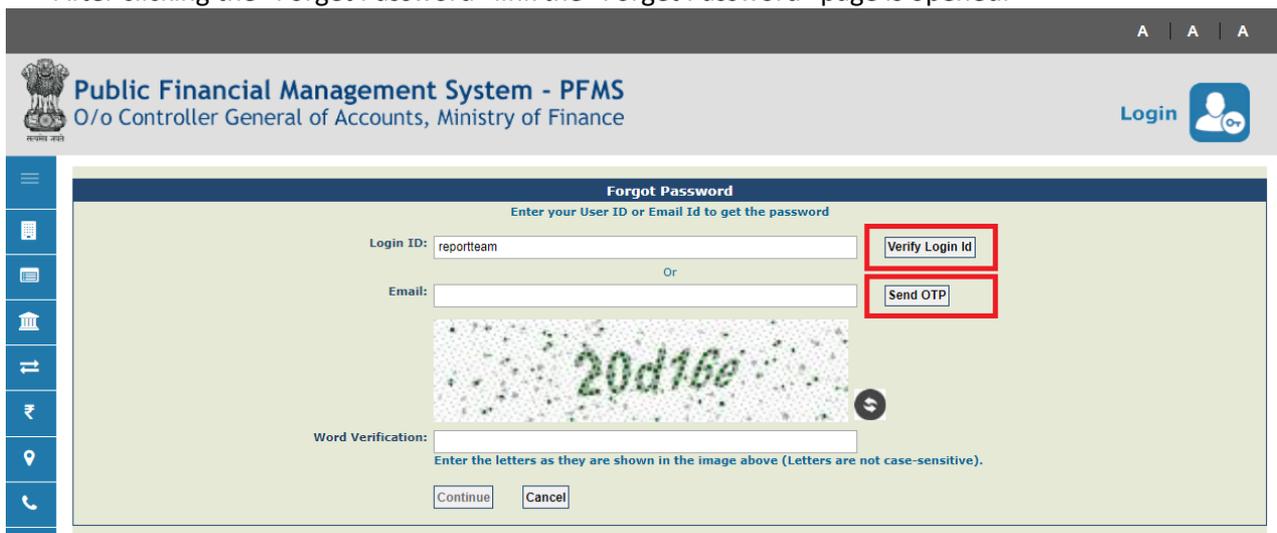


Figure: Verify Login ID

The User can retrieve the password either by the “Login ID” or by “Email”.

12.1 Retrieve password Using Login ID

The user enters the login ID and click on “Verify Login ID” button. After confirming the Login ID status in PFMS database, PFMS displays the message “Your User Name is approved, Please click on continue button, after entering captcha”

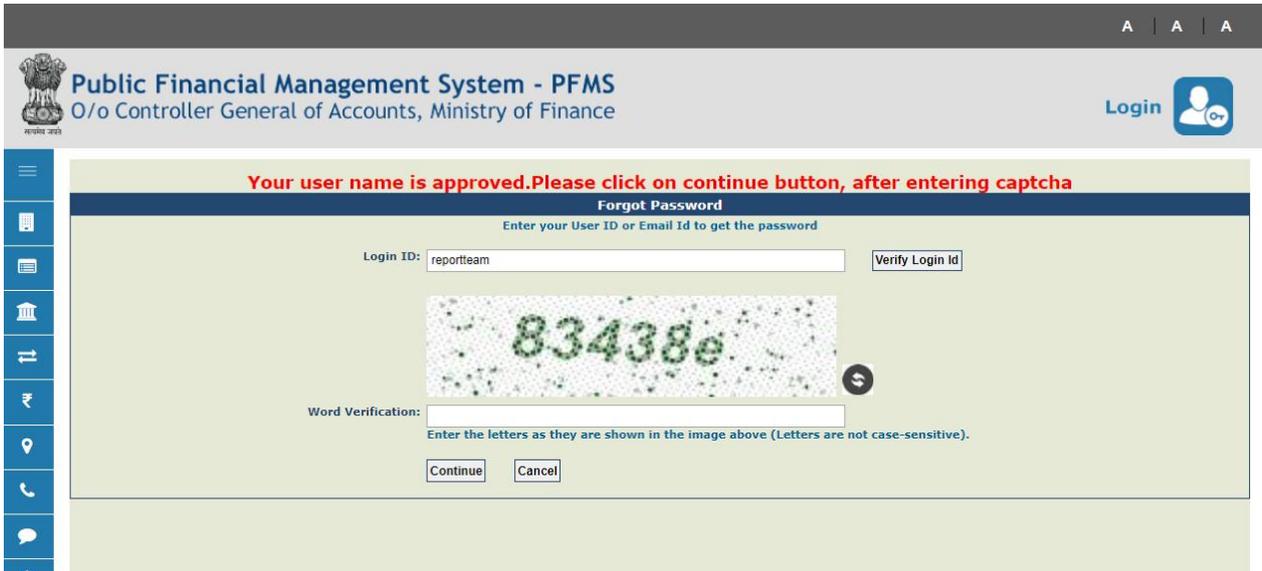


Figure: Login ID confirmation

After verifying the "captcha" the OTP page opens. The User can send the OTP either on the users registered email or register mobile number or on both.

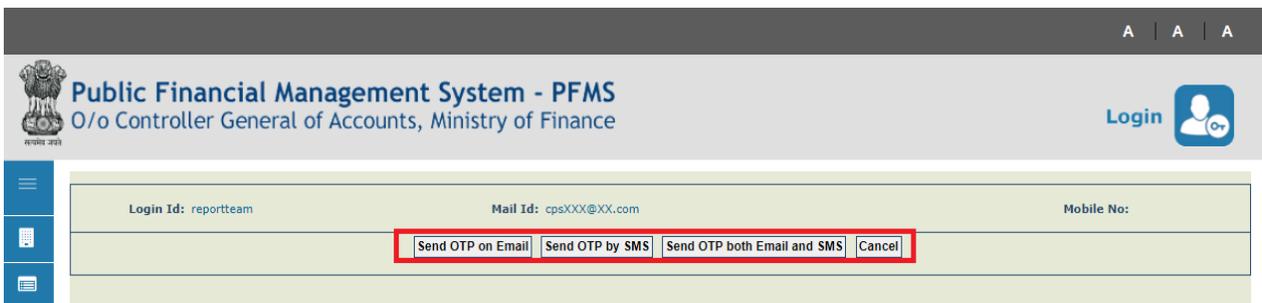


Figure: Send OTP

After Selecting "Sent OTP on both Email and SMS" button, the Message "OTP Send to your Registered Email Address and Mobile Number!!!" is shown to the User. The User has 15 minutes to verify the OTP before it expires.

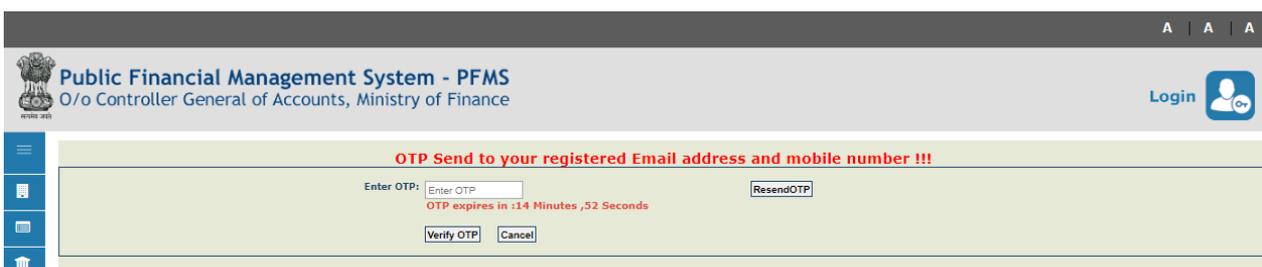


Figure: OTP Sent

The user receives Email in his/her registered email ID mentioning the OTP.

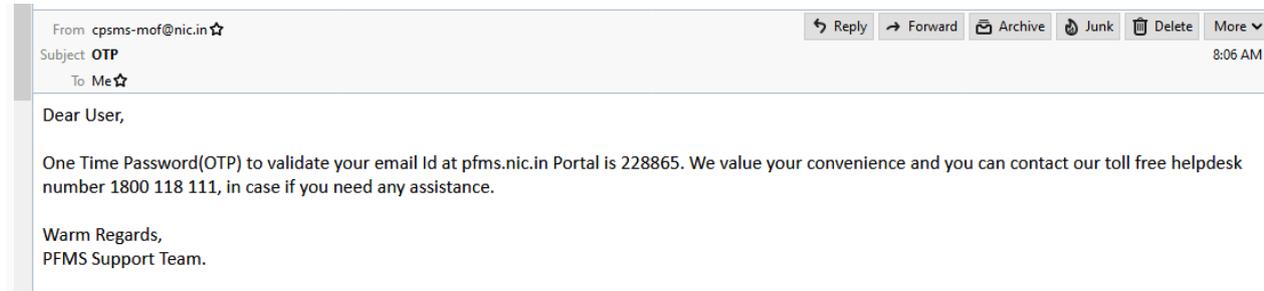


Figure: OTP Email

After the OTP is validated then “Change Password” page is opened. The user now can enter the new password to change the password.

NOTE: Password NEW must contain minimum 6 characters and maximum 15 characters and the new Password should contain alphanumeric characters and at least one special character like [@#%^&* _-]

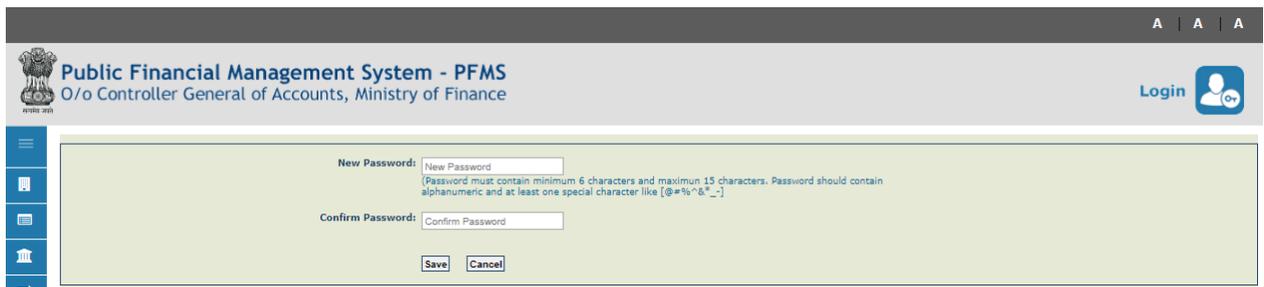


Figure: Change Password

After change password request is submitted, the message “Password Changed Successfully!!” is shown to the user.

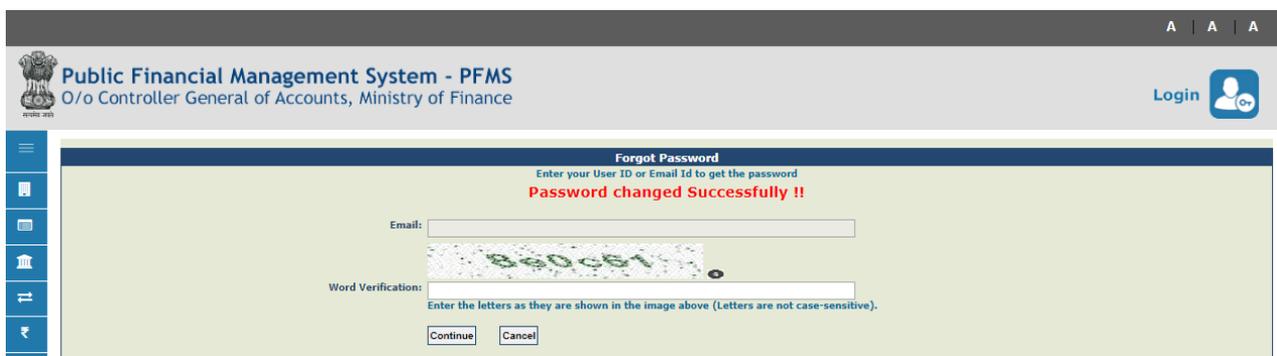


Figure: Password Changed Successfully

12.2 Retrieve Password Using Email

The user enters the User ID and clicks on “Send OTP” button, without entering the captcha.

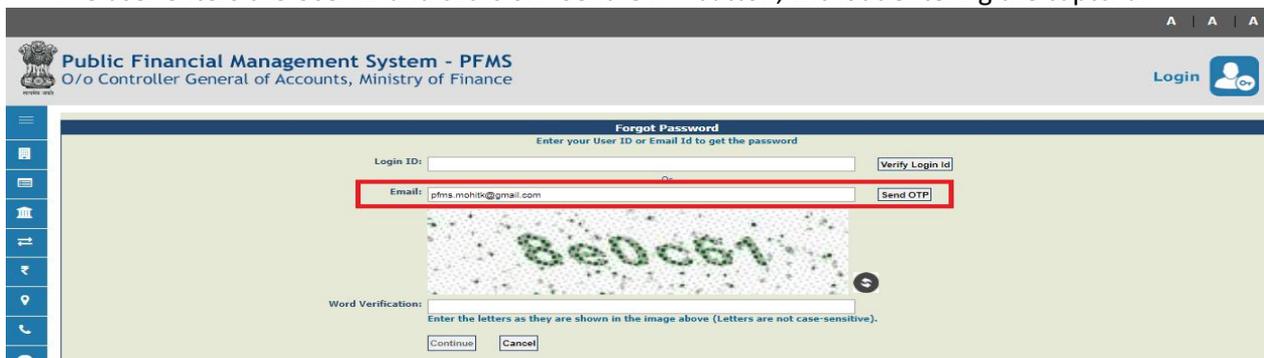


Figure: Forget password using Email

“Forget password” opens and Message “OTP Send to your registered Email address!!!” is shown to the user.



Figure: OTP Send to your Email Address

The User receives the OTP on his/her registered email ID.

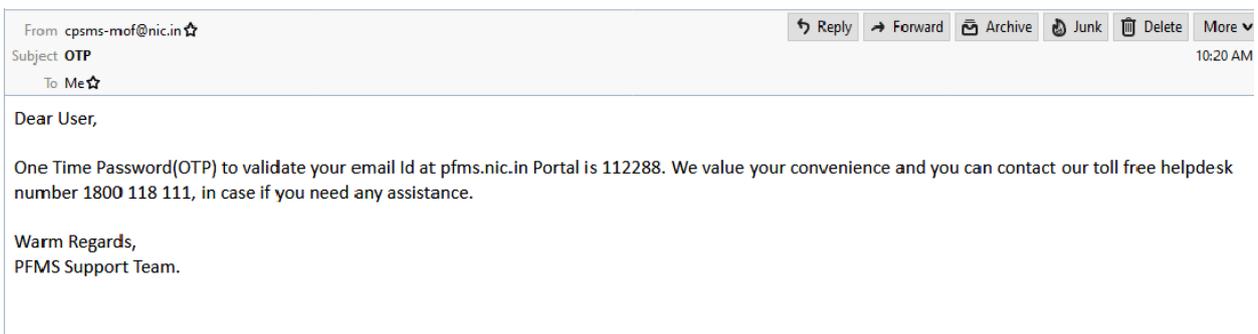


Figure: OTP in Email

The user enters the OTP received. "OTP is successfully Validated!!" message is shown to the user.

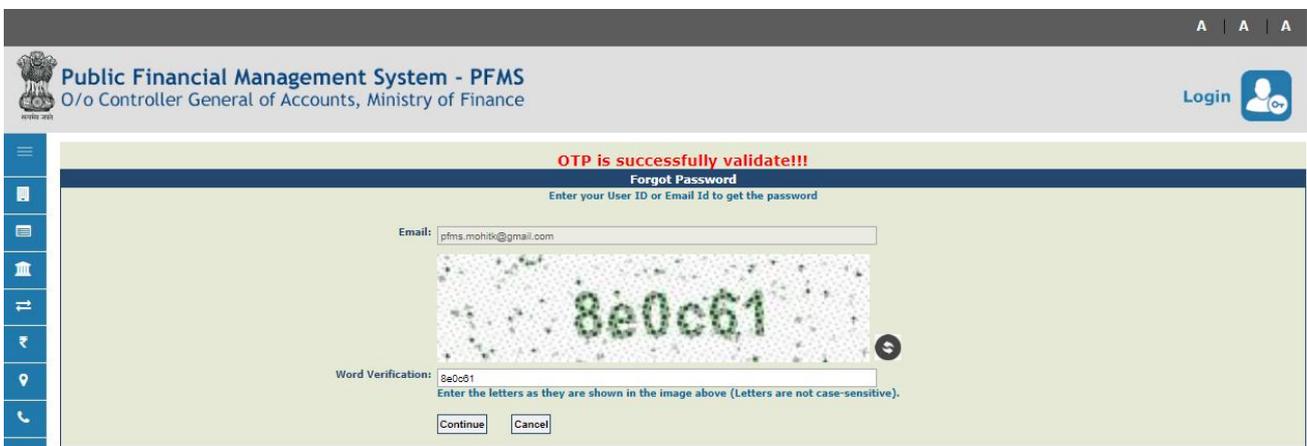


Figure: OTP is successfully validated

After entering the Captcha, the "Send OTP" page is opened. The Login ID associated with Email is shown in the dropdown list. The User can select the User ID for which he/she wants to change the password. The User then can send the OTP either on his/her email/mobile or on both.

Figure: Send OTP

After Selecting “Sent OTP on both Email and SMS” button, the Message “OTP Send to your Registered Email Address and Mobile Number!!!” is shown to the User. The User has 15 minutes to verify the OTP before it expires.

Figure: OTP Sent

After the OTP is validated then “Change Password” page is opened. The user now can enter the new password to change the password.

NOTE: Password NEW must contain minimum 6 characters and maximum 15 characters and the new Password should contain alphanumeric characters and at least one special character like [@#%^&* _-]

Figure: Change Password

After change password request is submitted, the message “Password Changed Successfully!!” is shown to the user.

Figure: Password Changed Successfully

The user can now login with the new password in PFMS.

13 Get Password by Unique Agency Code

The user click on “Get Password by Unique Code” link and the page

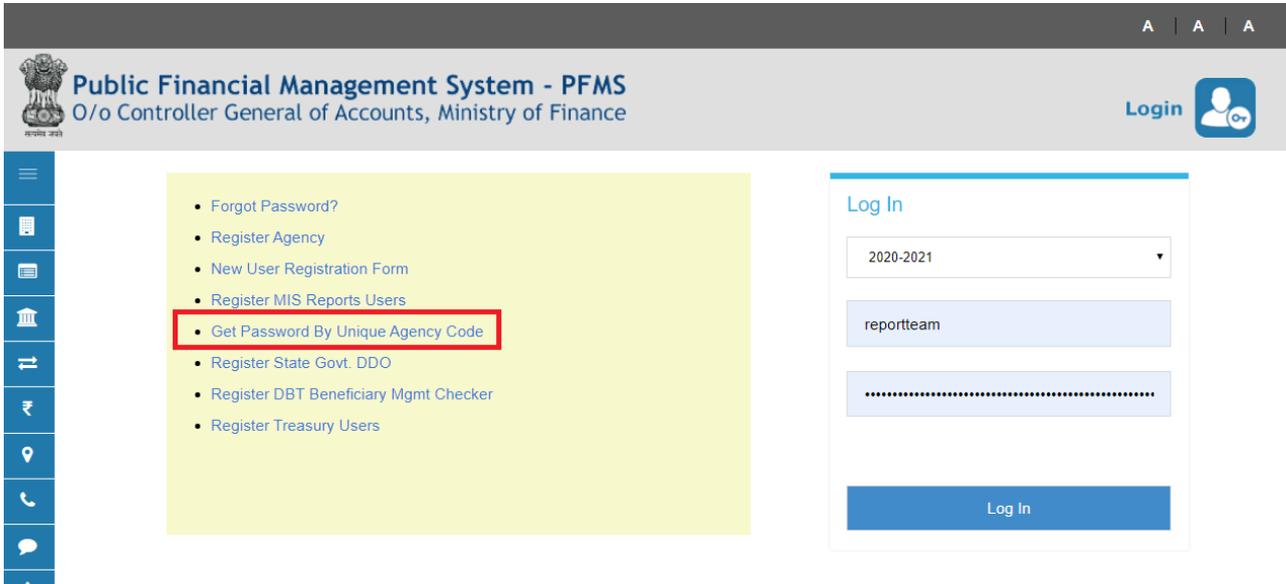


Figure: Get Password by Unique Agency Code

Upon clicking the “Get Password by unique Agency Code” link the page “Get Agency user login details” opens up. The User Enters the Agency Unique Code, Agency contact person’s email, verifies the Captcha and click on “Submit” button.

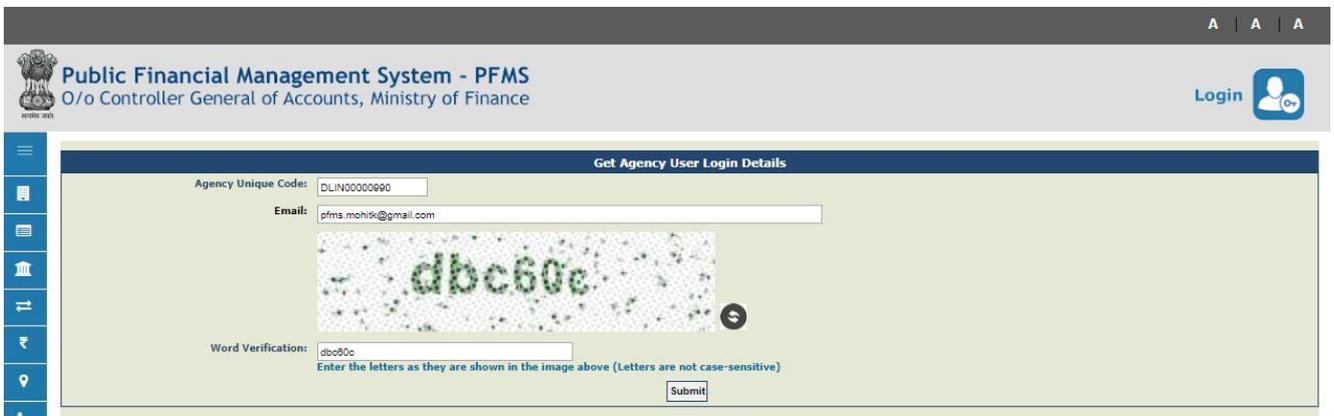


Figure: Get Agency user login details

The “Send OTP” page opens and the user selects the Login ID for which he/she wants to retrieve the password.

Figure: Send OTP

After Selecting “Sent OTP on both Email and SMS” button, the Message “OTP Send to your Registered Email Address and Mobile Number!!!” is shown to the User. The User has 15 minutes to verify the OTP before it expires.

Figure: OTP Sent

After the OTP is validated then “Change Password” page is opened. The user now can enter the new password to change the password.

NOTE: Password NEW must contain minimum 6 characters and maximum 15 characters and the new Password should contain alphanumeric characters and at least one special character like [@#%^&* _-]

Figure: Change Password

After change password request is submitted, the message “Password Changed Successfully!!” is shown to the user.

Figure: Password Changed Successfully

The user can now login with the new password in PFMS.

14 Frequently Asked Question (FAQ)

14.1 FAQ: About DBT & PFMS

S. No.	FAQ	
1.	What is PFMS?	The Public Financial Management System (PFMS) being implemented by the Controller General of Accounts in partnership with the National Informatics Center (NIC) is a Central Sector Scheme of the Department of Expenditure, M/o Finance. PFMS is a web-based online transaction system for fund management and e-payment for implementing agencies and beneficiaries with the primary objective of establishing an efficient fund flow system for Schemes of the Government of India, providing various stakeholders with a reliable, meaningful and effective Management Information System (MIS) and Decision Support System (DSS).
2.	What is the URL of the PFMS?	https://pfms.nic.in/NewDefaultHome.aspx
3.	What is the mandate of PFMS?	<p>PFMS provides a platform for complete tracking of funds up to the end beneficiary and enable just-in-time transfer of funds in respect of Central Sector (CS) and Centrally Sponsored Schemes (CSSs).</p> <p>PFMS also strives to achieve treasury integration with all the States, complete registration of all implementing Agencies (IAs) and usage of Expenditure Advances & transfer (EAT) module, facilitating Direct Benefit Transfer (DBT) payments and convergence with other IT platforms, integration with remaining banks, complete digitization of government receipt and payment, technology up-gradation for improved performance and security, enhancement of PFMS to GIFMIS(Government Integrated Financial Management Information System), training and capacity building and data mining/ analytics for improved Decision Support System (DSS).</p>
4.	What is role of PFMS?	<ul style="list-style-type: none"> • PFMS can serve as a common central portal for registering implementing agencies and beneficiaries. • E-payments and validation • PFMS has an active interface with approximately 400 Banks presently. This includes PSBs, RRBs Private Sector Banks, India Post, Garmin Banks, RBI, and also NPCI. • PFMS validates the Bank/ Post Office Account details with beneficiary's Bank/ Post Office. This ensures that money is transferred to a validated account thereby reducing the risk of misdirected payments.

		<ul style="list-style-type: none">• Implementing agency verifies the details of name, address etc. provided by the beneficiary with the validated information supplied by Bank/Post Office.• Thereafter the implementing agency can make e-payments to beneficiaries to their validated bank accounts directly from the same PFMS portal where beneficiary details have already been captured.
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5.	What are the objectives of PFMS?	<p>1. Establishing an efficient fund management system by:</p> <p>Disbursing funds from the central Civil Ministries to States / Special Purpose Vehicles (Societies) / Autonomous bodies / NGOs etc.</p> <p>Effecting payments to ultimate beneficiaries of the schemes, including Aadhaar based payments.</p> <p>Disbursing payment and maintaining a record of component-wise fund disbursement from Special Purpose Vehicles (societies) / Autonomous bodies / NGOs to subsequent implementing agencies and individual beneficiaries in the States/UTs.</p> <p>2. Establishing an effective Expenditure Information Network:</p> <p>Maintaining a centralized database of all implementing agencies administering various Schemes at Centre / State /District /Block / Panchayat/Village level and managing government funds.</p> <p>Reporting details of beneficiaries receiving payments, including details of Aadhaar based payments, geographical location, total scheme-wise amounts received etc.</p> <p>Capturing activity-wise/component-wise fund utilization by implementing agencies at various levels under various Schemes of Government of India.</p> <p>Provisioning of financial services in an integrated manner including a validated bank reconciled statement on utilization of funds to all implementing agencies.</p> <p>3. Reforms in the area of Public Financial Management:</p> <p>Moving from the prevailing prescriptive fund release system to 'just in time' fund release, minimizing float with the banks thereby leading to better cash management.</p> <p>Transitioning from a credit push (a-priori release of funds to various implementing agencies) to debit pull based fund transfer system in which a debit to central pool is triggered only when payment instructions are issued on the system by implementing agencies.</p> <p>Progressing from the current system of booking fund releases as 'expenditure' to a system of booking fund releases as 'transfers' and actual utilization reported from the implementing agencies as 'expenditure'.</p> <p>Providing on-line status of fund utilization on a real-time basis, both for the funds devolved through the Treasury route and SPV route, leading to a better Decision Support System for Plan schemes.</p> <p>4. Dissemination of information to citizens</p>
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<p>6.</p>	<p>What are the advantages to various stakeholders?</p>	<p>Advantages:</p> <ul style="list-style-type: none"> • Complete information of all schemes operated by Central Civil Ministries. • Common platform for providing information on Ministry wise, Scheme-wise, State-wise and Agency-wise sanction issued and releases made both through the Treasury route and Special Purpose Vehicle route. • Releases & expenditure statement along with percent utilization vis-à-vis the BE can be generated on daily / monthly basis. • The system distinguishes between releases / transfers of funds and final expenditure incurred and reports accordingly. • System provides comparative statement of releases made in corresponding period of previous years. • System can indicate the detail of all such agencies (including NGO's) drawing Grants from more than one Scheme / Ministry / Department. • Sanction orders issued through PFMS are available to beneficiary states / implementing agencies / entities & to individual who can trace their releases. • Universal application of PFMS software covering all schemes of Government of India reduces the proliferation of local software and portals running for different schemes at Central and states level. • Conditional cash transfers (CCTs) of various ministries can be consolidated into a large and more efficiently delivered CCT scheme for optimal benefits. <p>Benefits to State Governments:</p> <ul style="list-style-type: none"> • Provide details of all grants received by the State from different Central Ministries under different Schemes instantly. • Provide details of grants received through the Treasury transfers, Special Purpose Vehicles, Societies, Autonomous bodies, NGO's and individuals registered in the state. • Provide detail of grants directly received by a particular district, district societies, autonomous bodies & NGOs located in the district. • Information on component-wise MIS on the releases made by State/district/block level implementing agencies.
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7.	What is the classification of schemes by Govt. of India on PFMS?	Schemes are classified as under 1. Central Sector Schemes (CS) 2. Central Sponsored Schemes (CSS) 3. Other Central Schemes 4. State/UT Schemes 5. Finance Commission Grants 6. Other Grants Loans/Transfers
8.	What is the meaning and purpose of State Scheme creation on PFMS?	For the Centrally Sponsored Schemes, there could be multiple schemes and more than one Department implementing these schemes in a State for releases under a single CSS scheme from the Central Govt. To facilitate monitoring the utilization of funds on PFMS under these schemes, State Schemes are created on PFMS by the SPMU user based on the inputs of State Scheme Manager.
9.	What is the scheme code?	This is a system generated unique code assigned to each scheme created on PFMS. For State Schemes Codes are alpha numerics. First two digits represent State and rest digits are system generated random number for the state scheme.
10.	What is scheme configuration?	Creation of the scheme in PFMS is done by SPCU user based on the inputs of State Dept. / Scheme Manager. Creation of Hierarchy and defining all levels of fund flow and monitoring is done by SPCU user based on the inputs of State Dept./ Scheme Manager Creation/ Assigning Scheme to the State Scheme Manager (by State Finance Dept. User) Creation of Component code format and adding components of expenditure. (by State Scheme Manager)
11.	Who creates scheme hierarchy?	Central scheme (CS) – PFMS HQ in consultation with Programme Division of the concerned Ministry/ department on the basis of scheme guidelines. Centrally sponsored scheme (CSS) – In this case fund is transferred to the Consolidated Fund of the State Govt. and the State creates linked scheme with the share of the State Govt. Linked Schemes (STS) (Corresponding to CSS) – State Directorates U team on basis of information provided by the concerned department / Scheme Manager of the State. State Funded Scheme (STFS) – Schemes entirely funded by State Govt. can also be on boarded on PFMS for monitoring. Such schemes will be created by the State Directorate on basis of information provided by the concerned department / Scheme Manager of the State.

12.	What is the scheme fund flow hierarchy?	<p>Scheme fund flow hierarchy defines the levels at which a particular scheme will be implemented in PFMS. This hierarchy forms a basis for an agency to setup scheme specific relationship with other agencies (also called agency mapping), according to which the funds are transferred and managed under that scheme. Based on these hierarchy levels, reporting and data consolidation will be done for fund transfers and expenditure filling. The hierarchy is scheme specific and cannot be shared among the schemes. For example; For one scheme, user may choose State, District, Block and Panchayat as hierarchy levels while for another scheme it may be State and Block. A scheme hierarchy can be deleted only if the agency mapping has not been done (by any agency) for that level and below.</p>
13.	What are the scheme components?	<p>Components – Components of a Scheme are Activities/ Sub Activities/ items of Expenditure under which fund is utilized by the Implementing Agency to facilitate monitoring by the Programme Divisions in the Centre and State Scheme Managers as the case may be.</p> <p>The components are scheme dependent. The components of expenditure are required on PFMS, as this is the platform which has been mandated to be used by all State Implementing Agencies for posting the financial transactions of the scheme. While posting the financial transactions it is mandatory to select the component of expenditure on PFMS.</p> <p>Programme Division – the Scheme Components are decided and populated (entered) on PFMS by the Programme Division of the funding Ministry who is responsible for reporting the expenditure done in the country to the Govt. of India on various activities of the Scheme for which money is released by them to the States in the country. The Govt. of India Scheme should be available for the SIA for importing the Components.</p> <p>Releases / State Scheme – The release of money from Centre (CFI) to the State (SCF) is against a Govt. of India Scheme at the Centre level by the Programme Division and/or Principal Accounts Office/Pay & Accounts Office of the Ministry concerned. The State Govt. will account for this amount in their receipt budget against the corresponding Scheme(s). The same will be accounted for in the Expenditure Budget of the State with matching State Share for the Scheme(s).</p> <p>However, the State Government may keep the scheme as one scheme or if required break the same into multiple schemes as per the requirement and directions of concerned Department/Ministry. The components of expenditure need to be linked (taken from) the Govt. of India Scheme to maintain uniformity in the states who are utilizing the scheme funds.</p>

		<p>Clarification – for any clarification on migration of scheme components, addition / deletion, the Programme Division of the Ministry may be contacted by the concerned State Scheme Manager or the State Implementing Agency.</p> <p>Configuration of scheme components will be done by the State Project Cell User on PFMS portal, on the advice of State Scheme Manager for the Scheme.</p>
14.	Who provides scheme components?	<p>Central scheme (CS) – Programme Division of the Ministry</p> <p>Centrally sponsored scheme (CSS) – Programme Division of the Ministry</p> <p>State Scheme (STS) – State Scheme manager in consultation with the Programme Division of the Ministry in respect of State Schemes corresponding to Centrally Sponsored Schemes.</p> <p>(Concerned department of the State Govt. for State Schemes 100% funded by the State Govt. (STFS)).</p>
15.	What each type of entity in the drop-down list under the first level of registration module, i.e. 'Type of Registration' refers to?	<p>State Government PSUs: State PSUs are State Government-owned enterprises like State Electronics Development Corporation Ltd., State Industrial Development Corporation Ltd., State Tourism Development Corporation Ltd., etc.</p> <p>Local Bodies: Local Bodies refers collectively to administrative authorities over areas that are smaller than a State. Zila Panchayat, Municipal Corporation, Village Health & Sanitation Committee (VHSC), etc. are some examples of Local Bodies.</p> <p>Registered Societies (Govt. Autonomous Bodies): Registered Societies (Govt. Autonomous Bodies) are the State Government autonomous institutions registered with the Registrar of Societies. State AIDS Control Society, State Health Society, District Health Society, District Rural Development Authority (DRDA), etc. are some examples of Registered Societies (Govt. Bodies)</p> <p>State Government Institutions: All educational, health, developmental, regulatory, charitable, and penal institutions, supported wholly or in part by the State Government, is treated as State Government Institutions. State Professional Examination Board, State Electricity Board, State Legal Service Authority, Bhopal Development Authority, State Electricity Regulatory Commission, etc. are some examples of State Government Institutions Community Health Centre (CHC), Primary Health Centre (PHC), Sub- Health Centre (SHC), Govt. Schools, etc. are treated as micro institutions of the State Government and may be classified under this category.</p>

16.	Can a state scheme entirely funded by state Govt. be onboard on PFMS?	State Schemes, entirely funded by State can also be onboarded on PFMS for monitoring similar to the Central Sector Scheme or Centrally Sponsored Schemes. State Project Cell User will configure the State Scheme on PFMS.
17.	How to recover password on PFMS portal?	Click on forgot password (appearing below the log in id box) on home page and enter either the log in id or email address provided at the time of registration.
18.	How to get log in credentials of an agency?	The log in credentials is usually mailed to the registered mail address when the agency is approved. Should the mail be lost user can follow the above procedure to retrieve the details. If no user is created the link "GET LOGIN DETAILS PLEASE CHECK HERE IF AGENCY IS ALREADY REGISTERED "may be used to create a new log in id.
19.	How to find the agencies already registered on PFMS?	Click on the link:" "Manage Registered Agencies" and enter either the unique code or bank account number or the agency name. In case user enters the agency name the system will show all agencies with similar names from the country registered on PFMS. There is a filter for state and District also to narrow down on the search results.
20.	Who is SNO / ASNO	State Nodal Officer (SNO) is an officer nominated by CGA for managing the State Directorates of PFMS. Assistant State Nodal Officer (ASNO) is posted to State Directorates to assist the SNOs.
21.	How users are created on PFMS portal for SPMU?	First user i.e. State Project Management Unit Controller (Jt. CGA/SNO) will be created by CPMU. SPMU Controller (SNO) will create State Finance Department User (from Finance Department of the State Government) and State Project Cell User (Accounts Officer/ Sr.AO/AAO) posted in State SPMU. The State Finance Department User will create Agency Approver Level II - from Treasury office (one or more user as the case may be) and State Scheme Manager(s) scheme wise and State MIS user (scheme wise). The First level agency will register the below level agencies. The Agency Administrator will register and manage Agency Data Approver (all levels) and Agency Data Operator who will be created for operating PFMS for the concerned agency.
22.	Whom to contact for issues	Link of Contacts is available on the home page of PFMS in contact us menu both for CPMU and SPMU officers.
23.	What is the role of each user on PFMS portal in SPMU setup?	SPMU Controller- Creation, Approval & Management of state Project Cell User and State Finance Department user SPMU Project Cell User - (1) Creation and configuration of State Schemes (2) Management of agencies beyond the role assigned to State Scheme Manager (in exceptional field) (3) Creation, management and supervision of Project Managers and Operational Managers.

		<p>State Finance Department User - Creation, Approval & Management of three user's viz. (1) 'Scheme Manager for State' (2) 'Agency approver Level 2'. (3) State Departmental MIS User</p> <p>Agency Approver Level II - Second level approver of First level agency</p> <p>State Scheme Manager - Creating, Approving and Managing (editing, mapping) first level agencies registered in his State; Defining, entering and editing of Components.</p> <p>State MIS User - For viewing Reports.</p> <p>PFMS Project Manager and Operational Managers - Outsourced by PFMS to assist and support the SPMU Officers and State Govt. in operational issues of implementation of PFMS.</p>
24.	What records should be maintained by the State Project Cell User while creating a State Scheme?	<p>SPCU users should have the following details on a separate file:</p> <ol style="list-style-type: none"> 1. Name of the State Scheme created by him. 2. The Scheme code generated by PFMS for the scheme created by him. 3. Name of the corresponding CSS (of GoI) and its Scheme code. 4. Ministry/Department of Govt. of India implementing CSS. 5. Department of State Govt. managing the Scheme. 6. Financial Year(s). 7. Heads of accounts (of State) involved.
25.	What is mapping?	<p>Scheme Mapping – a State Scheme created by SPCU user is mapped against the corresponding Centrally Sponsored Scheme. It is also mapped with account head in the State Budget for Treasury Interface.</p> <p>Agency Mapping - Any agency which adds a new state scheme will have to be mapped by State Project Cell. For the below level agency, the first level agency can map the lower level agency at appropriate level as per the hierarchy of the Scheme.</p> <p>Vendor Mapping – A vendor can be registered on PFMS only once. The system will not allow the same vendor to be registered again. Thus, the agency user will have searched the vendor by either by name, by unique code or Bank Account number and map the vendor.</p> <p>Component Mapping – an Agency will be required to map component (s) while registering. The mapping could be done for specific component(s) or all components (bulk). PFMS also supports mapping bank account no's; component-wise for a scheme.</p>

26.	Should a DDO open a bank account for monitoring of fund flow on PFMS?	No, not required.
27.	What is approximate time taken for file to appearing in next stage/level?	Here we cannot give a specific timeline when the file will appear in next level, we can only say that once it is approved by lower level it will be appear in next stage. (Agency/PAO is not aware how much time it will take. As some large files may take days)
28.	How to monitor the fund flow in schemes where the expenditure is made through State Treasury?	The disbursements happening from State Treasuries for the CSS is monitored by interfacing State Treasury system with PFMS. The CSS are mapped with the corresponding State schemes and the expenditure incurred against these schemes is picked from the treasury system. For monitoring, E09 report on PFMS is available to the MIS users and Scheme Managers and other Stakeholders in their Log in.
29.	How to monitor the fund flow for schemes where the fund is transferred to the bank account of the Implementing agencies of State Govt.?	This information is available in report No. M16 provided to all the agencies of the schemes which are mapped correctly in the hierarchy. The same report is available to the MIS users and Scheme Managers and other Stakeholders in their Log in.

14.2 FAQ: DBT Payments through Agency

1.	What is DBT through PFMS?	In Direct Beneficiary Transfer or DBT, the benefits such as d subsidies of various social welfare schemes like, MNREGA payments, Old Age Pension, Scholarships etc. are being processed and paid through PFMS. This shall result in transfer of amounts to the beneficiary directly to her/his Aadhaar linked bank account thereby eliminating the existing intervening layers.
2.	What is the Objective of the DBT?	The primary aim of Direct Benefit Transfer program is to bring transparency and terminate intermediaries from distribution of funds sponsored by Central Government of India. In DBT, benefit or subsidy will be directly transferred to citizens living below poverty line.
3.	What are the advantages of PFMS - DBT?	Pre validation of beneficiary bank Account from bank Verification of Aadhaar Seeding Beneficiary Credit Amount Limits can be applied

4.	What are the types of DBT using PFMS portal?	<p>Agency DBT – any DBT payment made by an implementing agency from its own bank account is agency DBT. (e.g. JSY)</p> <p>DBT by Higher Level Agency – in this mode of DBT the beneficiary list travels from a lower level agency to higher level agency and the payment is made from the bank account of the higher-level agency.</p> <p>DBT through integration of external system - In this mode of DBT beneficiary list travels from the external system after establishing an interface with PFMS. The beneficiary list gets validated by PFMS (both Bank accounts and Post Office accounts) and the validation status of beneficiary accounts is communicated back to the external system. Then the user can push the payment file (of validated beneficiaries) through PFMS for disbursement to beneficiaries.</p> <p>PAO DBT – in this mode of DBT Pay & Accounts Officer authorizes payment to the beneficiaries pertaining to a Scheme. Here the beneficiary list travels from agency to Programme Division to DDO to PAO.</p>
5.	What is the Process of registration of beneficiary for DBT on PFMS?	<ul style="list-style-type: none"> • Beneficiary Upload using Excel Files • Common template available which can be used for any Scheme • Scheme Specific templates also available for few schemes and new templates can be added as per requirement of Scheme • Addition of beneficiaries one by one using UI option • Through Integration with External Systems based on XML formats
6.	What is the process of Payment Initiation?	<ul style="list-style-type: none"> • Payment Initiation using User Interface (UI) process • Payment initiation using excel file upload • Through Integration with External Systems based on XML formats
7.	Who will make the payment of DBT (whose account will be debited for payment)?	<p>There are three options available for making DBT payments -</p> <ul style="list-style-type: none"> • From Pay & Accounts Officer's Account of Ministry/Department • From Bank Account of Implementing Agency • From Treasury Account

8.	What are the steps which need to be followed by the PFMS and External System to make the beneficiary Payments through PFMS?	<ul style="list-style-type: none"> • Submission of Beneficiary List to PFMS by External System • Validation of Beneficiary List by PFMS. Bank/Post Office Account validation for beneficiary's accounts will be done. • Validated File will be sent back by PFMS to External System. Validated File will contain PFMS Beneficiary code for those beneficiaries' whose details are valid otherwise it will contain reason for rejection beneficiary wise. External System to resend the beneficiary file containing only those beneficiaries which were returned as rejected. Since some banks may take time in providing the bank account validation status to PFMS, so PFMS will send the account validation status to External System in multiple responses. So, for one beneficiary registration message sent by External System, PFMS may send the multiple responses for the same with incremental beneficiary status. • Submission of Payment Information File for Valid Beneficiaries by External System to PFMS. External System can send duly Digitally Signed Payment files also for more security. • Validation of Payment Information File by PFMS • Return payment information File to External System if there is any validation/verification fails at file level or record level. • Approval and Authorization of Payment File by State Level Checker user in PFMS if the file was sent to PFMS without Digital Signature. • PFMS will send the digitally signed payment file to sponsor bank for debit and credit of amount. • Payment Status (Success/Failure) Information as received by PFMS from Bank will be sent back to External State System
9.	What are all required of an agency to start DBT?	<ul style="list-style-type: none"> • Registration of implementing agency in PFMS. • One user is created automatically by PFMS at the time of agency registration which is of the type Admin for that Agency.

		<ul style="list-style-type: none"> • At the time of registration, scheme components must be mapped with the bank account. In case more than one account is added in the scheme, care must be taken that same component is not mapped to multiple accounts. • Agency Bank Account is sent to the bank for account validation if the Bank Account is in Bank which is interfaced with PFMS. • Registered agency needs to be approved and mapped at appropriate level. • Agency needs to create one more user of Checker type using the Admin User • Passwords are sent by PFMS automatically to email id of users being created • Users can also use 'Forgot Password' functionality of PFMS to get the password on his/her email id • Agency Admin User needs to activate his Bank Account for performing Electronic Transactions using payment channel Digital Signature or Payment Advice. Account activation can be done only if bank account has got validated from the Bank. This activity is required only if the payment is to be made through Agency's own Bank Account only otherwise this activity can be skipped. • If the Agency wants to use Digital Signature for making payment through self-account, then following activities needs to be performed • Enrollment of Digital Signature for Checker Type user • Defining Signatories of the Bank account and digitally signing of sample files for verification of Digital Signature of Signatories from the respective bank • Entering opening balance in PFMS and approval of the same.
10.	How to interface State Govt. Beneficiary Management Application with PFMS for DBT payments?	The request must come through proper channel. The External System needs to refer to External system integration document for details.
11.	What to do if the implementing agency has more than one funding agency at same or different levels for the same scheme.	PFMS supports selection of multiple funding agencies in the hierarchy for a particular scheme.
12.	What reports are available to monitor the fund flow of a scheme?	M03, M-16, E09, DBT reports. These reports are available through users log in.
13.	How to monitor the number of agencies registered in a particular scheme?	Report M03 – this report gives the count and list of agencies registered at each level. There are filters and drill down facility available in this report.

14.	Whether an Implementing agency having no bank accounts and submits bills in treasuries for payments will be required to be registered on PFMS?	No, if the implementing agency draws bills through the Treasury, it's not required to open a bank account in such cases.
15.	If the lower level agency is not getting the fund from upper level agency in the hierarchy but directly from the State Govt. or apex level agency in the hierarchy, whether the middle level agency is to be registered?	Yes, the middle level agency will be part of the hierarchy and the agency will be registered without bank account. (For example, if a Panchayat or a block level agency is getting fund directly from State Treasury, may be monitored by District Authorities. Hence, district authority/ district level agency will be registered / mapped without a bank account for the concerned scheme.
16.	Who creates and manage the agency users on Portal?	<ul style="list-style-type: none"> • The Agency Administrator gets created at the time of registration of the Agency. • The agency Administrator will create the Agency Data Approver and Agency Data Operator. It will be the responsibility of the Agency Administrator to decide who will work as what. In the event of either Operator or Approver proceeding on leave or on retirement or resignation, another suitable officer should be created to work in place of the officer.
1.	What is My fund module?	<p>My Fund Module in PFMS is similar to managing receipts in the cashbook. This module has the following sub modules:</p> <ul style="list-style-type: none"> • Opening Balance • Funds received from Central Government • Funds Received from State Governments • Funds Received from =Other Agencies • Interest Income • Investment Details • Other income
2.	What is the meaning of post transaction entry in PFMS?	Entering of transactions already made and recorded in physical cash book maintained by Implementing Agency.
3.	What is beneficiary?	Beneficiary is an individual who gets Govt. benefit by virtue of being a recipient of the benefit. The Govt. would not expect any service or goods in return for the benefit provided to a beneficiary.
4.	What is the e-payment authorization methods supported in PFMS?	<p>On line payment made to a vendor or beneficiary using the expenditure module through gateway of PFMS.</p> <ol style="list-style-type: none"> 1. Digital Signature Certificate based (DSC) 2. Print payment Advice (PPA) 3. Corporate Internet Banking (CINB)
5.	What is parent agency?	Parent agency is an agency that creates and manages the down line agencies.
6.	What is child agency?	Child agency is an agency created by the parent agency.

7.	Who manages the implementing agencies details? Whom to contact in case the details are changed?	State scheme manager and Agency approver level 2
8.	Who registers the Implementing Agencies?	State scheme manager/PD will register first level agency and Parent agency will register child level agency.
9.	Can an agency open multiple bank accounts for one scheme?	Yes, cash book has to be maintained scheme wise.
10.	Can an agency manage multiple schemes for single login?	Yes, an agency will be required to be registered only once. If the agency receives funds under multiple schemes, the agency can add further schemes and manage multiple schemes.
11.	How failed payments are Re-process	Based on the error information user is supposed to make the correction in the request form and send it for reprocessing. For example, if the Aadhaar number is incorrect than user need to correct the Aadhaar number and send it for reprocessing
12.	Who is the Implementing Agency to be registered on PFMS?	An agency receiving funds in their own bank account either from the treasury or the higher/parent agency and is implementing scheme and its hierarchy level has been defined in scheme fund flow hierarchy. State DDOs are not agencies to be registered on PFMS as they draw bills through the Treasury and do not have any financial powers. The details (Masters) of State DDOs are captured by PFMS through Treasury Interface.
13.	An agency is already having one or more bank accounts for scheme implementation. For PFMS registration is there any MoU is to be signed with bank.	No, all the banks interfaced with PFMS are already have the MOU with O/o CGA. Separate MoU for implementation is not required.
14.	An agency is already having one or more bank accounts for scheme implementation with a bank which is not interfaced with PFMS. For PFMS registration is there any need to open a new bank account.	All the Public Sectors Banks, Regional Rural Banks, few co-operative banks and Private sector major banks are interfaced with PFMS. If implementing agency wants to use EAT module for payment and monitoring purposes on PFMS, the agency has to have a bank account in integrated banks. So, there are two options (1) The agency opens a new bank account with any integrated bank. (2). Their bank can initiate the process of integration with PFMS.

15 ANNEXURE A: SCHEMES/SERVICES UNDER DBT

Schemes and Services under DBT ARE classified into two parts i.e.

- Aadhaar Enabled Services - Total 36 services are running from 18 Ministry
- DBT Schemes - Total 429 Schemes are running from 56 Ministry

Note: Below mentioned Services and Schemes of Ministries are for reference as they keep on changing from year to year.

Aadhaar Enable Services		
S. No.	Ministry	Scheme
1.	Department of Animal Husbandry and Dairying	1. National Dairy Plan
		2. National Project for Dairy Development
		3. Delhi Milk Scheme
2.	Department of Economic Affairs	1. Kisan Vikas Patra
		2. 5 years Recurring Deposit Scheme
		3. Monthly Income Scheme
		4. National Saving Account Scheme
		5. Post Office 1/2/3/5 Time Deposit
		6. Public Provident Fund
		7. Senior Citizens Savings Scheme
		8. Sukannya Samridhhi Account Scheme
3.	Department of Empowerment of Persons with Disabilities	1. District Disability Rehabilitation Centers
4.	Department of Ex-Servicemen Welfare	1. Allotment of Mother Dairy Milk Booths and Fruit & Vegetable - SAFAL Shops in NCR
		2. Coal Loading and Transportation Scheme
		3. Coal Tipper Attachment Scheme
		4. CNG Station Management
		5. Oil Product Agencies
		6. Security Agency Scheme
5.	Department of Financial Services	1. Bank Accounts
		2. PMJDY Accounts
		3. Pradhan Mantri Jeevan Jyoti Bima Yojana
		4. Pradhan Mantri Suraksha Bima Yojana
6.	Department of Fisheries	1. Monitoring, Control and Surveillance and Other need-based Interventions
7.	Department of Land Resources	1. Land Record Holders
8.	Department of Posts	1. Postal Life Insurance
		2. Rural Postal Life Insurance
9.	Department of Revenue	1. Permanent Account Number (PAN)
10.	Department of School Education and Literacy	1. Teachers
11.	Department of Telecommunications	1. Mobile Telephone Connections
12.	Ministry Of AYUSH	1. Assistance to accredited AYUSH Centres of Excellence
13.	Ministry of Electronics and Information Technology (MeitY)	1. Jeevan Pramaan-Digital Life Certificate for Pensioners
14.	Ministry of External Affairs	1. Passport
15.	Ministry of Home Affairs (Excluding Dep of Official Languages and Dept Of Inter State Council Sect)	1. Prisoners
16.	Ministry of Labour And Employment	1. National Career Services
17.	Ministry of Road Transport and Highways	1. Driving License
18.	Ministry of Coal	1. Coal mines pension scheme

DBT Schemes

S. No.	Ministry	Scheme
1.	Department of Agricultural Research and Education	1. Agricultural Extension
		2. AgEdn - National Talent Scholarship UG
		3. AgEdn - Merit Cum Means scholarship
		4. AgEdn - Post Matric Scholarship
		5. AgEdn - Students READY
		6. AgEdn - ICAR Emeritus Scientist
		7. AgEdn - ICAR Emeritus Professor
		8. AgEdn - Netaji Subhas ICAR International Fellowship
		9. AgEdn - ICAR Junior Research Fellowship
		10. AgEdn - ICAR Senior Research Fellowship
		11. AgEdn - India-Africa Fellowship
		12. AgEdn - India-Afghanistan Fellowship
		13. AgEdn - National Talent Scholarship PG
		14. AS_NDRI_Institute Scholarship for M.Sc. and Ph.D.
		15. ICAR Headquarter NASF
		16. FS - CIFE - Institutional Fellowship
		17. CS- IARI Scholarship
		18. AgEdn - ICAR National Professor and National Fellow
		19. IASRI Scholarship for MSc and PhD
		20. AS_IVRI_Institute Scholarship for M.V.Sc. and Ph.D.
2.	Department of Agriculture, Cooperation and Farmers Welfare	1. Krishi Unnati Yojana (KUY)-MOVCDNER
		2. Pradhan Mantri Fasal Bima Yojna
		3. Sub-Mission on Seeds and Planting Material
		4. National Food Security Mission - NFSM
		5. Sub Mission on Agriculture Mechanization-Centrally Sponsored
		6. Integrated scheme on agriculture cooperation
		7. NMSA-Rainfed Area Development
		8. Mission for Integrated Development of Horticulture
		9. Pradhan Mantri Krishi Sinchai Yojana
		10. Agri Clinics and Agri Business Centres ACABC
		11. Agriculture Technology Management Agency (ATMA) - Extension Functionaries
		12. Agriculture Technology Management Agency (ATMA)- Farmers
		13. Sub Mission on Agriculture Mechanization-Central Sector
	14. PM KISAN	
3.	Department of Animal Husbandry and Dairying	1. Dairy Entrepreneurship Development Scheme
		2. National Livestock Mission - Entrepreneurship Development and Employment Generation
		3. Livestock Health and Diseases Control
		4. Rashtriya Gokul Mission
4.	Department of Atomic Energy	1. Raja Ramanna Centre for Advanced technology RRCAT-Opportunities of Projects in RRCAT for Students
		2. Atomic Minerals Directorate for Exploration and Research AMD-AMD Studentship Programme-AMDSP
		3. Olympiad Programme- Physics
		4. Advanced Centre for Treatment, Research, and Education in Cancer ACTREC-Phd Programme.
		5. Advanced Centre for Treatment, Research and Education in Cancer ACTREC- Short Term and Summer Training Programme.
		6. IMSc- Phd Programme.
		7. Maths Olympiad.
		8. Aided Institutes--Payment of Stipend.
		9. Quiz and Essay Competition.
		10. Atomic Minerals Directorate for Exploration and Research AMD- Project Summer Training Programme and Science and Elocution Competition.
5.	Department of Biotechnology	1. National Bioscience Award for Career Development
		2. Biotech Product, Process Development and Commercialization Award
		3. Distinguished Biotechnology Research Professorship Award
		4. Bioinformatics National Certificate Fellowship

		5. Junior Research Fellowship
		6. Research Associates
		7. National women Bio-science Award
6.	Department of Chemicals and Petrochemicals	1. National Awards for Technology Innovation in Petrochemicals and Downstream Plastic Processing Industry
		2. Bhopal Gas Leak Disaster
7.	Department of Commerce	1. Coffee Board
		2. Tea Board
		3. Rubber Board
		4. Spice board
		5. APEDA
		6. MPEDA
		7. Tobacco Board
8.	Department of Empowerment of Persons with Disabilities	1. Deen Dayal Disabled Rehabilitation Scheme
		2. Assistance to Disabled Persons for Purchase, Fitting of Aids, Appliances
		3. National Fellowship for Students with Disabilities
		4. National Overseas Scholarship for students with disabilities
		5. Scholarship for Top Class Education for students with disabilities
		6. National Action Plan for skill development for persons with disabilities
		7. Incentives to private sector employers for providing employment to persons with disabilities
		8. Pre-matric scholarship for Persons with disabilities
		9. Post-matric Scholarship for Persons with Disabilities
		10. Free Coaching for Students with Disabilities
9.	Department of Drinking Water and Sanitation	1. Swachh Bharat Mission Gramin
10.	Department of Ex-Servicemen Welfare	1. Prime Ministers Scholarship Scheme PMSS
		2. Raksha Mantri Ex-servicemen Welfare Fund (RMEWF)
		3. Assistance for treatment of listed serious diseases
		4. Assistance for procurement of modified scooter
		5. Interest Subsidy on Home Loan up to Max Rs One Lac taken from Nationalized or PSU Banks Etc
		6. Ex-Servicemen Contributory Health Scheme
11.	Department of Fertilizers	1. Fertilizer Subsidy Scheme
12.	Department of Financial Services	1. Atal Pension Yojana
		2. Varishtha Pension Bima Yojana
		3. Life Insurance linked with PMJDY
		4. Pradhan Mantri Vaya Vandana Yojana
13.	Department of Fisheries	1. National Fisheries Development Board and its activities
		2. Institutional Arrangement for Fisheries Sector
		3. Development of Inland Fisheries and Aquaculture
		4. Development of Marine Fisheries, Infrastructure and Post-Harvest Operation
		5. National Scheme on Welfare of Fishermen
14.	Department of Food and Public Distribution	1. Direct Cash Transfer for food grains
		2. DBT Kind - PDS operations in 34 states and UTs
15.	Department of Health and Family Welfare	1. Janani suraksha Yojana
		2. ASHA incentives
		3. Family Planning Compensation schemes
		4. Payments to contractual staff
		5. Janani Shishu Suraksha Karyakram
		6. NIKSHAY - Tribal TB Patients
		7. NIKSHAY - DOT Provider Honorarium
		8. NIKSHAY - TB Notification incentive for Private Sector
		9. NIKSHAY - TB patient incentive for nutritional support
		10. Ayushman Bharat - Pradhan Mantri Jan Arogya Yojana (AB-PMJAY)
16.	Department of Health Research	1. Fellowship Programmes Under the Human Resource Development For Health Research.
		2. ICMR-Junior Research Fellowship.
		3. ICMR-Post Doctoral Fellowship.
		4. ICMR-SRF and RA Fellowship.
		5. ICMR-Short Term Studentship.
		6. ICMR -Emeritus Medical Scientist Scheme.
17.	Department of	1. Demand Incentive Delivery Mechanism under FAME India Scheme

	Heavy Industry	2. Issue of Excise Duty Concession Certificate on purchase of Car by Physically Handicapped Persons.
18.	Department of Higher Education	1. Central Sector Scheme of Scholarship for College and University Students
		2. Ishan Uday Special Scholarship Scheme for North Eastern Region
		3. P. G. Scholarship for Professional Courses for SC/ST candidates
		4. P.G. Indira Gandhi Scholarship for Single Girl Child
		5. P.G. Scholarship for University Rank Holders
		6. Junior Research Fellowship in Science, Humanities and Social Sciences
		7. Swami Vivekananda Single Girl Child Fellowship for Research in Social Sciences
		8. BSR Fellowship
		9. Post-Doctoral Fellowship for SC/ST Candidates
		10. Dr S Radhakrishnan Postdoctoral Fellowship in Humanities and Social Science
		11. Post-Doctoral Fellowship for Women
		12. Dr D S Kothari Post-Doctoral Fellowship
		13. Emeritus Fellowship
		14. National Research Professorship
		15. P.G. Scholarship for GATE/GPAT qualified students for pursuing M.Tech/ M.E./M.Pharma- UGC
		16. Pragati Scholarship for girls in Degree Colleges
		17. Pragati Scholarship for girls Diploma Institutes
		18. Saksham scholarship for differently abled students of Degree Colleges
		19. Saksham scholarship for differently abled students of Diploma Institutes
		20. Prime Minister's Special Scholarship Scheme for Jammu And Kashmir Students
		21. QIP for faculty deputed for M.Tech/ Ph.D studies at QIP Centers
		22. Central Sector Interest Subsidy Scheme
		23. P.G. Scholarship For GATE/GPAT Qualified Students For Pursuing M.Tech/ M.E./M.Pharma - AICTE
19.	Department of Personnel and Training	1. Conduct of Yoga classes at Grih Kalyan Kendras GKK
		2. Annual grant to GKK
		3. Assistance for Come and Play scheme
		4. Scholarship to wards of employees of Departmental Canteens
		5. Coaching academies and summer camps by CCSCSB
20.	Department of Promotion of Industry and Internal Trade	1. Primary Skill Development Programme under IFLADP
		2. Children Reward Scheme - Scheme for Salt Workers
		3. Scheme for Salt Workers
21.	Department of Rural Development	1. Deen Dayal Upadhyay Grameen Kaushalya Yojna
		2. Pradhan Mantri Awas Yojna Grameen
		3. Mahatma Gandhi NREGA
		4. Indira Gandhi National Old Age Pension Scheme- IGNOAPS
		5. Indira Gandhi National Widow Pension Scheme-IGNWPS
		6. Indira Gandhi National Disability Pension Scheme-IGNDPS
		7. DAY-NRLM
		8. National Family Benefit Scheme
22.	Department of Science and Technology	1. Disha Programme for women in science
		2. Alliance and R and D Mission - INSPIRE Award
		3. Alliance and R and D Mission - INSPIRE Scholarship
		4. Alliance and R and D Mission - INSPIRE Fellowship
		5. Alliance and R and D Mission - INSPIRE Faculty Award
		6. Alliance and R and D Mission - INSPIRE Internship
23.	Department of Social Justice and Empowerment	1. Centrally-Sponsored Scheme of Pre-Matric Scholarship for Scheduled Caste Students studying in classes IX and X
		2. Centrally Sponsored Scheme of Post Matric Scholarships to The Students Belonging to Scheduled Castes For Studies In India
		3. Centrally Sponsored Scheme of Dr. Ambedkar Pre-Matric and Post-Matric Scholarship for DNTs
		4. Pre-Matric Scholarships to the Children of those Engaged in occupations involving cleaning and prone to health hazards
		5. Central Sector Scheme of National Fellowship for providing scholarships to Scheduled Caste students to pursue Programmes in Higher Education such as M.Phil. and Ph.D.
		6. Centrally Sponsored Scheme of Post-Matric Scholarship for OBC Students for studying in India
		7. Centrally Sponsored Scheme of Pre-matric Scholarships to the Other Backward Classes
		8. Dr. Ambedkar Centrally Sponsored Scheme of Post-Matric Scholarships for The Economically Backward Class (EBC) Students

		9. Central Sector Scheme of National Fellowship for OBC Students
		10. Central Sector Scheme of Free Coaching for SC and OBC Students
		11. Self-Employment Scheme for Rehabilitation of Manual Scavengers
		12. Scheme of 'Venture Capital Fund for Scheduled Castes'
		13. Credit Enhancement Guarantee Scheme for Young and Start-Up Entrepreneurs belonging to Scheduled Castes
		14. Centrally Sponsored Scheme for Implementation of Protection of Civil Rights Act 1955 And Scheduled Castes and Scheduled Tribes (Prevention of Atrocities Act, 1989)
		15. Scheme of Grant-in-aid to Voluntary and other Organizations working for Scheduled Castes
		16. Central Sector Scheme of Assistance to Voluntary Organizations working for welfare of OBCs
		17. Dr Ambedkar Central Sector Scheme of Interest Subsidy on Educational Loans for Overseas Studies for Other Backward Classes (OBCs) and Economically Backward Classes (EBCs)
		18. Central Sector Scheme of Assistance for Prevention of Alcoholism and Substance (Drugs) Abuse and for Social Defence Services
		19. Financial Assistance in the field of Social Defence
		20. Integrated Programme for Older Persons
		21. Assistance to National Backward Classes Finance and Development Corporation
		22. Assistance to National Safai Karmchari Finance and Development Corporation
		23. Assistance to Scheduled Castes Finance and Development Corporation
		24. Central Sector Scheme of Top-Class Education For SC Students
24.	Department of Scientific and Industrial Research	1. Promoting Innovations in Individuals Start-ups and MSMEs -PRISM
		2. National S and T Human Resource Development
		3. Technology Development Utilization Program for Women
		4. Program for inspiring Investors and Innovators
		5. Consultancy Development Centre
25.	Department of School Education and Literacy	1. National Means-cum-Merit Scholarship Scheme
		2. National Scheme of Incentive to Girls for Secondary Education
		3. Stipend for Disabled girls under IEDSS component of Samagra Shiksha
		4. Samagra Shiksha (interventions of uniform/text books)
		5. Mid-Day Meal Scheme
		6. Kind Benefit under IEDSS component of Samagra Shiksha
26.	Department of Public Enterprises	1. Counseling, Retraining and redeployment Scheme
		2. Scheme of Research, Development and Consultancies on Generic issues of Public Sector Enterprises
27.	Department of Pharmaceuticals	1. Pradhan Mantri Bhartiya Jan Aushadhi Pariyojana (PMBJP)
		2. Scholarship to NIPER Students
28.	Department of Official Languages	1.Rajbhasha Gaurav Puraskar Yojna
29.	Department of Space	1. Master Control Facility - Scholarships and Stipends
		2. Indian Space Research Organization Headquarters - Scholarships and Stipends
		3. ISRO Propulsion Complex - Scholarships and Stipends
		4. Satish Dhawan Space Centre-SHAR - Scholarships and Stipends
		5. ISRO Telemetry, Tracking and Command Network - Scholarships and Stipends
		6. UR Rao Satellite Centre-Scholarships and Stipends
		7. Liquid Propulsion Systems Centre - Scholarships and Stipends
		8. Vikram Sarabhai Space Centre - Scholarships and Stipends
		9. Space Applications Centre - Scholarships and Stipends
		10. National Remote Sensing Centre - Scholarships and Stipends
		11. Indian Institute of Remote Sensing - Scholarships and Stipends
		12. Indian Institute of Space Science and Technology - Assistance ship and Fellowships
30.	Department of Sports	1. Khelo India
		2. Assistance to National Sports Federations
		3. Scheme for Human Resource Development in Sports
		4. Dhyan Chand awards
		5. Dronacharya awards
		6. Sports Authority of India
		7. Lakshmbai National Institute of Physical Education
		8. National welfare fund for sportspersons
		9. National sports development fund
		10. Special cash awards to medal winners in international sports events

		11. Pension to meritorious sportspersons
		12. Arjuna Awards
		13. Rajiv Gandhi khel ratna award
31.	Department of Youth Affairs	1. National Youth Corps
		2. Youth Hostels
		3. NYKS-District Youth Convention
		4. NYKS-Awards to Outstanding Youth Clubs
		5. NPYAD-Youth Leadership and Personality Development Training
		6. NPYAD-Development and Empowerment of Adolescents
		7. NPYAD-National Youth Awards
		8. NPYAD-Tenzing Norgay National Adventure Awards
		9. IC-International Youth Exchange Programmes
		10. Assistance to Scouting and Guiding Organizations
		11. NYLP-Youth for Development
		12. NYLP-National Young Leaders Awards
		13. NSS-Indira Gandhi NSS Awards
		14. RGNIYD-Academic, Training and Capacity Building Programmes
		15. RGNIYD-Scholarships to Students
32.	Department of Water Resources, River Development and Ganga Rejuvenation	1. R and D Programme in Water Sector
		2. IEC Section Painting Competition
		3. IEC Section Essay Competition
		4. Implementation of National Water Mission
33.	Ministry Of AYUSH	1. Rashtriya Ayurveda Vidyapeeth
		2. National AYUSH Mission - Medicines under AYUSH Services
		3. Scheme for Extra Mural Research in AYUSH
		4. Promotion of International Co-operation in AYUSH
34.	Ministry of Culture	1. Award of Scholarships to Young Artists in different cultural fields
		2. Award of Junior Fellowship to Outstanding Artistes/Persons in the Field of Culture
		3. Award of Tagore National Fellowship for Cultural Research
		4. Scheme for Pension and Medical Aid to Artistes
		5. Scheme for Promoting International Cultural Relations
		6. Repertory Grant
		7. Scheme for safeguarding the intangible cultural heritage
		8. Financial Assistance for the Development of Buddhist/Tibetan Arts and Culture
		9. Cultural Function and Production Grant
		10. Financial Assistance to Cultural Organizations with National Presence
		11. Financial Assistance for Preservation and Development of Cultural Heritage of the Himalayas
		12. Award of Senior Fellowship to Outstanding Artistes/Persons in the field of Culture
35.	Ministry of Development of North Eastern Region	1. Scheme of North Eastern Council of Financial Support to the Student of North East Region
		2. Scheme of North Eastern Council of Chairman Sport award for excellence in National and International Sport meet
36.	Ministry of Earth Sciences	1. Atmosphere and Climate Research - Modelling Observing System and Services - ACROSS
		2. Ocean Services, Technology, Observations, Resources Modelling and Science - O-STORMS
		3. Polar Science and Cryosphere- PACER
		4. Seismological and Geo Science - SAGE
		5. Research, Education and Training Outreach - REACHOUT
		6. Assistance to Autonomous bodies.
37.	Ministry of Electronics and Information Technology (MeitY)	1. Visvesvaraya PhD Scheme for Electronics and IT
		2. Reimbursement of training fees under Scheduled Caste Sub Plan Tribal sub Plan
		3. NIELIT O A B C Scholarship Scheme
38.	Ministry of Environment, Forests and Climate Change	1. Indian Council of Forestry Research and Education
		2. Wildlife Institute of India
		3. GB Pant National Institute of Himalayan Environment and Sustainable Development
		4. National Museum of Natural History
		5. Environment Education and Awareness
		6. Centres of Excellence
		7. Pollution Abatement

		8. National Mission on Himalayan Studies
		9. Green India Mission National Afforestation Programme
		10. Project Tiger
		11. Project Elephant
		12. Integrated Development of Wild Life Habitats
		13. Conservation of Corals and Mangroves
		14. Biosphere Reserves
		15. R and D for Conservation and Development (TCB and ABG)
		16. R and D for Conservation and Development (RD)
39.	Ministry of External Affairs	1. Outgoing Cultural Programmes
		2. Festival of India abroad
		3. Horizon series
		4. Promotion of Hindi And Sanskrit Language Overseas
		5. Installation of Statues and Busts
		6. Promotion of Yoga
		7. Chairs for promotion of Indian studies in the Universities abroad
		8. Outgoing Exhibitions
40.	Ministry of Home Affairs (Excluding Dep of Official Languages and Dept Of Inter State Council Sect)	1. Swatantrata sainik samman pension scheme
		2. Prime Minister scholarship scheme
		3. For payment of ex-gratia compensation under MHA grant -in- aid
		4. Grant in aid to Tripura and Mizoram for Rehabilitation of Bru migrants
		5. Relief and Rehabilitation assistance to Sri Lankan refugees in the refugee's camps
		6. Security related expenditure - Relief and rehabilitation of Kashmiri migrants
		7. Central Scheme for Assistance to the victims of Terrorist and Communal Violence
		8. PM Assistance to DPs of POJK
		9. Security related expenditure - honorarium of SPOs of JK
		10. Security related expenditure - honorarium of SPOs of HP
		11. Census of India 2021 and updation of National Population Register
41.	Ministry of Housing and Urban Affairs	1. Credit Link Subsidy Scheme (CLSS)
		2. DAY NULM
		3. STATE AND UT GRANTS UNDER PMAY URBAN
		4. Swachh Bharat Mission Urban
42.	Ministry of Information and Broadcasting	1. Journalist Welfare Scheme
		2. Scholarship Scheme of Satyajit Ray Film and Television Institute Kolkata
43.	Ministry of Labour and Employment	1. Employees' Pension Scheme for EPF Pensioners
		2. Pradhan Mantri Rojgar Protshan Yojana (PMRPY)
		3. Grants to VV Giri National Labour Institute (VVGNI)
		4. Grants to Dattopant Thengdi National Board for Workers Education and Development (DTNBWED)
		5. Rehabilitation Assistance under the Scheme of Rehabilitation of Bonded Labour
		6. Stipend to Differently Abled Candidates under the Scheme of Vocational Rehabilitation Centres for Handicapped
		7. Stipend to Trainees under the Scheme of Welfare of SC ST Job-Seekers through Coaching, Guidance and Vocational Training
		8. Stipend to Children in the Special Schools under the National Child Labour Project (NCLP)
		9. Revised Integrated Housing Scheme (RIHS)-2016 for Beedi, IOMC, LSDM, CINE Workes
		10. Family Pension-cum-Life Assurance and Deposit Linked Insurance Schemes for the Plantation Workers in Assam
		11. Scholarship under Aam Aadmi Bima Yojana (AABY) [converged with PMJJBY and PMSBY]
		12. Financial Assistance for Education for the Wards of Beedi, Cine, IOMC, LSDM Workers
		13. Employees' Pension Scheme for EPF Members
		14. Pradhan Mantri Shram Yogi Maan-dhan (PM-SYM)
		15. National Pension Scheme for Traders and Self-Employed Persons [erstwhile Pradhan Mantri Laghu Vyapari Maan-dhan (PM-LVM) Yojana]
44.	Ministry of Micro, Small and Medium Enterprises	1. PMEGP Prime Ministers Employment Generation Programme
		2. MPDA Grant to Khadi Institutions
		3. SFURTI- SI
		4. IC Schemes
		5. Incubation Centre Support for Entrepreneurial and Managerial Development of SMEs Through Incubators
		6. Design Clinic Scheme for Design Expertise to Micro, Small and Medium Enterprises
		7. Lean Manufacturing Competitiveness Scheme for MSMEs

		8. IPR Building Awareness on Intellectual Property Rights for MSMEs
		9. Credit Linked Capital Subsidy Scheme CLCSS
		10. MATU Scheme excluding Vendor Development Programme and International/ National Workshop/ Seminar
		11. Technology and Quality Up gradation Support through MSMEs - TEQUP
		12. Zero effect Zero Defect ZED
		13. Credit Guarantee Scheme
		14. MDP-EDP-Skill Development
		15. National Awards
		16. Coir Vikas Yojana
		17. ATI Scheme (Training Component)
45.	Ministry of Minority Affairs	1. Skill Development Initiatives
		2. Maulana Azad National Fellowship for Minority Student
		3. Merit-cum- Means based Scholarship for professional and Technical course for minorities
		4. Pre- Matric Scholarship for Minorities
		5. Post-Matric Scholarship for Minorities
		6. Nai Udaan- Support for minority students clearing prelims conducted by UPSC, SSC, State Public Service Commissions and Staff Selection Commission
		7. Upgrading the Skills and Training in traditional Arts Crafts for Development (USTTAD)
		8. Hamari Dharohar
		9. Free Coaching Allied Scheme for Minorities
		10. Nai Roshni
		11. Nai Manzil
		12. Padho Predesh - Interest subsidy on educational loans for Overseas Studies
46.	Ministry of New and Renewable Energy	1. National Renewable Energy Fellowship Programme and National Solar Science Fellowship Programme
		2. New National Biogas and Organic Manure Programme (NNBOMP)
		3. Off-grid and Decentralized Solar PV Applications Programme
		4. Grid connected Roof-top Solar Projects implemented on an individual house of capacity of 3 kW
		5. GHARAT being run by an individual
		6. Fellowship component of R and D projects sponsored by the Ministry
		7. Short Term Training Programme component of HRD Programme
47.	Ministry of Petroleum and Natural Gas	1. PAHAL
		2. Pradhan Mantri Ujjwala Yojana
		3. DBT-K
48.	Ministry of Power	1. Deen Dayal Upadhyay Gram Jyoti Yojana (DDUGJY)- component wherein electricity connections are given to BPL households
49.	Ministry of Railways	1. Prime Minister's Scholarship Scheme for Railway Protection Force (RPF)
50.	Ministry of Skill Development and Entrepreneurship	1. Pradhan Mantri Kaushal Vikas Yojana Component II
		2. National Apprenticeship Promotion Scheme
51.	Ministry of Statistics and Programme Implementation	1. Stipend to students in Indian Statistical Institute
		2. Fellowship to research scholars in Indian Statistical Institute
		3. Capacity Development Scheme (Internship Programme)
52.	Ministry of Textiles	1. Power loom Group Insurance Scheme
		2. Power loom Group Work shed Scheme
		3. Comprehensive Power loom Cluster Development Programme
		4. Scheme for In-situ Up gradation of Plain Power loom
		5. Scheme for Development of Silk Industry
		6. Samarth Scheme
		7. Scheme for Promoting Agro-textile In Northeastern Region
		8. Handicraft Design and Technology Up gradation Scheme
		9. Marketing Support and Services and Export Promotion Scheme
		10. Handicrafts Research and Development
		11. Comprehensive Handicrafts Cluster Development Programme
		12. Direct Benefit to Artisan
		13. Handicraft Human Resource Development
		14. Comprehensive Handloom Cluster Development Scheme
		15. Yarn Supply Scheme
		16. North Eastern Region Textile Promotion Scheme (NERTPS)
		17. Amended Technology Up gradations Fund

		18. National Handloom Development Programme - Block Level Clusters
		19. National Handloom Development Programme - Scholarship/Stipend
		20. Carpet Weaving Training Scheme
		21. Yarn Bank
		22. Common Facility Center
		23. Pradhan Mantri Credit Scheme for Power loom Weavers
		24. Solar Energy scheme for Power looms
		25. Wool Marketing Scheme-Revolving fund
		26. Wool Processing Scheme-Distribution of small tools for manufacturing of woollen items
		27. Human Resource Development (HRD) And Promotional Activities Scheme- Training Programme in Scientific sheep rearing/ artificial insemination /Manufacturing of woollen items/machine shearing etc.
		28. Social Security Scheme for Sheep Breeders-Life Insurance of sheep breeder
		29. Angora Wool Development Scheme-Establishment of Mini Angora rabbit Farm.
		30. Wool Development Scheme (WDS)
		31. Reconstruction Plan for Jammu and Kashmir-Shelter shed with guard room, tent, predator proof corral, foundation stock of pashmina goat, design skill and capacity up gradation, revolving fund for pashmina wool.
		32. Handloom Weavers Comprehensive Welfare Scheme (HWCWS)
53.	Ministry of Steel	1.Award Scheme for writing books in Hindi
54.	Ministry of Tribal Affairs	1. Pre-Matric Scholarship Scheme for ST students
		2. Post-Matric Scholarship Scheme for ST students
		3. National Fellowship and Scholarship for Higher education for ST students (for FELLOWSHIP)
		4. National Fellowship and Scholarship for higher education for ST students (for SCHOLARSHIP)
		5. National Overseas Scholarship Scheme
		6. Institutional Support for Development and Marketing of Tribal Product
		7. Vocational Training Centres in Tribal Areas
		8. Scheme of Development of Particularly Vulnerable Tribal Groups
		9. Scheme of Grant in Aid to Voluntary Organizations working for welfare of STs
55.	Ministry of Tourism	1.Capacity Building for Service Providers
56.	Ministry of Women and Child Development	1. Aanganwadi Services - Honorarium to AWW and AWH
		2. Aanganwadi Services - Supplementary Nutrition Program
		3. Scheme for Adolescent Girls
		4. National Crèche Scheme-Honorarium to Workers
		5. National Crèche Scheme-Nutrition
		6. Integrated Child Protection Scheme-Salary of staff
		7. Micro Finance for Women by Rashtriya Mahila Kosh
		8. Mahila Shakti Kendra Scheme
		9. Protection and Empowerment of Women-Swadhar Greh- Salary to staff.
		10. Protection and Empowerment of Women-Swadhar Greh-facilities to beneficiaries.
		11. Protection and Empowerment of Women-Comprehensive Scheme for combating Trafficking of Women and Children-Ujjwala- Salary.
		12. Protection and Empowerment of Women-Comprehensive Scheme for combating Trafficking of Women and Children-Ujjwala-Facilities to beneficiaries.
		13. Pradhan Mantri Matru Vandana Yojana
		14. Aanganwadi Services - Training Program
		15. One Stop Centre - Payment of Salary of Staff
		16. Child Protection Services - Facilities to Beneficiaries
		17. Child Protection Services - Facilities to Beneficiaries (Sponsorship)